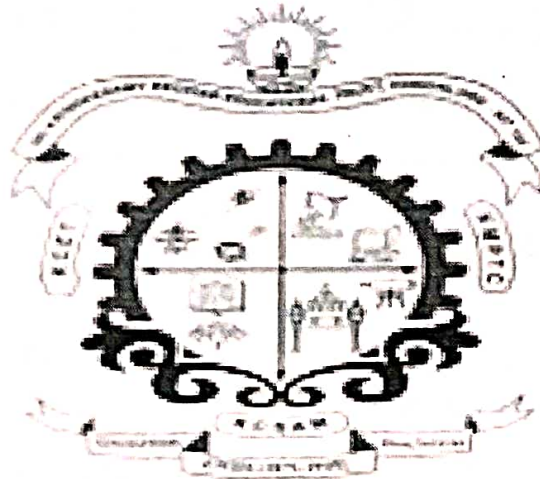


**Krishnasamy College of Science, Arts and Management for Women,
S.Kumarapuram,Cuddalore – 607 109**



**INDIVIDUAL WORK DONE AND
ASSESSMENT REGISTER**

Name of the Faculty : Mrs.C.Pushpalatha
Department : Business Administration
Academic year : 2020-2021
Semester : DEC-APRIL
College Code : 120

INDEX

S.No	TOPIC	PAGE NO
1.	CLASSES HANDLED AND TIME TABLE	01
2.	LESSON PLAN	03
3.	CLASS WORK RECORD	13
4.	EVALUATION SCHEDULE	09
5.	EVALUATION BY H.O.D	07
6.	INTERNAL MARK LIST	23
7.	WEAK STUDENTS DETAILS	21
8.	WARD TUTOR STUDENT NAME LIST	23
9.	WARD TUTOR REPORT	29
10.	WARD TUTOR - LONG ABSENTEES	31
11.	STUDENT DEVELOPMENT CLASS	33
12.	STAFF ATTENDANCE	34
13.	PERSONAL / COLLEGE DEVELOPMENT	35



CLASSES HANDLED

S.No	Class	Subject Code	Subject Title	Theory/ Practical	Hours(per cycle)
1	II BBA	BABA45A	Organisational Behaviour	Theory	06
2	II BBA	BSBA 46	Total Quality Management	Theory	03
3	III BBA	BBA51	Industrial Relation and Labours Laws	Theory	06
4	III BBA	BPBA66	Project Work	Theory	03
TOTAL					18

V. Nihal
HOD

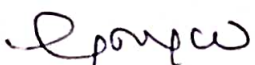


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TIME TABLE
SEMESTER: EVEN SEM

HOURS DAY ORDER	I	II		III		IV	V
I	III BBA		B	II BBA	L		III BBA
II	III BBA		R	II BBA	U	III BBA	
III		II BBA	E	III BBA	N		
IV	II BBA	III BBA	A	III BBA	C		III BBA
V	II BBA	III BBA	K		H		III BBA
VI	II BBA			III BBA		III BBA	


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LESSON PLAN

Class : II BBA

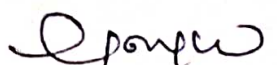
Semester : IV


Subject Title : Total Quality Management

Subject Code : BSBA46

Hours per Cycle : 3

Month	Topics to be Covered	Hours
December	Basic concepts of total quality- Evaluation of Total quality Management Cost of quality Quality productivity Components of total quality loop	09
January	Conceptual approach to SQC Acceptance sampling and inspection plans Statistical process control Prevention through process improvement	12
February	Process capabilities studies Humanistic aspects of TQM Management of quality circle and ZD Programmes Q-7 Tools – Taguchi loss function-failure analysis-just in time-Jit pull system-Jit purchase	15
March	Optimum maintenance decisions- total productive maintenance-process design-buyer seller relations-supply chain management	16


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LESSON PLAN

Class : II BBA

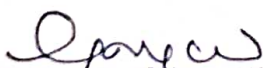
Semester : IV

Subject Title : Organisational Behaviour


Subject Code: BABA45A

Hours per Cycle: 6

Month	Topics to be Covered	Hours
December 2019	UNIT-I Organizational behaviour - meaning – Nature - importance – Role - historical development of organizational behaviour - organization as a social system - socio-technical system - open system - factors influencing organizational behaviour - environmental factors - constraints over organization and managerial performance.	15
January 2020	UNIT-II Meaning of group and group dynamics - reasons for the formation of groups - characteristics of groups - theories of group dynamics - types of groups in organization - group cohesiveness - factors influencing group cohesiveness - group decision making process - small group behaviour.	21
February 2020	UNIT-III Leadership concept - characteristics - leadership theories - leadership styles - managerial grid - leadership continuum - leadership effectiveness. Motivation - concept and importance - motivators - financial and Non-financial - theories of motivation. Morale – Meaning – Characteristics – Determinants of Morale.	25
March 2020	UNI - IV Organizational culture –Definition – Determinants of Organisational culture – Characteristics – Types – Functions. Organisational Climate –Definition –Determinants of Organisational Climate – Distinction between Organisational Culture and Organisational Climate. Organisational Effectiveness – Definition – factors influencing Organisational Effectiveness – Approaches to Organisational Effectiveness. Organisational Conflict – Definition –Features – Sources of Conflict – Different stages of conflict –Measures to stimulate conflicts.	25
Apr. 2020	UNIT-V Management of change: meaning - importance - resistance to change - causes - dealing with resistance to change - concepts of social change and organizational causes - factors contributing to organizational change - organizational development - meaning and process.	08


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LESSON PLAN

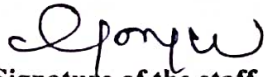
Class : III BBA

Semester : VI

Subject Title : Industrial Relations & Labour Laws Subject Code: BBA61

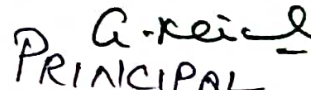
Hours per Cycle: 6

Month	Topics to be Covered	Hours
December	Industrial Relations - Role - Importance - Trade Unions - Industrial disputes and their Resolutions. Participative Management - Structure - Scope - Collective Bargaining - Works Committee - Joint Management Councils - Pre-Requisite for successful participation -	12
January	Role of Government in Collective Bargaining. Industrial unrest - employee dissatisfaction - Grievances - Disciplinary Action - Domestic Enquiry -	15
February	Strikes - lockout - Prevention of Strikes - Lockouts. Factories Act.	20
March	Workmen's Compensation Act and International Labour Organization - Role and Function	23
Apr.	REVISION	09


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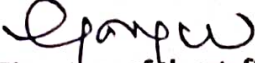

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EVALUATION BY H.O.D

Subject Title : Organisational Behaviour

CLASS: III BBA

S.No	Date	Exam	Name of the Student	Mark	Signature
1	30.12.2020	I-INTERNAL	S.Abinaya	46	
2	30.12.2020	I-INTERNAL	B.Bharathi	43	
3	30.12.2020	I-INTERNAL	R.Devi	38	
4	30.12.2020	I-INTERNAL	S.Jayapriya	37	
5	27.01.2021	II-INTERNAL	A.Iswarya	38	
6	27.01.2021	II-INTERNAL	S.Bhuvaneswari	39	
7	27.01.2021	II-INTERNAL	G.Vallimalar	33	
8	27.01.2021	II-INTERNAL	J.Suganya	32	
9	28.02.2021	III-INTERNAL	P.Priya	71	
10	28.02.2021	III-INTERNAL	V.Mala	77	
11	28.02.2021	III-INTERNAL	Y.Ramya	79	
12	28.02.2021	III-INTERNAL	P.Kavitha	86	
13	27.03.2021	MODEL	S.Srisankari	83	
14	27.03.2021	MODEL	M.Sumithra	69	
15	27.03.2021	MODEL	A.Velvizhi	71	
16	27.03.2021	MODEL	R.Priya	79	


Signature of the staff



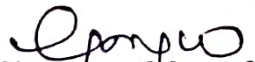

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EVALUATION BY H.O.D

Subject Title : TOTAL QUALITY MANAGEMENT

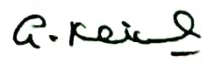
CLASS: II BBA

S.No	Date	Exam	Name of the Student	Mark	Signature
1	30.12.2020	I-INTERNAL	P.Ajitha	36	
2	30.12.2020	I-INTERNAL	P.Atchaya	36	
3	30.12.2020	I-INTERNAL	R.Elakiya	37	
4	30.12.2020	I-INTERNAL	S.Fareda	48	
5	30.01. 2021	II-INTERNAL	B.Gayathri	46	
6	30.01. 2021	II-INTERNAL	P.Jayasri	46	
7	30.01. 2021	II-INTERNAL	C.Jeevitha	37	
8	30.01. 2021	II-INTERNAL	S.Priya	38	
9	03.03. 2021	III-INTERNAL	S.Sarvini	78	
10	03.03. 2021	III-INTERNAL	J.Shalini	88	
11	03.03. 2021	III-INTERNAL	S.Keerthana	71	
12	03.03. 2021	III-INTERNAL	R.Karthiga	65	
13	27.03. 2021	MODEL	P.Preethi	89	
14	27.03. 2021	MODEL	D.Nivetha	70	
15	27.03. 2021	MODEL	S.Priya	81	
16	27.03. 2021	MODEL	S.Ramya	89	


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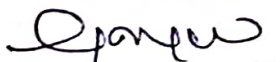
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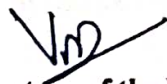
EVALUATION BY H.O.D

Subject Title : Industrial Relations and Labour Laws

CLASS: II BBA

S.No	Date	Exam	Name of the Student	Mark	Signature
1	30.12.2020	I-INTERNAL	R.Karthiga	31	
2	30.12.2020	I-INTERNAL	P.Preethi	35	
3	30.12.2020	I-INTERNAL	D.Nivetha	34	
4	30.12.2020	I-INTERNAL	S.Priya	38	
5	30.01. 2021	II-INTERNAL	S.Ramya	38	
6	30.01. 2021	II-INTERNAL	P.Ajitha	37	
7	30.01. 2021	II-INTERNAL	P.Atchaya	34	
8	30.01.2021	II-INTERNAL	R.Elakiya	36	
9	28.02.2021	III-INTERNAL	S.Fareda	89	
10	28.02.2021	III-INTERNAL	B.Gayathri	86	
11	28.02.2021	III-INTERNAL	P.Jayasri	88	
12	28.02.2021	III-INTERNAL	C.Jeevitha	65	
13	27.03.2021	MODEL	S.Priya	81	
14	27.03.2021	MODEL	S.Sarvini	86	
15	27.03.2021	MODEL	J.Shalini	95	
16	27.03.2021	MODEL	S.Keerthana	69	


Signature of the staff


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EVALUATION SCHEDULE

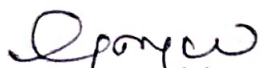
Class& Major : II BBA

Subject Code :BSBA 46

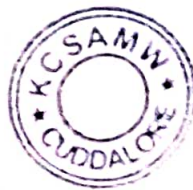
Subject Title : Total Quality Management

Semester : IV

	Test date	Unit/Topics	Hours	Distribution date	Signature of the staff	Signature of the HOD
I Internal	28.12.20	Unit I	1 hr	30.12.20		
II Internal	27.01.21	Unit 2&3	2 hrs	30.01.21		
III Internal	28.02.21	UNIT 3&4	2 hrs	03.03.21		
Model Exam	24.03.21	1,2,3,4&5	3 hrs	27.03.21		


Signature of the staff


Signature of the HOD






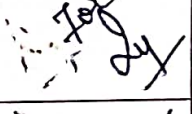




EVALUATION SCHEDULE

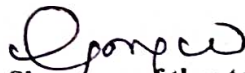
Class : II BBA

Subject Code : BABA44A

Subject Title : Organisational Behaviour

Semester : II (EVEN)

CIA	Test date	Unit/Topics	Hours	Distribution date	Signature of the staff	Signature of the HOD
I Internal	26.12.20 (AN)	Unit I	1 hr	30.12.20		
II Internal	25.01.21	Unit 2&3	2 hrs	30.1.21		
III Internal	26.02.21	UNIT 3&4	2 hrs	28.02.21		
Model Exam	23.03.21	1,2,3,4&5	3 hrs	27.03.21		


Signature of the staff


Signature of the HOD



EVALUTION SCHEDULE

Class : III BBA

Subject Code : BBA51

Subject Title : Industrial Relations and Labour Laws

Semester : VI

	Test date	Unit/Topics	Hours	Distribution date	Signature of the staff	Signature of the HOD
I Internal	28.12.20 (FN)	Unit I	1 hr	30.12.20	<i>[Signature]</i>	<i>[Signature]</i>
II Internal	24.01.21	Unit 2&3	2 hrs	27.1.21	<i>[Signature]</i>	<i>[Signature]</i>
III Internal	26.02.21	UNIT 3&4	2 hrs	28.02.21	<i>[Signature]</i>	<i>[Signature]</i>
Model Exam	23.03.21	1,2,3,4&5	3 hrs	27.03.21	<i>[Signature]</i>	<i>[Signature]</i>

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Signature of the staff

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Signature of the HOD



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Class work record
Academic Year Jan /Mar - 2020-2021
II and III Year Students

Date	Class	Hours	Topics Covered	ICT Tool
04.01.21- 09.01.21	II BBA(OB)	6	Organizational behavior - meaning – Nature - importance – Role - historical development of organizational behaviour	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	Basic Concept of Total Quality – Evolution of Total Quality Management	
	III BBA (IR)	6	Industrial Relations - Role - Importance - Trade Unions - Industrial disputes and their Resolutions.	
11.01.21- 12.01.21	II BBA(OB)	6	organization as a social system - socio-technical system - open system - factors influencing organizational behavior - environmental factors - constraints over organization and managerial performance.	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	Cost of Quality – Quality Productivity – Components of Total Quality Loop.	
	III BBA (IR)	6	Participative Management - Structure - Scope - Collective Bargaining - Works Committee	
18.01.21- 19.01.21	II BBA(OB)	6	Meaning of group and group dynamics - reasons for the formation of groups - characteristics of groups - theories of group dynamics - types of groups in organization - group cohesiveness.	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	Conceptual Approach to Statistical Quality Control.	
	III BBA (IR)	6	Joint Management Councils - Pre-Requisite for successful participation - Role of Government in Collective Bargaining.	



20.01.21- 27.01.21	II BBA(OB) II BBA(TQM) III BBA (IR)	6 3 6	I INTERNAL EXAMINATION	Google class room
28.01.21- 30.01.21	II BBA(OB) II BBA(TQM) III BBA (IR)	6 3 6	Factors influencing group cohesiveness - group decision making process - small group behavior. Leadership concept - characteristics - leadership theories - leadership styles - managerial grid - leadership continuum - leadership effectiveness. Acceptance Sampling and Inspection Plans – Statistical Process Control – Prevention through Process Improvement. Industrial unrest - employee dissatisfaction - Grievances - Disciplinary Action.	Google meet, Google classroom, Whats app, E-mail

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HOD



Date	Class	Hours	Topics Covered	ICT Tool
01.02.21- 06.02.21	II BBA(OB)	6	Motivation - concept and importance - motivators - financial and Non-financial - theories of motivation. Morale - Meaning - Characteristics - Determinants of Morale.	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	Process Capability Studies - Humanistic Aspects of TQM - Management of Quality Circle and ZD Programmes.	
	III BBA (IR)	6	Domestic Enquiry - Strikes - lockout - Prevention of Strikes - Lockouts.	
08.02.21- 13.02.21	II BBA(OB)	6	Organizational culture - Definition - Determinants of Organisational culture - Characteristics - Types - Functions. Organisational Climate - Definition - Determinants of Organisational Climate.	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	Q-7 Tools - Taguchi Loss Function - Failure Analysis - Just in Time.	
	III BBA (IR)	6	Indian Factories Act: Objectives - Provisions of the Act regarding Welfare	
15.02.21- 20.02.21	II BBA(OB)	6	Distinction between Organisational Culture and Organisational Climate. Organisational Effectiveness - Definition - factors influencing Organisational Effectiveness - Approaches to Organisational Effectiveness. Organisational Conflict - Definition - Features - Sources of Conflict - Different stages of conflict - Measures to stimulate conflicts.	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	JIT Pull System - JIT Purchase.	
	III BBA (IR)	6	Health - Safety Measures of Workers.	
22.02.21- 27.02.21	II BBA(OB)	6	II INTERNAL EXAMINATION	Google class room
	II BBA(TQM)	3		
	III BBA (IR)	6		


Staff Signature




HOD

Date	Class	Hours	Topics Covered	ICT Tool
01.03.21- 06.03.21	II BBA(OB)	6	Management of change: meaning - importance - resistance to change - causes - dealing with resistance to change - concepts of social change and organizational causes - factors contributing to organizational change - organizational development - meaning and process.	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3	Optimum Maintenance Decisions - Total Productive Maintenance - Process Design - Buyer - Seller Relations - Supply Chain Management.	
	III BBA (IR)	6	Workmen's Compensation Act and International Labor Organization - Role and Functions.	
08.03.21- 13.03.21	II BBA(OB)	6	MODEL EXAMINATION	Google class room
	II BBA(TQM)	3		
	III BBA (IR)	6		
15.03.21- 20.03.21	II BBA(OB)	6	REVISION	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3		
	III BBA (IR)	6		
22.03.21	II BBA(OB)	6	REVISION	Google meet, Google classroom, Whats app, E-mail
	II BBA(TQM)	3		
	III BBA (IR)	6		

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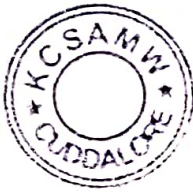


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HOD

Date	Day order	Class	Hours	Topics Covered	ICT Tool
05.04.21- 10.04.21	6	I BBA	6	Use of Technology in CRM – Call Center Process – CRM Technology Tools – Implementation – Requirements Analysis – Selection of CRM Package – Reasons and Failure of CRM.	Google Class Room
12.04.21- 17.04.21	6	I BBA	6	MODEL EXAMINATION REVISION	"

Sanyu
Staff Incharge

Vidya
HOD



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Weak student Details

Class : III BBA

Semester : VI SEM

Subject Title : Industrial Relations and Labour Laws

Subject Code : BBA51

S.No	Reg No	Name of the Student	Action Taken	Remarks
1	12017U08043	Revathi K S	Important Questions Given	Get good marks
2	12017U08044	Sangeetha.N	Slip test given	Cleared all subjects
3	12017U08045	Santhiya R	Slip test given	Cleared all subjects
4	12017U08046	Saranya.C	Slip test given	Cleared all subjects

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WEAK STUDENTS DETAILS

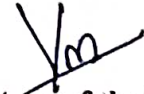
Class : III BBA

Semester : VI SEM

Subject Title : Industrial Relations and Labour Laws Subject Code : BBA51

S.No	Reg No	Name of the Student	Action Taken	Remarks
1	12017U08043	Revathi K S	Important Questions Given	Get good marks
2	12017U08044	Sangeetha.N	Slip test given	Cleared all subjects
3	12017U08045	Santhiya R	Slip test given	Cleared all subjects
4	12017U08046	Saranya.C	Slip test given	Cleared all subjects


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INTERNALS AND MODEL EXAMINATIONS

Class : III BBA

Semester : VI SEM

Subject Title : Industrial Relation and Labour Laws

Subject Code : BBA51

Schedule	CIA						Model	RT-M
	IAT-I	RT-1	IAT-II	RT-2	IAT-III	RT-3		
Planned Test Date	29.7.20	-	29.08.20	-	27.09.2020	-	14.10.2020	-
Conducted Test Date	29.7.20	-	29.08.20	-	27.09.2020	-	14.10.2020	-
Deviation if any	NIL	-	NIL	-	NIL	-	NIL	-
Planned Distribution Date	31.7.20	-	31.08.20	-	05.09.20	-	15.10.20	-
Distribution Date	31.7.20	-	31.08.20	-	05.09.20	-	15.10.20	-
Deviation if any	NIL	-	NIL	-	NIL	-	NIL	NIL
Total Strength	59	-	59	-	59	-	59	-
Number of Students Appeared	54	-	55	-	53	-	56	-
Number of Students Failed	3	-	3	-	-	-	1	-
Percentage of pass	88	-	81	-	100	-	96	-
Maximum Marks	45	-	45	-	90	-	82	-
Minimum Marks	02	-	04	-	26	-	08	-
Remarks	can do better	-	Work hard	-	can do better	-	can do better	-
Signature of the faculty	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-
Signature of the HOD	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-



Class : II BBA

Semester : IV SEM

Subject Title : TOTAL QUALITY MANAGEMENT

Subject Code : BSBA45

chedule	CIA						Model	RT-M
	IAT-I	RT-I	IAT-II	RT-2	IAT-III	RT-3		
Planned Test Date	28.12.20	-	27.01.21	-	28.02.2021	-	24.03.2021	-
Conducted Test Date	28.12.20	-	27.01.21	-	28.02.2021	-	24.03.2021	-
Deviation if any	NIL	-	NIL	-	NIL	-	NIL	-
Planned Distribution Date	22.1.20	-	24.1.21	-	28.2.21	-	13.3.21	-
Distribution Date	28.1.20	-	31.1.21	-	3.03.21	-	15.3.21	-
Deviation if any	NIL	-	NIL	-	NIL	-	NIL	NIL
Total Strength	25	-	25	-	25	-	25	-
Number of Students Appeared	24	-	25	-	23	-	22	-
Number of Students Failed	3	-	3	-	-	-	1	-
Percentage of pass	88	-	81	-	100	-	96	-
Maximum Marks	45	-	45	-	90	-	82	-
Minimum Marks	02	-	04	-	26	-	08	-
Remarks	can do better	-	Work hard	-	can do better	-	can do better	-
Signature of the faculty	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	<i>[Signature]</i>
Signature of the HOD	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-

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Staff



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INTERNALS AND MODEL EXAMINATIONS

Class : II BBA

Semester : III SEM (ODD)

Subject Title : ORGANISATIONAL BEHAVIOUR Subject Code : BABA45A

Schedule	CIA						Model	RT-M
	IAT-I	RT-1	IAT-II	RT-2	IAT-III	RT-3		
Planned Test Date	29.7.20	-	29.08.20	-	27.09.2020	-	14.10.2020	-
Conducted Test Date	29.7.20	✓	29.08.20	✓	27.09.2020	-	14.10.2020	✓
Deviation if any	NIL	-	NIL	✓	NIL	-	NIL	-
Planned Distribution Date	31.7.20	-	31.08.20	-	05.09.20	-	15.10.20	-
Distribution Date	31.7.20	✓	31.08.20	-	05.09.20	-	15.10.2020	-
Deviation if any	NIL	-	NIL	-	NIL	-	NIL	NIL
Total Strength	25	-	25	-	25	-	25	-
Number of Students Appeared	24	-	25	-	23	-	22	-
Number of Students Failed	3	-	3	-	-	-	1	-
Percentage of pass	88	-	81	-	100	-	96	-
Maximum Marks	45	-	45	-	90	-	82	-
Minimum Marks	02	-	04	-	26	-	08	-
Remarks	can do better	-	Work hard	-	can do better	-	can do better	-
Signature of the faculty	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-
Signature of the HOD	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-	<i>[Signature]</i>	-

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CUDALORE - 607 109

WARD TUTOR REPORT

Class : II BBA

Month	Date	Reported Problem	Reported Person with Initial	Action Taken	Initial of ward tutor
DECEMBER	26.12.2020	not able to understand	A. Basani AB	again explain	dy 26/12
		Need more materials	S. Kamatchi SK	More materials given	dy 26/12
JANUARY	29.01.2021	Need important questions	B. Kavali BK	Important questions given	dy 29/1/21
		Need two marks test only	R. Panya. RP	Conduct test two mark questions only	dy 29/1/21
FEBRUARY	28.02.2021	Preparation is not enough	R. Monisha RM	Reduce work load to slow learners	dy 28/2/21
MARCH	28.03.2021	Need simple test	C. Suganya. CS	Only 5 mark questions given	dy 28/3/21
APRIL	07.04.2021	Revision need	T. Vidhya. TV	Revision given	dy 7/4/21

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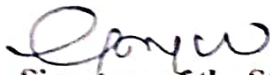
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WARD TUTOR-LONG ABSENTEES

S.No	Name of the Student	Reason for leave	Duration of leave		Letter sent on/phone call made on	Remarks
			From	To		
1	BHARATHIV	Family Problem	13.7.2020	16.12.2020	Phone call	-
2	MEENA ROSHINI G	Married	Not attended		Phone call	-
3	RAMYAR	Expired	-	-	-	-


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STUDENT DEVELOPMENT CLASS

S.No	Date	Class	Time	Activity	Remarks
1	06.01.2021	I, II, III BBA	9.40 To 12.30	COVID AWARENESS	Good
2	10.01.2021	I, II, III BBA	One Day	QUIZ	Good
3	06.02.2021	I, II, III BBA	One Day	QUIZ	Good
4	14.02.2021	I, II, III BBA	9.40 To 12.30	EK MINIUTE SHOW	Good
5	16.02.2021	I, II, III BBA	One Day	BEST MANAGER	Good
6	05.03.2021	I, II, III BBA	9.40 To 12.30	MOTIVATIONAL SPEACH BY HOD	Good
7	08.03.2021	I, II, III BBA	One Day	COVID AWARENESS WAVES II	Good

Sponser
Staff

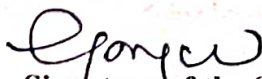
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STUDENTS DEVELOPMENT CLASS

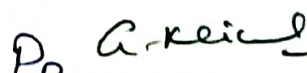
STUDENTS DEVELOPMENT CLASS

S.No	Date	Class	Time	Activity	Remarks
1	16.12.2020	I BBA	3.05 To 4.00	STORY BOOK	Good
2	20.12.2020	III BBA	3.05 To 4.00	KUMUTHAM	Improvement
3	21.12.2020	II BBA	3.05 To 4.00	KALKI	Good
4	29.12.2020	II BBA	3.05 To 4.00	BPT- How to face interview	Improvement
5	05.01.2021	I BBA	3.05 To 4.00	THOZHI	Good
6	18.01.2021	III BBA	3.05 To 4.00	AVAL VEHADAN	Improvement
7	24.01.2021	II BBA	3.05 To 4.00	WINGS OF FIRE	Good
8	29.01.2021	I BBA	3.05 To 4.00	ALEXANDER THE GREAT	Improvement
9	26.02.2021	III BBA	3.05 To 4.00	KUDUMBAMALAR	Good
10	09.03.2021	II BBA	3.05 To 4.00	STORY BOOK	Improvement
11	15.03.2021	I BBA	3.05 To 4.00	BPT –GREAT LEADERS	Good
12	22.03.2021	II BBA	3.05 To 4.00	THOZHI	Improvement
13	26.03.2021	III BBA	3.05 To 4.00	ALEXANDER THE GREAT	Good
14	03.04.2021	II BBA	3.05 To 4.00	LEADERSHIP SKILLS	Improvement
15	10.04.2021	I BBA	3.05 To 4.00	KALKI	Good


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**STAFF ATTENDANCE
ONLINE CLASSES**

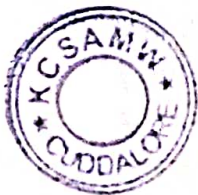
S.No	Month	Date	Late	Permission		Signature of the HOD
				FN (9.30-10.30am)	AN (3.00-4.00pm)	

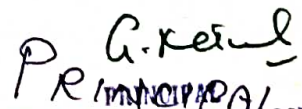
PERSONAL DEVELOPMENT ACTIVITIES

S.No	Month	Date	Workshop Attended	Seminar/Webinar Attended	FIP Attended	Book/ Paper Published	Chief Guest
1	December	3.12.2020 To 1.01.2021	-	1 01	UGC(HRDC) with Pondicherry University sponsored FIP	-	-


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COLLEGE DEVELOPMENT ACTIVITIES

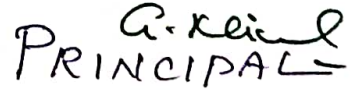
COLLEGE DEVELOPMENT ACTIVITIES

S.No	Month	Date	Convenor / Programme officer/ Co-Ordinator	Staff Incharge	Name of the programmer
1	June 2016 onwards	-	ADMISSION CO-ORDINATOR	Thattanchavadi bus incharge	
2	-	-	-	II BBA Class In charge	
3	-	-	-	Exam Pro	
4	-	-	-	Mark Register Maintenance	


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