



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Krishnasamy College of Science, Arts and Management for Women
• Name of the Head of the institution	Dr. (Mrs) G.NIRMALA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04142285751
• Mobile no	9489524384
• Registered e-mail	kcsam2007@gmail.com
• Alternate e-mail	info@kcsam.in

• Address	Krishnasamy College of Science, Arts and Management for Women, Anand Nagar, Nellikuppam Main Road, S Kumarapuram
• City/Town	Cuddalore
• State/UT	Tamil Nadu
• Pin Code	607109
2. Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Annamalai University
• Name of the IQAC Coordinator	Dr. (Mrs) R. HEMALATHA
• Phone No.	04142285752
• Alternate phone No.	9842540743
• Mobile	9842540743
• IQAC e-mail address	iqac@kcsam.in

• Alternate Email address		hemajram1979@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)		https://kcsam.in/aqar-2021-2022/				
4.Whether Academic Calendar prepared during the year?		Yes				
• if yes, whether it is uploaded in the Institutional website Web link:		https://kcsam.in/academic-calendar-2022-2023/				
5.Accreditation Details						
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	
Cycle 1	B	2.29	2019	09/08/2019	08/08/2024	
6.Date of Establishment of IQAC			12/07/2017			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,						
Institutional/Department /Faculty		Scheme		Funding Agency	Year of award with duration	Amount
Krishnasamy College of Science Arts and Management for Women		Entrepreneur Development Program- (Outgoing Student)		AIEDP HUB ,Annamalai University	2022	10000
8.Whether composition of IQAC as per latest NAAC guidelines			Yes			
• Upload latest notification of formation of IQAC			View File			
9.No. of IQAC meetings held during the year			7			
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes			

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Teaching Learning Process: Hybrid system of teaching learning process like black board Teaching, Use of Powerpoint Presentation, audio / Visual aids, online class through Google meet, Zoom, Google classroom, Telegram, what's app and other learning apps.	
2. AQAR 2021-2022 uploaded in the NAAC portal by July 2023 and Uploaded AISHE details in the portal.	
3. Conducted "BRAVURA 23" on 30.09.2022.	
4. Skill Based Subject (Naan Mudhalvan) was introduced by government in 2023 to develop the employability skills of the students.	
5. IQAC Organized FDP on Yoga for Women (Teaching & Non-Teaching), Awareness on Eco system (Teaching & Non-Teaching), PDP "How to access ERP", FDP on E-Resources, Awareness on importance of Millets, FDP on Effective Team Building, PDP "Understanding of SSR and AQAR", PDP on ICT, FDP on NEP, Workshop on importance of Vitamin D, Happiness at the work place, Professional Efficiency, Online FDP on Creative thinking, Online FDP on Personality Development, Online FDP on Health & Happiness, Online FDP on Financial Awareness, Online FDP on Leadership Qualities, Online FDP on Skill development, Online FDP on Soft Skills.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Strengthen the teaching learning process through the use of innovative methods	Use of PPT, audio/visual aids, hybrid systems of teaching learning process, online classes conducted through Google meet, Google Classroom and Zoom, Telegram, What's App for odd and Even semester besides black board teaching
Skilled Based Subject (Naan Mudhalvan)	As per the Government instruction and intimation incharge faculty members of all the departments attended FDP conducted by the affiliated university and guide the students to learn the subject which is helpful for employability (Effective English, MS essentials, Data Analytics using Tableau, Employability skills, Cyber security, Insurance)

E - Content Development	E content material prepared by the course teachers.
Website Development	As Per NAAC requirements.
AQAR Preparation	AQAR 2021 - 22 uploaded in the NAAC portal by July 2023
Result Analysis	All the heads of the department presented PPT on result analysis of their courses/ subjects in IQAC meeting
IQAC will ensure that Webinar, FDP , PDP Seminar, Workshop, Competitions are conducted in various departments.	Each departments and committees organized various programmes.
To conduct frequent meeting by the IQAC to generate ideas	IQAC conducted several meetings with HOD's, various committee members and Faculty members.
Offer faculty development programme to teaching and non-teaching staff members	FDP Yoga for Women (Teaching & Non-Teaching) 2. Awareness on Eco system(Teaching & Non-Teaching) 3. PDP
AISHE details	Uploaded AISHE details
Online Staff Meeting	Online Staff meeting conducted (when required) 7.00 p.m - 8.00 p.m
Admission Process and Fees Collection	A hybrid system (Online and Offline) of Admission and Fees Collection service was provided.
Bridge Course	All the Departments conducted one week Bridge Course.
Plan for improvement in quality of library service to students	Organized library week celebration, Vasipai Nesippom, purchased required books, journals and periodicals, internet facility and Delnet facility available for faculty member and students.
Plan to organize exhibition cum sale	Conducted BRAVURA 23' on 30.09.2022
Internal and End Semester University Examinations	Internal and End Semester Examinations are conducted as per the instruction given by Thiruvalluvar and Annamalai

	University.
Feedback from stake holders	Feedback form stakeholders were collected, analyzed and cataloged
Academic and administrative audit	Internal academic and administrative audit was conducted by senior faculties and IQAC members.
Strengthen the alumni interaction and collection of data	The alumni association has taken initiatives to collect the data of alumni for conducting alumni meeting.
Student Satisfaction Survey Report	Every year the institution collect student survey report.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	16/09/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	09/02/2024

15. Multidisciplinary / interdisciplinary

Krishnasamy College of Science Arts and Management for Women has always aimed for multidisciplinary approach in both academic and co curricular activities. The institution follows credit based pattern under semester system on the structure defined by the affiliating Annamalai University, Tamil Nadu. The institution offers UG and PG courses in various deciplines of Language, Humanities ,Science and Management. Skill development programs are organized to empower women. Being a non autonomous institution, we follow the curricula and syllabi offered by affiliating university. The university offers credit mandatory courses that emphasize Non Major Elective, Soft Skill ,Open Elective, Certificate course, Skill based subject, Environment Studies, Value Education, Language skill and communication english, gender equality and Human rights in the minds of students. The

university offers credit courses on human values & ethics, environmental science and sustainability, internship, Field study and project work towards the attainment of a holistic and multidisciplinary education. Our College Main & Departmental Library is well endowed with texts and references in view of the Multidisciplinary and Interdisciplinary approaches to teaching. The institution offer a multidisciplinary flexible curriculum that enables multiple entries and exits at the end of 1st, 2nd and 3rd years of undergraduate education and post graduate education.

16. Academic bank of credits (ABC):

Krishnasamy College of Science Arts and Management for Women is affiliated to Annamalai University, Chidambaram. The institution follows Choice Based Credit System defined by the University. CBCS pattern was implemented from the academic year 2009. The scope of Academic Bank Credit is embedded within curriculum. Students are encouraged to take SWAYAM-NPTEL online courses. Faculty are encouraged to design their own curriculum and pedagogical approaches for certificate courses and add-on courses offered at the institutional level. The internal assessment structure is followed as defined by the affiliating University to attain the credit. The pedagogical approaches followed by the faculty are Group Discussions, Quiz, Role Play, Case Studies, Assignments, Business Games, Debates, Interactive Seminars, Workshops, Guest Lectures, Conferences and Industrial Visits.

17. Skill development:

Skill development: To ensure quality standards in teaching and learning the institute conducts periodic reviews to update the academic programs. To strengthen technical skills and soft skills of the students the institute organizes training programs. The institute imparts career guidance and provides quality placement opportunities to students that is in line with industry requirements. Entrepreneurship and leadership skills are also transmitted through various clubs and cells. Along with the core subjects, students are also taught courses such as Yoga, Environmental Studies, Professional English and Non Major Elective Courses at UG level and Extra Disciplinary Course and Human Rights at PG level. The institution introduce skill-based certificate courses for students to train them in specialized skills. Our institution has an active NPTEL local chapter. Many of our students have successfully completed online courses. Our faculty members are also encouraged to register such courses which are considered as equivalent to FDPs. Some of our faculty members have successfully completed many MOOC courses in NPTEL and Swayam with good scores and ranks. Skill development course is conducted by Government in the name of Naan Mudhalvan to all the department students which is included in curriculum, attend the classes through hybrid mode and submit their individual projects.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our Institution is actively engaged in spreading the rich heritage of our country and traditional knowledge in the field of arts, literature and culture. The Institution uses English as medium of instruction but also use vernacular language (Tamil) for better understanding.

The institution specifically offers B.A Tamil and M.A Tamil which deals with regional language (Tamil) culture and traditional ethos. Department of Tamil organizes "PavaiyarKoodal" Programme for every month to integrated Tamil Culture into learning.

The conviction that Tamilnadu has a long history of folk crafts as well as arts, which showcase the customs and skills of the ages, is deeply rooted.

Traditionally popular dance and music are performed at "PavaiyarKoodal" like karakattam, kaavadiaatam, therukoothu, silambaattam, villupaatu, nadagam, kavithaipaadal, sorpozhibu, pattimandram, thappattam, etc., which reflect the region's spirit, its aesthetic value and its melosity.

Every year college organize Rangoli competition in the Tamil month of Margazhi. Margazhi is a month of simplicity and elegance Kolam (Rangoli) has its own cultural and humanity sense in it as well, which helps students to learn the importance of traditional kolam.

Institution also celebrate pongal celebration every year by sharing the joy with have-nots. Students and faculty lit fire and cook pongal to usher in the harvest festival. They went dressed in traditional attire that completed the festival mood by creating the traditional atmosphere.

Institution also organizes various cultural activities and motivates the students to participate in various competitions, which helps the students to learn the regional values.

Online/Hybrid mode of conducting competition and celebrating festival helps to continue the learning the regional spirit and traditional value.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

In the ever-evolving realm of education outcome based education has emerged as a progressive approach emphasizing student's mastery of subject. The syllabus framed by the University was integrated with Programme Outcomes (POS) and Course Outcomes (COS) which are the part of Outcome Based Education and it has been placed in the websites. The

Institution operates multiple modes and provides on all-round learning experience to the students. The Institution also ensures that students gain the necessary skills and knowledge to be successful in their chosen path. the institution provides many placement offers and carrier guidance program to the students. Aware of higher studies and information about competitive examination are given to students. Platform has been arranged to the students for getting the information from the college alumini who had been placed in different places .

20.Distance education/online education:

Krishnasamy College of Science Arts and Management for Women is a self financing institute affiliated to Annamali University and therefore the institution cannot offer distance education/ online education/ courses on its own. Faculty of the institution have adopted online teaching and effectively used platforms like Google Meet, Google Classroom, ZOOM, WEBEX & You Tube during the pandemic and continue to do so for blended learning purpose. Our institution has an active NPTEL local chapter. Many of our students have successfully completed online courses. Our faculty members are also encouraged to register such courses which are considered as equivalent to FDPs. Some of our faculty members have successfully completed many MOOC courses in NPTEL and Swayam with good scores and ranks. Government organizes Naan Mudhalvan course to all the department students through online mode and it is included in their curriculum.

Extended Profile

1.Programme

1.1

563

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1572

Number of students during the year

File Description	Documents
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Institutional Data in Prescribed Format		View File
2.2	Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	502
File Description	Documents	
Data Template	View File	
2.3	Number of outgoing/ final year students during the year	535
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	Number of full time teachers during the year	71
File Description	Documents	
Data Template	View File	
3.2	Number of sanctioned posts during the year	71
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	Total number of Classrooms and Seminar halls	51

4.2	99.27
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	167
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Krishnasamy educational trust established in 2007 started Krishnasamy College of Science, Arts and Management for Women, affiliated to Thiruvalluvar University since 2021 and subsequently transfer to Annamalai University from 2021 onwards in order to fulfill the Vision and Mission of the institution .
- The College under semester pattern offers 10 UG, 6 PG programs, various certificate and skill development program under CBCS System.
- The Affiliating university issued the academic Calendar for 2022-2023 in June 2022 which directs the institution to plan for the admission ,academic plan for delivery and evaluation, including the continuous internal evaluation and the dates of final Examinations .
- The institution prepares institution academic planner which includes various academic and other co-curricular and extra-curricular activities for the academic year 2022-2023.
- As per the institutions academic planner, the departments plan their semester wise activities for the academic year including the allocation of subjects to the faculty and workload ,the constitution of various departmental committees for effective teaching, learning and evaluation.
- At the beginning of each semester the University result of pervious semester is reviewed by the concerned committee and submit the suggestion for the improvement.
- The effective implementation of academic calendar, College and departmental planner and various activities are periodically reviewed by conducting meetings at every level to submit the final report.
- The Governing Council and the Management also review the reports and suggest necessary redressal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kcsam.in/wp-content/uploads/2024/02/Academic-Planner-.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Based on the Academic Calendar issued by the affiliated university, the institution prepares institution academic planner which includes various academic and other co-curricular and extra-curricular activities for the academic year 2022-2023.
- The Academic calendar, institution planner and edepartment planner are uploaded on college website and communicated to students.
- College follows the calendar issued by the university strictly & plans its activities including date of commencement ,close of classes for the semesters, the scheme of teaching , conduct of CIA Evaluation and Assessment and the University examinations.
- The department calendar comprises the tentative dates for guest lectures, workshops, webinars, etc., and other extra curricular activities.
- The scheme of periodical test, students seminar, Group discussion and other students related academic activities are assigned in the Timetable itself.
- The institution planner provides the dates for the celebration of important days , College day ,sports day, Graduation day etc., and they are scrupulously followed.
- The Continuous internal assessment is done as per the direction of the University with the following components as three periodical test ,assignment ,Seminars and mid semester exams and the marks are awarded for 25 for each paper.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kcsam.in/wp-content/uploads/2024/02/ACADEMIC-CALENDER-22-23-..pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

A. All of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File

List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
732	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>In order to integrate cross issues relevant to gender, environment and sustainability, human values and professional ethics, the courses in the curriculum enhance professional competencies and aim to inculcate general competencies.</p> <p>The courses on ethics, Human values, Human Resources & Organizational Behavior and community outreach through NSS, Environmental Studies are embedded in the curriculum of all programmes.</p> <p>Gender Sensitivity</p> <p>The college through varied departments integrates both core and electives in gender related issues. These courses help the students to internalize concepts and theories involved in the social construction of gender.</p> <p>Free counseling services are provided through counseling cell.</p> <p>Gender sensitization camps are organized in slums and rural areas of Cuddalore district.</p> <p>Various Programmes conducted including health and hygiene camps enable exposure to real life situations. The courses are further enriched with the help of workshops, seminars and competitions.</p> <p>Human Values & Professional Ethics:</p>	

The college propagates human values through varied foundational and inter-disciplinary elective course offered by the departments. The course are aimed at fostering honesty, integrity, transparency, accountability, respect and obedience to the law and tolerance to each other.

The objective of course on General Awareness is to inculcate human, social and ethical values . The course inculcates skills both on personal as well as academic levels.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

824

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://kcsam.in/wp-content/uploads/2024/02/1.4.2-Feedback-Analysis-SCAN.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kcsam.in/wp-content/uploads/2024/02/1.4.2-Feedback-Analysis-SCAN.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

502

File Description	Documents
Any additional information	View File

Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
495	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The institution evaluates learning levels of the students by conducting various programs. This helps to segregate slow learners and advanced learners. Based on their learning capacity special programs are offered to them separately.</p> <p>Advanced learners:</p> <p>Apart from the academic syllabus, advanced learners are motivated to participate intra and inter collegiate programs such as quiz, seminar, paper presentation, oratorical competition, elocution competition.</p> <p>To improvise their LSRW skills and compete this digital world, advanced learners are motivated to utilize the digitalized central library. The advanced learners are encouraged to participate the curriculum oriented programs such as seminar, conference, Industrial Visit, workshop etc.</p> <p>Advanced learners are also encouraged to enroll MOOC. Extra curriculum activities are also offered to the advanced learner to compete this competitive world and also placed in higher position. Programs such as NET/SLET, TNPSC coaching class, UPSC and CSIR.</p> <p>Slow Learners:</p>	

Mentor, Class in charge and respective class teachers monitor and guide the slow learners regularly. Remedial classes were also conducted for slow learners to improve their performance. Slip test are also conducted during lunch hour and last hour. Question banks are provided to improve their academic knowledge. This will help them to secure good mark in the University examinations.

File Description	Documents
Paste link for additional information	https://kcsam.in/nptel/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1555	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution practiced student centric method such as experiential learning, participative learning and problem solving methodologies for the steady progress of the students.

Experiential learning:

Apart from chalk and talk method, students of various discipline are motivated to engage in experiential learning to enhance academic knowledge through experimental learning, institution arranged Industrial visit, field trip, study tours. Project and field study are assigned to UG and PG students.

Students are encouraged to participate seminars, workshops, symposium and conference to facilitate students career growth.

Participative learning:

By participating various programs both curricular and extracurricular activities, students acquire knowledge. It promotes them to explore their ideas in various activities such as group discussion, debates and quizzes. By the notion of improving their communication skills, group discussion, seminars and debates are conducted, to promote team work, unity and social responsibility students are encouraged to take part in NSS, YRC, RRC.

In the name of VASIPAI NESIPOOM and department activity, students are encouraged to participate in paper presentation, poster making, role play, mime, speech and demonstrating new ideas.

Problem solving method is a teaching approach that focuses on helping students to develop skill and knowledge. It promotes critical thinking and problem solving skills of students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://kcsam.in/1-1-2-department-activity/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To compete the modern digitalized world, ICT enabled tools play vital role in effective teaching learning process. In teaching learning process, ICT tools facilitate communication, access, process information, support teaching and learning methods. By creating effective learning ICT tools are used in smart class, webinars, seminars, workshops etc. The entire campus is enabled with wi-fi facilities for the utilization of the students and faculty members.

The institution has language lab, it provides multiple facilities like recording, audio, video conferencing, ppt etc. It helps students to enhance to meet current scenario in work place. Faculty members share materials to students including e-resources, YouTube videos, e-journal materials, NPTEL, INFLIBNET, SWAYAM courses, MOOC etc. The institution provides the students to enable digitalized central library to extend their knowledge. E-journal, E-books, E-magazine also a part of the digital library. As a part of curricular activity, Naanmuthalvan courses are taken in the virtual mode.

Faculty members are instructed to create curricular based videos, quizzes, vides lectures and upload in college telegram. It benefits the students to learn the subject clearly at

their convenience. Beyond the syllabus, students are motivated to participate in the various activities that are conducted by various institutions for acquiring more knowledge.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

609

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the direction of university, examinations patterns are followed by the institution. Out of 100 marks, 25 marks are allocated for internal assessment and 75 marks are allocated for external university examinations. Internal assessment is carried out by faculty members. University examinations answer scripts are evaluated by university appointed external examiners.

The mechanism of internal assessment is transparent and robust. Internal assessment is a process of evaluating performance of students internally. For calculation of internal assessment marks, two internal exam marks, attendance percentage and assessment marks are taken into consideration. Two internal assessment examinations and model examinations conducted for each and every semester. Assignments are given to students they have to submit the assignment within the stipulated time. To ensure transparency in calculating internal assessment mark, it is displayed on department notice board. If there is any discrepancies in mark allocation, concerned staff members clear the doubts of students.

Before commencement of the program, internal assessment marks calculation procedure is explained to the students. Based on performance of the students in the internal assessment test, slow learners are identified extra coaching classes and remedial classes are given to the slow learners and support them to meet their needs.

File Description	Documents
Any additional information	View File
Link for additional information	https://kcsam.in/1-1-2-internal-examination-circular-time-table/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Every department allots a department coordinator for smooth conduction of Internal Assessment Test. Internal examination time table is circulated and displayed on the department notice board before the conduct of Internal Assessment Test. Proper seating allotment was prepared for the transparency of Internal Assessment Test is displayed on the notice board. The evaluated answer scripts are shown to their respective students to ensure the discrepancy or doubt in checking. If they have any doubts clear clarification were given by the respective faculty member to improve the students performance in future.

The internal marks and attendance were frequently reported to the students after the conduct of every internal assessment. All the internal assessment test marks are calculated on the basis of attendance, Seminar, Assignment and assessment marks are maintained for every semester.

The internal marks are uploaded on the University portal and also a hard copy is submitted to the University. If there is any wrong entry, the corrections will be addressed to the Controller of the Examination, through Principal and the grievance will be redressed.

In University Examination, if any grievance related to out of syllabus question in the university question papers are verified by subject in-charge and reported to the Chief Superintendent and immediately reported to the Controller of Examinations and rectified then and there. If student having any grievance regarding the marks obtained, she can apply for revaluation to the University according to the norms by paying the prescribed fees.

File Description	Documents
Any additional information	View File

Link for additional information	https://kcsam.in/wp-content/uploads/2024/02/CIA-photos-1.pdf
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2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

University designed the Programme Outcomes, Programme Specific outcomes and Course outcome for all UG and PG programmes and it is communicated to all the affiliated institutions. While preparing the syllabus suggestion was taken from the faculty member and stakeholders to the Board of study members. The POs and COs are displayed on the institutional website and department notice board for effective communication to the faculty members and students.

Choice-based credit system is implemented with continuous improvements and revisions in the syllabus by the university. The teacher delivers the contents of the course, performs various activities, learn more skills in domain courses. The courses offered include Foundation Tamil, English, core courses, electives, skill based subjects and non major subjects. This pattern paves the way for students to choose an elective course. It is structured for the benefit of students. So care and diligence is used in stating them using the course content and course objectives. POs and COs are explained to students after completing their respective courses.

Various specific activities such as projects, departmental activities and certificate course are also uploaded. This is clearly stated that the students work towards achieving course outcome. All the programs, both curricular and co-curricular activities are uploaded in the college website then and there and circulated as a circular to all the class.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kcsam.in/program-outcome-course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The university syllabus has paid special attention to framing program outcome and course outcome with clarity and brevity to provide a clear pathway to student success. The course outcomes of various disciplines are stated and related to the assignments, exams and other

assessments and activities. All the departments in the institution are in association with IQAC cell. The IQAC cell members ensure the attainment of course outcome.

The course attainment is viewed by using direct assessment method on the basis of internal assessment, end semester exam and practical exam. The indirect method of assessing the course outcomes are students participation in extracurricular activities, engaging them in volunteering services and cracking various academic courses are also taken into consideration. At the end of the semester exam, course outcome feedback was taken this is used for measuring course learning outcome attainment.

Program specific outcomes are evaluated by the achievement of the alumnae. Alumnae of various departments are invited to interact with the students during the orientation program/ Alumni meet. To track the program outcomes the institution maintains an alumnae database, updating regularly the current employment of the students.

Attainment of course outcome, program outcome and program specific outcomes are duly evaluated by the IQAC members/ appointed by the institution. The IQAC cell of the college ensures the overall academic report, that is displayed on the college website as a part of the mechanism of communication which states the level of attainment of program outcome.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kcsam.in/wp-content/uploads/2024/02/higher-studies-22-23-1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

526

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File

Paste link for the annual report	https://kcsam.in/wp-content/uploads/2024/02/2.6.3-Result-Analysis.pdf
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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kcsam.in/wp-content/uploads/2024/02/SSV-22-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0.45

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides a active environment for promotion of Innovation and Incubation. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer- assisted method, experiment method etc. Teachers use power point presentations and computer-based materials. Some Student centric methods used are Project Methods, Field Study. Interactive Methods, ICT Enabled Teaching with ICT enabled teaching includes class rooms with LCD, Language Lab, Smart Class rooms etc., Experiential learning, Student Seminars, Summer Internship Program, Group Learning Method, Group Projects

College uses ICT in education to support, enhance, and optimize the delivery of education. The following ICT tools are used Projectors(10 Nos.), Desktop Computer and Printers which are installed at Seminar Rooms, Auditorium etc. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom, MOOC Platform(NPTEL), Digital Library resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/ecosystem-for-innovations-3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

56

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes a number of extension activities to promote institute-neighbourhood Community to sensitize students towards community needs. The students of our college actively participate in social service activities leading to their overall development.

The College runs effective National Service Scheme. The college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through construction, road construction, Shramdan, Social Interaction, Group discussion Eradication of superstition, Environmental Awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health Check up camp, etc.

The NSS unit of the college organizes various extension activities as tree plantation, Road safety awareness, Save fuel save country programme, National Equality awareness. Other than NSS units, the various departments of the college are conscious about its responsibilities for

shaping students. All these mentioned activities have positive impact on the students and it developed student Community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/03/3.4.1-Social-Issues.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File

Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File
3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
21	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
5	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has excellent infrastructure which complements its vibrant academic environment. Every year, the management upgrades facilities depending on the needs of the institution. The institution has 6 science laboratories with contemporary equipment to enable students to get hands on experience in latest technology. Laboratories have sufficient and prescribed software , open source tools to cater the requirement of curriculum.

Central library upgrades books, resource materials, journals and magazines depending on the needs of the readers. Digital library is a virtual repository of learning resources, which offers and access to digital versions of books.

The institution has 4 ICT enabled seminar hall and 1 auditorium, 1 dining hall, sports grounds, canteen, infirmary room and hostel for both UG and PG.

For medical emergency institution has infirmary room with 4 beds. First aid facilities, wheel chair and a blood pressure machine are available in infirmary room. In emergency, 24X7 ambulance facility is available in the institution .

To ensure the students safe travel, the college has a fleet of 18 buses to the various parts of the city and its neighbourhood .Hostel with 20 rooms fulfills the vital objective of ensuring safety and secure with 24X7 availability of warden and security.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kcsam.in/facilities-of-college/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution enhances cultural activities to boost the confidence level of the students by conducting cultural events and class room activities. Through these activities students learn the art of fostering healthy relationship and interpersonal skills. Every month, Department of Tamil organize "Paviyar Kudal" to enhance the view of traditional and culture values through cultural events. Our institution also motivate the students to participate inter college competition. Every year, our students actively participate and entertain the public in "Puthaga Thiruvizha" (Book Fair) which is organized by Tamil Nadu Government. The college is conducting various cultural events and competitions every year to explore the hidden talents of the students.

The institution gives importance to extracurricular activities along with academic subjects for the all-round development of the students.It also helps the students not only to improve their academic performance but also to explore their interest. The institution has both indoor and outdoor sport facilities. It has well maintained playground for Kabbadi, Volley ball, Football, basketball, Kho-kho, Silambam, shot put, Javelin throw and Disc throw.

The institution has well equipped gymnasium and also supports the students for their active participation in the sports. The college has well-furnished auditorium, which accommodates 1000 participants, open air auditorium and whereas each seminar hall and open auditorium accommodates 250 participants.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/4.1.2-photo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/4.1.3-smartclass.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.79

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated through the software "NIRMAL" with 1.0.0.0 version. This software is developed by Nirmal Institute of Computer Expertise (NICE). Book database is created along with user's database. Book issues and return process is automated. Bibliographic Control System is the Catalog Module. Here Data Entry for Monographs and Articles (Journal/Books) is done. Data Validation at every field level given. Maximum throughput with Title case provided.

Library circulation of checking with the software includes:

1. Book issues
2. Book return
3. Daily report
4. Availability of books

5. Volume and Department wise book count
6. Fixation of the fine amount of holding period
7. Stock verification report

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kcsam.in/wp-content/uploads/2024/02/4.2.1.Nirmal-Software-Photos.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.15

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a very robust and updated IT facility that is comprehensive as well as secure. The IT facilities are the striking features of the college. There are 150 Computers which are highly advanced with updated software and applications. It has modest configuration to serve the purpose of students and faculty members. Wi-Fi connectivity is provided in the administrative and academic areas and also for LCD/laptops/devices in need of internet connectivity in the campus. Wi-Fi made available in all over the campus and internet access in labs, library, office and all departments. LAN facility is available. Language learning and teaching is considered to be a complex process. Smart classes promote reading, writing, listening and speaking skills. Smart classes strengthen cross-cultural fertilization and global understanding because as performed as audio and video are digitized, stored and mediated by database. Smart classes using ICT tools make learning easier faster, accessible and fun.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/4.1.3-photo-1.pdf

4.3.2 - Number of Computers

167

File Description	Documents
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Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.14

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the overall growth of the college, various heads are there for maintain and utilizing the campus infrastructure like lab, libraries, sports, computer and classrooms. The procedure and maintenance is as follows:

- All academic and administration activities are planned and executed by principal.
- Academic records are maintained by the department H.O.D and faculty members.

- The Library Advisory Committee essentially advises and guides the library in its activities and services.
- Cleanliness is maintained in the entire campus, including administrative and academic buildings, classrooms, laboratories, libraries, common rooms, toilets, learning materials, teaching aids, sports equipment, computers, etc...
- Hostel is strictly observed with safety and health preventive measures. Hygiene condition is regularly monitored in kitchens, dining Hall, bathrooms and toilets, etc...
- The RO water purifier plant and sanitary pad vending machines are routinely serviced.
- The hygienic and cleanliness at classrooms, seminar hall, dining hall, laboratories, library, office, corridor, wash room and parking spaces are maintained by housekeeping workers and sweepers.
- As per the requirement the electrician, carpenter, plumber, mason workers, painter, gardener and construction workers are hired.
- The utilization of the sports facilities are monitored by physical director.
- Security personal provides 24 hours service to ensure the safety and security of the college.
- CCTV surveillance at the entry point of the college and other crucial locations for safeguarding the students and asserts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kcsam.in/wp-content/uploads/2021/08/Procedures-Policies-2019-2020.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

340

File Description	Documents
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Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following:
 Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://kcsam.in/wp-content/uploads/2024/02/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

741

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

741

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year**219**

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****135**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****02**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution has the student representatives constituted with academically strong students as its body. Each class has a class representative in our institution. The class representatives are volunteer to represent the voice of students in their year. The Class Representatives act as a prime official channel of communication between teacher and the students. They circulate important message conveyed by the teacher to the whole class.

They bring forward the opinions, ideas and suggestions from their fellow students regarding academic performance. They involve in institute and department level programmes with active participation. They also support in maintenance of discipline in the class and setting a good example for the class in both academic and non- academic areas.

Majority of students are involved and participated in NSS activities like rallies, tree planting in college premises and also engaged themselves in camp too. They provide their support in sports and cultural events. It is an opportunity to give back something to their institute and society by developing their personality.

File Description	Documents
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/5.3.2-Additional-Doc-1.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumnus forms the major strength of the institution. The institution maintains a strong bond between alumni, teachers and the present students. The alumni assist their support to the students through their guidance. The alumni expose their friendly bond between the students. They disseminate information regarding how to choose the career.

Our institution has more alumni spread over in different field. Many interested alumni delivered guest lectures and guided the students in their respective fields for better employment and career. They share their successful stories through their presence. The present students are motivated by their guidance. They also clear their queries.

Alumni answered questions of students regarding courses they should take during their regular semesters. They motivated the students as well. Alumni and students had a very good interaction session . They revisited the familiar place where they had studied and were shown the various developments that had taken place since then.

The present students enjoyed the interaction session with the alumni.

File Description	Documents
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/5.4.1-Additional-doc.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To achieve our vision and mission, Krishnasamy College have established the educational goals to generate a favourable environment for teaching and learning, to provide an education to the rural society, to acknowledge and promote excellence in academics, arts, & sports, to promote scientific endeavours, to provide women students with a value-based education and equip them to preserve the country's secular principles and cultural legacy, to give them chance to establish and accomplish goals as a team.To transform our students to become capable, confident, compassionate, and conscious young women, to make a connection between the professional and academic field, to encourage discipline, social responsibilityand community service, to raise quality consciousness among employees and students, to inspire students to engage in service to society to create an equitable system,to allow students to develop their complete personalities and so prepare them to meet difficulties in a competitive global environment,to establish centres of excellence for knowledge transfer and application, as well as research and development.

File Description	Documents
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Paste link for additional information	https://kcsam.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows a well-structured and defined hierarchy from top to bottom to manage the affairs in a transparent manner. The powers, duties and responsibilities are assigned to every step of management. The Governing Council is the apex body. Chaired by the Chairman with academicians as mention. The Head of the Institution is the key person who plays a vital role to protect the stakes of the institution, to assign responsibilities to the faculty, to ensure their accountability & to increase their morale towards overall development. The participation of teachers, students is encouraged in academic and non-academic bodies & committees.

To empower the institution the management has given responsibilities thereby decentralising the duties in order to bring about efficiency and progress to achieve excellence in academic, arts, sports, R&D, students welfare & overall development, Placement, Self-Employment, Morals & Values , Extension Activities.

The faculties are given responsibility to be a part of club and cell activities such as IQAC, Academic Council, Admission Committee, Examination Cell, Counselling Cell, Placement Cell, EDP, Women Empowerment Cell, Anti-ragging Committee, IPR, R&D, Library Committee, Cultural & Sports Committee, NSS, RRC, YRC, SC /ST Cell, etc., for the smooth conduct of curricular, co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/Cell-Commitees-link.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic /Perspective Plan (2022-2023)

- Strengthen the teaching learning process through the use of innovative methods.

- Budgetary allocation for academic and non-academic activities.
- Plan to obtain 12(B) status.
- AQAR & AISHE preparation .
- IQAC will ensure the Webinar, FDP, PDP, Intercollegiate meet, International Conference, Seminar, Workshop, Competitions in various departments.
- Offer faculty development programme to teaching and non-teaching staff members
- To Conduct Internal and End Semester University Examinations as per instruction given by the affiliated university.
- Introduction of Skill Based Subject (NaanMudhalvan) by the government namely "Effective English, Micro Soft essentials, Data Analytics using Tableau, Employability skills, cyber security, Insurance"
- Plan to conduct Certificate Courses "Apiculture, IOT, Spoken English, Self Sustainability, Petroleum Testing and Manufacturing of Water Based Paint Process"
- Plan for improvement in quality of library service to students.
- Plan to have academic and administrative audit.
- Measures to increase MOU
- Green campus initiatives
- Plan to construct new computer lab.

Institution plan has been implemented through the Head's of the Department and all staff members and stake holders.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kcsam.in/wp-content/uploads/2024/02/ACADEMIC-CALENDER-22-23-..pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The GC frames the rules for the various policy decision of the institution which are scrupulously implemented. The GC decided that the institution must apply for autonomous status during 2023-24. The selection committee constituted by the GC, follow the procedures prescribed and recruit the teaching & non-teaching staff as per the require merit. During 2022-23, - assistant professor and office staff were appointed

Selection Committee

- The requirement of faculty is calculated based on the work load of the department as per UGC norms
- The creation of post is made by the Governing Council and the advertisement in newspaper is given by Principal with the approval of the management.
- Selection committee will interview the candidates as per the norms
- The selected staff is approved by the Governing Council and issues the appointment order

Grievances Redressal Cell

Grievances redressal committee helps to keep up the congenial working atmosphere among the staff, students & parents. During 2022-23 the committee helps to record the complaints and solve the problems related to academics and personal grievances

Other Committee

Play an active role in smooth functioning of college are IQAC, Admission, Examination, Anti-ragging, Placement, Women Empowerment, EDP, SC/ST Cell, IPR, NPTEL, Sports, Cultural, Library, Alumni etc..

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://kcsam.in/wp-content/uploads/2019/04/6.2.2-Organogram-of-the-Institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File

Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management is very compassionatetowards the staff and implements a number of welfare measures:

Teaching staff:

- Casual leave 12 days&2 permissions per month
- On duty 15 days
- Maternity leave
- EPF and ESI
- Financial support to attend seminar/conference/workshop
- Free lodging facility to faculties who are staying in hostel
- Faculties who wish to commute by college bus given free transport.
- Staff picnic to energize and refresh the mind and body
- Yoga and meditation classes are arranged
- Festival bonus to all the faculty members
- Bank facility available on the campus provide access at their convenient time
- OD for NPTEL Exams
- Fee concession to staff children
- Free uniform and refreshment
- Free WIFI in campus.
- Free ambulance facility
- Summer and Winter vacation
- Intercom facility
- Indoor games.
- Career development program (FDP/PDP)

Non - Teaching staff

- Casual leave 12 days&2 permissions per month
- Maternity leave
- EPF and ESI
- Staffwho wish to commute by college bus given free transport.

- Festival bonus to all the faculty members
- Fee concession to staff children
- Bank facility available on the campus provide access at their convenient time
- Free uniform and refreshment
- Free ambulance facility
- Summer and Winter vacation
- Intercom facility
- Indoor games.
- Administrative Training program

File Description	Documents
Paste link for additional information	https://kcsam.in/facilities-of-college/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
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Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

171

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System

The management evaluates the performance of the faculty based on teaching, participation in team work, arranging co - curricular and extra-curricular activities, up gradation of educational qualification (Ph.D., SET/NET) and publishing works. A structured staff appraisal form is made use of by each faculty member for this purpose, wherein she give the details about her. The appraisal system motivates the staff to excel and put forth the best of their efforts. Staff retention is one among the strength of our institution.

The following factors are analyzed in the appraisal system for teaching staff:

- Teaching experience.
- Innovation teaching practices.
- Result percentage produced in the university examination.
- Mentoring and counseling methods.
- Skill up gradation through participation in webinar/seminar/conferences/workshops/FDP/PDP/Refresher/Short term course etc.,
- Publication works in the Scopus/e - journals and conference proceedings.
- Publication of chapters in books and publication of books
- Feedback from students
- Feedback from HOD and Principal
- Establishing rapport with peers
- Active participation in ream work
- Participating in conducting extra-curricular activities.

The following factors are analyzed in the appraisal system for non - teaching staff:

- Experience
- Higher studies
- Feedback from AO and Principal
- Active participation in team work
- Work discipline.

File Description	Documents
Paste link for additional information	https://kcsam.in/wp-content/uploads/2023/07/performance-appraisal-form-new.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a finance committees headed by the Chairman with Principal, Lawyer, Auditors as members. The proper utilization of financial resources are planned at the beginning of every financial year. All financial transactions are computerized.

The institution conducts internal and external financial audit through authorized Chartered Accountants. Internal audit is conducted at the institutional level. The accounts assistant of the institution verifies the daily transactions. Audit will be conducted at the end of each financial year. The auditors will verify all financial transaction with the supporting documents and approval of proper authority for each financial transaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.15

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budget of the financial utilization is approved by the trust and the governing council.

Sources of funds:-

The resources of funds are

1. Fees collections from the students
2. Fees collections for the other services rendered to the students. Example: College Bus fees.
3. Contribution by the trust.

4. Contribution by external agencies/persons.

Utilisation of resources:-

The institute has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the academic processes and infrastructure development.

All the administrative, academic leads and co-ordinators of different cells plan the usage of funds for the activities round the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Significant Contribution made by IQAC (2022-2023)

- Strengthen the teaching learning process use of PPT, audio/visual aids, hybrid systems of teaching learning process, online classes conducted through Google meet ,Google Classroom and Zoom, Telegram, What's App for odd and Even semester besides black board teaching.
- Skilled Based Subject (NaanMudhalvan) introduced by the government in the academic year 2022-23. Incharge faculty members of all departments attended FDP conducted by the affiliated university and expert resource person & faculty of KCSAM guide the students to learn the subject which is helpful for employability (Effective English, MS essentials, Data Analytics using Tableau, Employability skills, Cyber security, Insurance)
- AQAR 2021 - 22 uploaded in the NAAC portal by July 2023
- Around 20 MOUs signed with Industries/ Services sectors/NGOs/Education Institutions/Professional bodies for academic excellence.
- Conducted Certificate Courses namely "Apiculture, IOT, Spoken English, Self Sustainability, Petroleum Testing and Manufacturing of Water Based Paint Process"
- Around 20 Faculty development programme organised to teaching and non-teaching staff members.

- Conducted BRAVURA 23' on 30.09.2022
- IQAC conduct the internal and external academic and administrative audit periodically by the academic audit committee gives suggestions/recommendations for the improvement.
- Feedback form from stakeholders were collected, analysed and catalogued and reviewed by the committee.

File Description	Documents
Paste link for additional information	https://kcsam.in/minutes-2022-2023/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC formulates and monitors the process of teaching-learning evaluation as follows.

- Based on the University Academic Calendar, the Institute prepares its schedules for the academic year well in advance at the beginning of the year. Then, the department academic and other activities planners are prepared.
- Every teacher is expected to follow the Time Table prepared by the Time Table Committee.
- The lesson plan is prepared and faculty writes record of work done.
- Student orientation program at the beginning of the UG/PG program to gain insight into the institution and teaching-learning methodologies which are used by the faculty for teaching & evaluation.
- To meet the growing need of global requirement, all departments are equipped with ICT enabled teaching methodology.
- Providing question bank and lectures notes through an online portal.
- Institute maintains an effective internal examination and evaluation system. Students result analysis record is maintained.
- To acquire practical knowledge and skills, internships, projects, assignments, webinars, presentations are facilitated.
- The placement cell facilitates the training and employment opportunities for final year students and Ecell encourage the students to gain entrepreneurial skills.
- IQAC conduct the academic and administrative audits periodically.
- To review the teaching learning process, feedback is collected from the stake holders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kcsam.in/wp-content/uploads/2024/03/Annual-Report-2022-2023-new-2-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Water Purifier

The educational institution prioritizes the well-being of its community through various facilities. A water purifier with an RO system caters to the needs of all 10 departments, ensuring clean water for students and staff.

Safety and security

The safety and security measures include surveillance cameras across the campus, creating a vehicle-free zone. Private security services manage a robust system with restricted access and identity checks, prioritizing the safety of individuals.

A mentor system provides valuable support for personal and academic matters, complemented by internal counsellors for students facing significant grievances.

Common Room

Common rooms within the college building offer spaces for relaxation, meals, and accommodations for sick students. These rooms are versatile, serving as prayer spaces during Pooja and for Muslim students observing fasting during Ramzan.

Day care center

Additionally, the institution addresses childcare needs with a well-equipped daycare facility on the nearby school premises. This initiative reflects a holistic approach to supporting the diverse needs of its community members.

File Description	Documents
Annual gender sensitization action plan	https://kcsam.in/wp-content/uploads/2024/02/7.1-format-copy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kcsam.in/wp-content/uploads/2024/02/7.1.1-only-photos-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Biodegradable and Non-Biodegradable Waste are systematically collected and segregated and send it for recycling.
- By digitizing office process such as Email and what's Apps the college embraces a nearly paperless approach and reduce carbon dioxide emissions.
- The biodegradable solid waste is collected in a degradable pit for the production of bio fertilizer it is used in our Institution gardens.

Liquid Waste Management:

- The sewage water are collected from the campus goes to the drainage system created in the vicinity.

Napkin Incinerator:

- One of the best ways to dispose of menstrual waste is burned using incinerators without emitting the smoke and it has been installed in the restroom.

E- Waste Management:

- The institute takes sufficient measures to dispose the e-waste. All obsolete electrical and electronic waste is disposed to vendors for recycling for proper destruction.
- Most of the E-Waste like the computers etc. are disposed by buyback doing the new purchase.

Hazardous Chemicals and Radioactive Waste Management

- The precautionary measures for handling Hazardous chemicals are known to all these students and details are displayed in the laboratories.
- The first aid kit and required medicine are also kept in the laboratories. The laboratories do not use radioactive materials.

File Description	Documents
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Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and	B. Any 3 of the above

green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Krishnasamy College of Science, Arts & Management for Women believes in equality of all cultures and traditions is evident from students belonging to different categories are studying without any discrimination.

The institution has diverse sociocultural background and different linguistic, we have a tolerance towards cultural, regional, linguistic, communal socioeconomic and other diversities. Memorized days like Yoga day, Constitution day, Cancer day, AIDS, International women's Day, Discipline Day, World Paper Bag Day along with many regional festivals are celebrated in the college.

The Indian Tri-colour stands tall at the main entrance of the College and in this way the College spreads the message of nation first policy. The College celebrates the Independence Day & Republic Day with great promotion and vigor.

The various department have organized various academic and co-curricular activities for the propagation of the fundamental duties and rights of the Indian citizens. The students enthusiastically participated in various programs. Organizing annual competition on various contemporary legal issues.

Awareness Program, regional, linguistic and communal discrimination are arranged in the nearby village.

The students organized festival activities in the college with students of all religious and in the neighboring villages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Celebrated National Independence Day on August 15. Chairman hoisted the National flag and delivered the 76th Independence Day special address.

The college, in collaboration with Nehru Yuvakenthira, organized a Constitution Day awareness program with Mr. Iyyappan, MLA, and Mr. Rijesh, the district youth officer, addressed the event.

Human Rights Day was celebrated on December 10th, Principal addressed the gathering and 150 students participated in the programme.

National Unity Day was celebrated on 31.10.2022 and the aim was to promote and reinforce importance of unity, integrity, and security of country.

A legal awareness program is an initiative designed to educate individuals and communities about their rights, legal procedures, and relevant laws to the students and staff members.

National Voters Day was celebrated on January 25th, Principal inaugurated program and emphasized importance of youth participation in electoral process.

Principal and all staff members actively participated in Republic Day on January 26th .

On December 5, seminar on Prevention of Domestic Violence Act was organized, with ACP, Mrs. P. Kavitha.

Electoral Literacy Club was Organised Election voting awareness program named "My vote is My right -power of one vote" on 20.10.2022. Promoting our students to register their name for getting voter ID card.

NSS students engaged in various community service activities, including, assisting visually impaired individuals, cleaning temple premises, supporting cobbler's business, and maintaining a Green House Garden on different dates throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kcsam.in/wp-content/uploads/2024/02/7.1.9-photo-pdf.pdf
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The academic year 2022-2023 was marked by a series of impactful events aimed at fostering awareness, promoting community engagement and empowering students.
- The academic year commenced with the celebration of Yoga Day, Both students and staff enthusiastically participated in yoga exercises.
- World Drug Day was commemorated with pledge ceremony to combat drug abuse and promote a drug-free world.
- 76th Independence Day was celebrated, with cultural extravaganza featuring dance, music, and speeches to instill a sense of patriotism.
- Throughout the year, the college organized seminars and workshops on crucial topics such as prevention of domestic violence, anti drug, cancer and HIV awareness.
- "Namma Uru Suparu", the initiatives aimed to promote sustainability and instill eco-consciousness among students and staff.
- Clean India 2.0 program to inspiring students to take an active role in maintaining cleanliness and hygiene in their surroundings.
- The college also celebrated National Unity Day, Constitution Day, Human Rights Day, and National Girl Child Day, highlighting the importance of unity.
- The college prioritized health and wellness through initiatives like eye screening campus, promoting preventive healthcare among students and staff.
- The events and initiative undertaken in the academic year 2022-2023 reflect its unwavering commitment to holistic education, community engagement, and social responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File

Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Title of the Practice: Computer Literacy & Awareness Programme

Objectives of the Practice:

- Provide excellent digital skill training to all the students from various disciplines.
- Create a platform for online courses.

The students received training in computer skills for MS Word, Excel, PowerPoint, email creation, and web access.

The Practice:

Based on the training students receive, they could attend various online courses, online examinations and also participating online seminars, conferences etc.

Evidence of success:

- Complete online courses.
- Attend online competitive examinations.

Problems encountered:

The students required a continuous periodic training to achieve advance level.

Resources required:

Additional Computers and faculty.

Best Practice - II

Title of the Practice: Pakirvom Magizhvom (Sharing is Bliss)**Objective:**

"Give, even if you have little."

"Pakirvom Magizhvom" is to mould every student into a better Indian citizen by enhancing their character, fostering compassion in them, and instilling integrity in them

Context

The implication is that a person would acquire inner serenity to a greater extent the nicer deeds they perform for other people.

The Practice

Students donated products such as watches, notebooks, books, stationery.

Evidence of Success

Teachers saw that students' attitudes had changed toward sharing their belongings with less fortunate classmates.

Problems Encountered:

Needy students' perspective, avoids using their lower sense to accept shared goods.

Resources required:

It is necessary for staff to counsel pupils to instil humaneness of the activity.

File Description	Documents
Best practices in the Institutional website	https://kcsam.in/wp-content/uploads/2024/03/BestPractice-final.pdf
Any other relevant information	https://kcsam.in/wp-content/uploads/2024/03/Best-Practice-photos-final-new.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has grown both vertically and horizontally in the academic and non-academic fields. The institutional distinctiveness is highlighted through the "Pakirvom Magizhvom" programme, where the students share their resources to the needy, imparting the whole humanness in the students towards the better society. Pakirvom Magizhvom, an initiative by the Consumer Club, stands out as a unique programme fostering a spirit of community and social responsibility. This distinctive programme goes beyond traditional consumer club activities, promoting the core principle of "sharing is bliss" in a way that is both impactful and institutionally distinct.

The Pakirvom Magizhvom is a designated physical space within the college premises where students can donate various items they no longer need, such as gently used clothes, books, stationery, and non-perishable food items. These items are then freely available to students from underprivileged backgrounds or those facing temporary financial difficulties. Pakirvom Magizhvom encourages students to actively participate in the act of sharing. This programme actively fosters a sense of agency and ownership, making them responsible contributors to their community. Pakirvom Magizhvom embodies the institution's commitment to social responsibility and holistic student development. By fostering a culture of sharing, the programme cultivates responsible citizens who are actively engaged in making their community a better place. This unique approach sets it apart as a programme that not only benefits the immediate beneficiaries but also leaves a positive impact on society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- The institution offers 10 Undergraduate courses and 6 Postgraduate courses based on the requirements of society. Skill development with job-oriented certificate courses is introduced with special fees.
- The existing UG departments will also upgrade for PG departments and PG departments for research.
- Since this institution has successfully achieved excellence in the last 15 years, It is proposed to upgrade the institution to autonomous status by applying to UGC.
- The management is very keen on the implementation of NEP2020, and in this connection, all the steps should be taken for the academic year 2023–2024.

- The PG departments with recognised guides will be upgraded to research.
- For the facilities of the disabled students, the management proposes to install lift facilities.
- The institution was accredited by NAAC in the first cycle in 2019, and it is proposed to apply for accreditation for the second cycle.
- For the utilisation of the Alumni Association to develop the infrastructure of the institution and to create an interaction between them and the existing students. It is proposed to strengthen the Alumni Association. A separate Alumni Association account is to be opened to get financial support from the alumni.
- The management proposes to establish the water treatment plan, moresolar energy plant, and further develop the green campus.
- An academic audit committee and committees for environment, energy, and water management were also constituted.