



Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
Name of the head of the Institution	G.NIRMALA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04142-285751
Mobile no.	9489524384
Registered Email	kcsam2007@gmail.com
Alternate Email	nirmalasuresh2k@yahoo.in
Address	Krishnasamy College of Science, Arts & Management for Women, Anand Nagar, Nellikuppam Main Road, S.Kumarapuram
City/Town	Cuddalore
State/UT	Tamil Nadu
Pincode	607109
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed

Name of the IQAC co-ordinator/Director	Dr. (Mrs.) R.Hemalatha
Phone no/Alternate Phone no.	04142285751
Mobile no.	9842570743
Registered Email	hemajram1979@gmail.com
Alternate Email	hemajram@ymail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kcsam.in/aqar-2018-2019/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://kcsam.in/wp-content/uploads/2021/03/Academic-Calander-2019-20-final.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.29	2019	09-Aug-2019	08-Aug-2024

6. Date of Establishment of IQAC 12-Jul-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Mock visit	18-Jul-2019 1	71
NAAC Visit	22-Jul-2019 2	95
Result Analysis	12-Aug-2019 1	15
Academic Audit	20-Jun-2019 1	15
International Seminar	23-Jan-2020	575

	1	
National Workshop	21-Oct-2019 1	130
EDP - Honey Bee Farm	21-Jan-2020 1	74
IPR - Guest Lecture	27-Jan-2020 1	165
Bravura - Expo cum Sale	14-Sep-2019 1	1700
COVID - Awareness Programme	09-Mar-2020 1	70

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8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC peer team visited our institution on 22.07.2019 and 23.07.2019. 2. Our Institution got NAAC accreditation with "B" Grade. 3. Induction program for the newly admitted students. 4. Industrial visit, Educational tour and Internships. 5. IQAC organized FDP on "Innovative teaching in 21st century and organized workshop on "Effective usage of NList and EResources, COVID 19 awareness programme.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Strengthen the teaching learning process through the use of innovative methods	Use of PPT, audio/visual aids, enacting drama, Management games besides black board teaching
Plan to organize exhibition cum sale	Conducted BRAVURA 19' on 14.09.2019
Waiting for NAAC Peer team visit.	NAAC Peer team visited on 22.07.2019 & 23.07.2019
Strengthen the alumni interaction and collection of data	The alumni has taken initiatives to collect the data of alumni for conducting alumni meeting.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Council	20-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

22-Jul-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

22-Feb-2020

17. Does the Institution have Management Information System ?	Yes
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The college operates partial Management Information System for the smooth functioning of the institution. The information provided below is the modules on which the college operates its Management Information System based module: 1. Students Admission 2. Students fees collection 3. Students Profile 4. Details of hostellers and college transport beneficiaries 5. Finance and Billing 6. Examination Procedures 7. Faculty and NonTeaching Payroll 8. Employees provident fund 9. Teaching and NonTeaching Attendance (BioMetric) 10. Library Service 11. Students Feedback 12. Students Attendance absentees report as SMS to parents.</p>

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. 100 words

1. Krishnasamy College of Science, Arts and Management for Women affiliated to Thiruvalluvar University, Vellore. Tamil Nadu. The curriculum is framed by the boards of Studies of Thiruvalluvar University. The determined syllabus under CBCS pattern is adhering in this semester has been adopted from the academic year 2008-2009. 3. Main objective of academic committee is to look after the academic affairs of the college and make exhortation to the principal, about academic programmers and participation in intimate of academic calendar. 4. Faculties draw up well in advance the beginning of the semester bottomed on college calendar of events and the staff well acquainted with their subject for the forthcoming semester and accordingly prepares notes and plan for the current semester. 5. Assessment is the process in which the pedagogue judge the student's performance bottomed on paper presentations, participation in seminars, assignments, internal assessment tests, mid semester/ Model examination, project reviews. 6. The college enticing people from the top institutions and university to dispense valuable information to our students which helps to overcome vulnerability and motivation of the students. This assists the students in their higher studies in their institution. 7. Involvement of the faculty and students in national level workshops, state level conference and lecture helps them to have the core knowledge base in their academic studies. 8. Visiting lectures are often a welcome and stimulate event in a potentially demonstrating the real - life relevance of the syllabus.

additive the curriculum the college offers certificate courses and courses which focused and explore the serviceable skills needed to particular field. 10. Students were offered support for developing plan, of various training programmers for self employment in cc industries based on the needs and interests of the students are c

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
NIL	NIL	Nil	00	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
MPhil	Tamil	09/09/2
MPhil	Commerce	09/09/2
BSc	Physics	09/09/2

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of Course System
BSc	Physics	09/09/2019
MPhil	Commerce	09/09/2019
MPhil	Tamil	09/09/2019
MPhil	English	17/06/2019
MPhil	Mathematics	17/06/2019
MPhil	Computer Science	17/06/2019
MSc	Chemistry	17/06/2019
MA	Tamil	17/06/2019
MSc	Computer Science	17/06/2019
MSc	Mathematics	17/06/2019
MCom	Commerce	17/06/2019
MA	English	17/06/2019
BCom	Commerce with Computer Application	17/06/2019
BA	Tamil	17/06/2019
BBA	Business Administration	17/06/2019
BCA	Computer Application	17/06/2019
BA	English	17/06/2019
BCom	Commerce	17/06/2019
BSc	Computer Science	17/06/2019

BSc	Chemistry	17/06/2019
BSc	Mathematics	17/06/2019

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
Number of Students	87	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students
Environmental Studies	17/06/2019	515
Value Education	17/06/2019	515
Soft skill	17/06/2019	515

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Internships
BBA	Business Administration	52
MSc	Computer Science	10
MA	English	17
MCom	Commerce	15

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

Feedback Obtained

The feedback were collected from the students, faculty members, Alumni and the parents. The relevant suggestions are considered and discussed. Academic issues were intimated to the respective heads of the department for further corrective measures. It was decided by the management to conduct workshops and counselling sessions related to the personal development of students. The feedback on canteen and stationary facilities were intimated to the respective authorities for further improvements. The requisition for identification of new rules for the transport through college buses was submitted to the transport authorities. It was also decided to arrange for pla

drive for the students for every academic year. Action implemented: motivations were given to the teaching staff members for their progress through FDP program. • The internet speed inside the campus is increased. Increase of intake in the college buses through the improvement in transport facilities. • The usage of ICT tools is increased in class teaching.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BA	Tamil	70	69
BA	English	77	65
BSc	Mathematics	77	58
BSc	Chemistry	50	50
BSc	Computer Science	100	80
BCA	Computer Application	50	50
BCom	Commerce	70	69
BCom	Commerce with Computer Application	70	48
BBA	Business Administration	70	24
BSc	Physics	50	4

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	to
2019	517	94	46	23	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-teaching
69	69	8	25	3	

[View File of ICT Tools and resources](#)

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 word

Effective Mentoring system is followed in our institution to standardize the student's academic life. The Institution has a mentoring system in place with respect to the faculty and students. Mentors look into details regarding the academic performance, completion of academic requirements, health follow-ups and grievances, if any. Mentoring system is an offshoot of counseling. It has an informal transmission of knowledge between the students and the teaching community. The mentor's role is to guide, to give advice, and to support the mentee. A mentor can help a person (Mentee) improve abilities and skills through observation, assessment, modeling, and by providing guidance. The mentoring system under which a class tutor (the mentor) is assigned to act as an advisor or counselor of a group of students in each section of her class. The mentor is responsible for providing support and personal aspects. It bridges the gap between the faculty and the students and creates a conducive environment in college where students can approach faculty. Whenever the students need consultation, the mentor approaches the students based on their personal information. Basically, stress related issues, economical issues, and family related issues have been concentrated in this system. Moreover, career guidance is also given in this system. The system is very useful in identifying slow learners and advanced learners based on the requirement deduced through a careful examination of each student's performance. The college has organized several remedial classes for slow learners in the identified topics/subjects. In the mentoring system, basic information of the students is collected by the respected mentor and is recorded. Mentors collect and maintain the attendance, internal test marks of every mentee. With this information the students are motivated by the mentors to improve their overall performance. Internal test and end semester marks are communicated to parents periodically through program reports. Mentors counsel the slow learners and encourage them by providing class notes, reading material, and university question papers to avoid the risk of drop out. The mentor establishes consistent contact with the students and counsels him wherever necessary and closely monitors the growth of the student. Periodically mentors meet with their mentees during contact hours for the benefits of the students. The following ways are improvement in the attendance records, minimized student dropout rates, identification of slow learners for conducting remedial classes, advanced learners identified and given course credit. The mentor is a resort for a student where one can seek knowledge, guidance and support. One of the objectives is to mentor the students as productive citizens for the society through participative management.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
1728	69	1

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. o
69	58	11	11	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, received from Govt recognized b
Nil	NIL	Nil	NIL

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2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year- end
MA	P06	2019-2020	22/09/2020	30/09/2020
MA	P02	2019-2020	22/09/2020	30/09/2020
BCom	U10	2019-2020	22/09/2020	30/09/2020
BCA	U09	2019-2020	22/09/2020	30/09/2020
BSc	U18	2019-2020	22/09/2020	30/09/2020
BSc	U17	2019-2020	22/09/2020	30/09/2020
BBA	U08	2019-2020	22/09/2020	30/09/2020
BSc	U25	2019-2020	22/09/2020	30/09/2020
BA	U04	2019-2020	22/09/2020	30/09/2020
BA	U07	2019-2020	22/09/2020	30/09/2020

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

As prescribed by the Thiruvalluvar University, the Continuous Internal Evaluation (CIE) method of conducting examination is followed by the It is an assessing tool that the students learning outcome of all c being achieved by all the students in various departments. This provides greater opportunity to modify teaching strategies for the who failed to perform well in the Continuous Internal Evaluation (C Continuous Internal Evaluation method helps to evaluate the cont performance of the students. The mode of evaluation process has been and implemented. Under the CBCS (Choice Based Credit System), in assessment for theory papers is for 25 of the marks, which is spli marks for assignment and 20 marks for two internal evaluations of each. Evaluation is a continuous process that helps the students to themselves in various ways i.e. active participation in practical, c of assignment within the allotted time and maintain regular attendan plan was framed by every department, before the commencement of p According to the lesson plan, everything was executed i.e. syll completion, assignment date and conduct of Internal assessment exam Before the commencement of the University examination, model exam conducted this induce to make the students confident in their appro exams and continuous evaluation systems helps the students to in themselves in the lagging portions. Each department has worked out t of how the Continuous Internal Evaluation will be carried out for e taking care that learning objectives of each paper are achieved th different assignments. Internal assessment is conducted periodical

helps to ensure the complete understanding of each topic by the students. The topics to be studied are prescribed by the university. After every internal assessment examination, it is the duty of the mentor to send the report card to the respective parents. Guidance and counseling are provided by the mentor and core subject teachers over the performance of the students, if they need it. Continuous Internal Evaluation method helps to identify the slow learners after the regular hours, remedial coaching is given to the slow learners. There is no partiality in assessing the students and maintain the accuracy while assessing them. Feedback are given about their performance and suggestions are also provided for their improvement.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related activities (in words)

To ensure the effective time management and timeliness, the college follows the academic calendar of the Thiruvalluvar University. Before the commencement of the program the college receives the university given timeline and adheres to it. In the beginning of the academic year, a calendar is published by the University for the Respective Course. The college carries out effective planning to stick to academic calendar. This helps the students and faculties for attending/conducting internal examinations and assignment periodically. For effective planning of annual activities, the IQAC prepares academic calendar at the beginning of each academic year. At the beginning of the academic year, the academic calendar that is a part of the college hand book, is prepared by the HOD's and approved by the Principal, and provided to all the teachers and students. The calendar includes all the important dates of the academic activities like the dates of the college re-opening, conduct of bridge course, orientation course, dates of internal examination, commencement of semester examination, important function of the college and government, local and institutional holidays etc. Before the commencement of the academic year, the activities for academic oriented activities like seminars, workshops, conferences are organized, subject experts to be invited for guest lectures, cultural programs, committees, clubs etc are submitted to the Principal. At the beginning of the academic year, the evaluation of the action plan is reviewed by the Principal. The institution makes sure effective time management and timeliness. According to the college calendar activities schedule, it is carried out effectively. This helps the faculties and students to stick to their teaching and learning regular assessment of the same.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kcsam.in/program-outcome-course-outcome/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
U11	BCom	Commerce with computer Application	26	26
U10	BCom	Commerce	65	65
U25	BSc	Mathematics	74	74

U18	BSc	Computer Science	70	70
U17	BSc	Chemistry	47	47
U09	BCA	Computer Application	49	49
U08	BBA	Business Administration	59	59
U07	BA	Tamil	54	54
U04	BA	English	67	67

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may de questionnaire) (results and details be provided as weblink)

<https://kcsam.in/wp-content/uploads/2021/08/2.7.1-SSS-Report-2019->

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received year
Nil	00	NIL	0	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acader practices during the year

Title of workshop/seminar	Name of the Dept.
How to fill the procedure of patents rights in India	Commerce
Outline of IPR Cell and its responsibility	BBA
Awareness of Intellectual property rights policy	Commerce

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
NIL	NIL	NIL	Nil

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Co
Krishnasamy College of Science Arts and Management for women	Self Employment Center	Fashion Dot	Tailoring	Tailoring	1

Krishnasamy College of Science Arts and Management for women	Self Employment Center	JDNET Technologies	Web Designing	Web Designing	2
Krishnasamy College of Science Arts and Management for women	Self Employment Center	JDNET Technologies	Photo Shop	Photo Shop	0

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
5	4	4

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	2
Commerce	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
National	Tamil	1	5.75
International	Tamil	2	8.46
National	Mathematics	1	5.75
National	Commerce	2	16.7
International	Commerce	2	16.7
National	English	2	0
International	English	1	0

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication
Some Results	M.Sivasakthi	National	2019	0	YES

On Harmonic Mean Graphs		Journal			
A study on problems of mutual -AID Groups under TNSRLM in cuddalore district	G.Packialakshmi	Emperor International Journal of Finance and management research	2019	0	No

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional af mentioned in the
NIL	NIL	NIL	Nil	Nil	Nil	NIL

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St
Attended/Seminars/Workshops	3	71	Ni
Presented papers	Nil	Nil	Ni
Resource persons	Nil	Nil	Ni

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., du

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number participat act
Self Hygiene Programme	RRC	4	:
Declamation Contest Patriotism and Nation Building	YRC	2	:
Awareness on Tobacco Free Society	YRC	3	:
Awareness Programme on E-Adangal TN Smart	NSS	3	:
District Social Welfare Department	NSS	2	:
Awareness Programme for Anti Ragging	NSS	2	:

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3.4.2 - Awards and recognition received for extension activities from Government and other rec during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
NIL	NIL	NIL	Nil

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Gover Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. durin

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	pa su
Gender Issue	NSS	Integrated Child Development Services Scheme	1	
Aids Awareness	YRC	Awareness on Tobacco Free Society	3	
Swatch Bharat Internship Programme	NSS	Internship Programme	2	

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange duri

Nature of activity	Participant	Source of financial support
NIL	0	NIL

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, st research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
Project Work	Training for Personal Development	SNL Technologies	31/01/2020	31/01/2020
Project Work	Web Based concepts	Code Base Technologies	20/02/2020	20/02/2020
Industrial Visit	Milk Products	HATSON AGRO PRODUCT LIMITED, KANCHIPURAM	04/03/2020	04/03/2020

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers under MoUs
Jayam Argo Product	03/07/2019	AQUASYP	50
Women Police Station	21/01/2019	Women Rights act	1728

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
3390000	3387948

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year o
libincloud	Partially	V 16.3	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	6948	212946	3857	476473	10805
Reference Books	248	90838	Nill	Nill	248
e-Books	1	13570	1	35400	2
Journals	20	55302	25	33152	45
e-Journals	1	13570	1	35400	2
Digital Database	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & ins (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
NIL	NIL	NIL	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandw (MBPS)
Existing	150	4	1	0	0	6	8	5
Added	0	0	0	0	0	0	0	0
Total	150	4	1	0	0	6	8	5

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and rec
Media Center	https://kcsam.in/wp-content/uploads/2019/Media-Centre.pdf

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facilit
334000	333153	3730000	37292

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support faci laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (informati available in institutional Website, provide link)

The college has adequate infrastructure facilities for effective tea learning. The college has well established system with perspective maintaining and utilizing physical, academic and support faciliti laboratories, seminar halls, auditorium, computer facilities, libra complex and classrooms. The elaborate procedure is as follows: Wi guidance and approval of Principal all the academic and administ activities are scheduled and implemented. Department academic rec maintained by faculty members and H.O.D. The Library Advisory Commit in monitoring facilitating and suggesting the maintenance and utili

Library facilities. Annual stock verification will be done every year in the month of April/May. Damaged books are identified and sent for binding. The Heads of the Department propose the establishment of laboratories on the requirement of curriculum. The up gradation and maintenance of laboratory facilities are also undertaken, when it is needed. The equipment in laboratories is supervised by respective qualified lab assistants. For the safety of the students, exhaust fans, water tap, fire extinguishers are installed in laboratories, library and office. The fire extinguishers are refilled and checked before the due date of expiry. The RO water plant was established in all floors to provide pure drinking water. Water purifier plant and sanitary pad vending machines are routinely maintained. The greenery of the campus is well maintained by the gardeners on a regular basis. The house keeping workers and sweepers are appointed to maintain cleanliness and hygienic at classrooms, seminar hall, dining hall, laboratories, library, office, corridors wash rooms and parking spaces. Electrician, carpenter, plumber, mason workers, painter and construction workers are hired as per the requirement. The sports facilities are monitored by physical director who ensures the utilization of the facilities. The safety and security of the college facilities are ensured by regular service by security personnel. The entry point of the college and crucial locations are under CCTV surveillance for safe guarding the campus and assets. Biometric attendance machines are installed to raise accountability among the staff members to maintain their class schedules.

<https://kcsam.in/wp-content/uploads/2021/08/Procedures-Policies-2019-2020.pdf>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	
Financial Support from institution	SC/ST	161	
Financial Support from Other Sources			
a) National	NIL	Nil	
b) International	NIL	Nil	

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal counselling and mentoring	25/06/2019	3	Faculty members of respective departments
Yoga	09/09/2019	30	Department of Physical Education
Language Lab	02/08/2019	516	Department of English
Bridge Course	04/07/2019	516	Department of English

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
Nil	NIL	Nil	Nil	Nil

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance resolution
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
NIL	Nil	Nil	TCS , Chennai.	8

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of institution
2019	16	B.A.English	English	Krishnasamy college of science Arts and Management for women	M.A
2019	16	B.Sc., Chemistry	Chemistry	Krishnasamy college of science Arts and Management for women	M.Sc.

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

Nil

Nil

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Parti
100 m Running	Institutional Level	81
Shot put	Institutional Level	120
Discus Throw	Institutional Level	58
Javelin Throw	Institutional Level	66
Relay	Institutional Level	36
Kho-Kho	Institutional Level	79
Chess	Institutional Level	25
Carrom	Institutional Level	77
Kabaddi	Institutional Level	83
Throw Ball	Institutional Level	73

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
2019	67 th Senior National Kabaddi Championship- Girls	National	1	Nil	9544 3444 4830

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Krishnasamy college of science, Arts and Management for women Studer representatives actively participate in various activities. Under th of teaching faculty, they help in coordinating all the events rel academics, co- curricular Extra-curricular activities. Council has t of Under Graduate students. They do lot of academic administrative taking the help of other students. They also motivate other student part in the activities conducted by the Institute. They work as a between faculty and students. Students Council and its Members: Designation Member 1 Chairman of the Council Teaching faculty 2 Hea Council UG-III student 3 Secretary of the Council UG-III student 4 Academics UG-II student 5 Member- Seminars/Guest Lectures UG-II st Member-Sports/Cultural activities UG-II III student 7 Member Spectrum/Industrial Visits UG-III student Contribution of the Studer in Academic Administration 1. Coordination in day to day academic a at their level. 2. Coordination in communicating the information

students and Teaching faculty. 3. Coordination in conducting special like Spectrum etc. 4. Coordination in organizing Cultural event Coordination in organizing Sports Games for the students. 6. Coordinating Industrial Visits for the students. 7. Coordination in inviting external guest speakers and organizing the Seminars Workshops. Kri college of science, Arts and Management for women provides necessary to the council members in organizing coordinating the events. It enables the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent in future by learning all these skills.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

The alumnus forms the major strength of the institution. Alumni meetings organized by the college every year based on the convenience of the Alumni Coordinators of the concerned departments registers and conduct the event. The main aim of Alumni meet was to unite maximum number of students in the Alumni family. The alumni meet is hosted by the management generously where the alumni are honored with memento. Every academic year the departments arranged an alumni meeting for the passed out students. In the alumni meet all the passed out students are invited. Such meetings are mutually beneficial for the Institution and the alumni on different levels. This provides an opportunity for the alumni to meet their friends and act as a bridge for sharing their experience, knowledge, insights and make suggestions about the different areas of opportunities for the Junior Students. Successful entrepreneurs from the alumnus are invited to talk on their success stories and it provides motivation to the students for their future run.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution support a trend of decentralized governance system with participative management with well-defined inter relationship. Management Level The administrative activities of the institution are managed by the Governing Council. The Governing Body focuses on the comprehensive development and on continuous improvement for steady growth of the institution. Based on the decisions of the Governing Council, can implement the policies of the college. Institutional Level The principal ensure the implementation of the quality policies that leads to the attainment of the vision and mission of the college. With the coordination of HODs, faculty and students, the reputation of the institution reaches greater heights.

Various committees / cells and social welfare bodies (NSS, YRC and actively functioning for holistic development of the students. Department Level Heads of the department are authorized to take decision in department activities. All the departments conduct National Level Workshop, Guest Lectures and Inter departmental programmes for development of students. The senior faculty members are appointed coordinators for various committees/cells and they are given full authority in decision making. To enhance the leadership attributes among student activities are conducted through various committees. The faculty members take care of the academic aspects and activities of co-curricular and extracurricular aspects.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with details):

Strategy Type	Details
Curriculum Development	The institution is affiliated to Thiruvalluvar University, hence the curriculum is framed by the university. The syllabus is executed through lesson plan. The curriculum is subject centred and learner centred. Various activities like Industrial visit, educational tour, internship, certificate and skill based course, workshop, seminar and talk are executed to enrich and supplement the curriculum.
Teaching and Learning	The teaching learning methodologies give a clear picture of reaching the students community. Well organised learner centric teaching practices along with regular class room Lab exposures, Magazine article discussion, Role play, discussion, Management games, learning through music and ICT enabled teaching adopted by the faculty members. Experimental learning through internship, industrial educational tour are executed. Encouraged the faculty and students to enrol in different courses on SWAYAM and MOOC. The students motivated to participate in curricular and extension activities. Continuous internal assessment and external examinations used to analyse learning outcomes. Academic hand book for recording academic work. Teachers are encouraged to participate in workshop, short term course and to join online courses to learn the new techniques in teaching. Feedback system (including feedback from parents, alumni, staff and students) for all courses were initiated for I year UG students. The college has an IQAC that ensures quality in the functioning of academic and administrative unit. The college promotes various community participation programmes in and outside the college premises through student and community participation programmes (Units I & II), RRC and YRC of the college give their support to community development work at all levels. To provide opportunities to students through career development programmes and promote entrepreneurial culture by conducting need based training programmes. Provide skill or

	<p>programmes like (Yoga, Glass Painting) and Add on cc Tally for the students.College conducted classes for UGC, NET, TNPSC examinations. Online teaching through classroom, Google meet and zoom meet a positive learning.</p>
<p>Examination and Evaluation</p>	<p>The institution has a systematic way of conducting evaluation in two patterns continuous internal assessment and semester university examination. CIA consists of I, II and III Assessment I, II and III which is conducted in each semester. The students are also subjected to assignments and projects. The evaluation is recorded in the mark register and the same is displayed in department notice board. A copy is sent to IQAC through e-mail. The students appear for the end semester university examination once in a semester which is conducted by the Thiruvalluvar University. The results are evaluated by the board of examiners who are appointed by Thiruvalluvar University which is conducted at various centers.</p>
<p>Research and Development</p>	<p>The college has conducted various programmes like workshop, seminar, conferences, competitions, awareness development programme to enhance the knowledge of students and faculties. Faculty members are motivated through financial support to attend conferences, FDP, short term courses and publish papers in journals which have high impact factors in UGC referred journals. The PG and M.Phil students submit research dissertation which is part of the curriculum. Apart from this UG students of Business Administration do project work. The department of mathematics, computer science and English are running M.Phil courses.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The Digital library facilitates value added services providing access to several significant links namely INFLIPNET, NPTEL, E-learning. The library is well equipped with separate reading hall, research scholar's hall and library best user award is given to the students annually. Members for the best utilization of library resources for the students is available with computers and internet facilities in all the departments. English language lab, act as a resource center and offer academic support services to equip students to improve their soft skills. CCTV surveillance placed in all parts of the college to ensure the security. The infrastructure consists of ground plus three floors. The college has a total of 45 classrooms, library, computer lab, chemistry lab, physics lab, correspondent cabin, post office cabin, administrative office, staff room, conference room, auditorium, seminar hall, counselling room, examination placement cell, IQAC, dining room, indoor games, playground, college bus, women's hostel apart from this hygienic rooms provided in each floor, canteen and stationary to serve the needs of students.</p>
<p>Human Resource Management</p>	<p>The recruitment and the appointment of the teaching staff are done as per the institution policy. The data base of the members is maintained. The students are admitted as</p>

	<p>government university norms and they have to follow and regulations as per the academic calendar. The m interacts with teaching and non-teaching staff and meeting with HOD to identify their needs and impl various welfare schemes to staff and students. F development programme seminar, workshop were orga Faculty members and students are encouraged to er different courses on SWAYAM, NPTEL, and MOOC. Facult are motivated through financial support to atte Conferences, FDP, Short term courses and publish p journal which have high impact factor and UGC re journals. The management organise pooja celebration, day celebration, New Year and Pongal celebrator institution organises faculty development programme class to develop human resources.</p>
Industry Interaction / Collaboration	<p>Internship, industrial training, industrial visit students to practice theoretical knowledge. It also students to be aware about the availability of emp opportunity in today's competitive world. To pr industrial exposure and gain knowledge on their fie are signed between the college and industrial /orgar professionals. The placement cell organises regular sessions where in HR from companies train the st</p>
Admission of Students	<p>Internship, industrial training, industrial visit students to practice theoretical knowledge. It also students to be aware about the availability of emp opportunity in today's competitive world. To pr industrial exposure and gain knowledge on their fie are signed between the college and industrial /orgar professionals. The placement cell organises regular sessions where in HR from companies train the st Admission committee has been formed to scrutinize th of admission. The admission process springs during of March/April and advertisements are published in d broad casted in local channels /radios. Students are based on the rules, regulations and eligibility c prescribed by Thiruvalluvar University. Information admission process, programmes offered etc., isuplc college website. A prospectus that high light the d various programme offered by the college is prepar year prior to the commencement of admission pro</p>

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> e-governance is implemented in various administrati in the college for the effective communication and pl The college uses bio metric system of attendance for and non-teaching staff. Activities of various ce social welfare clubs are uploaded in the website college. A whats-app group named KCSAM Queens has c share the information for the better planning and ex
Administration	<ul style="list-style-type: none"> Programmes offered, Notices, news and achievemer uploaded in the college website. The students data

	<ul style="list-style-type: none"> maintained. The process of digitalization of library using KOHA software is implemented. The IQAC notice circulated by the coordinator through e-mail
Finance and Accounts	<ul style="list-style-type: none"> Salary of faculty members and staff is transferred to the bank account. Fully computerized administrative office. Daily transactions, vouchers and bills are through software system. Maintenance of college is through Tally software.
Student Admission and Support	<ul style="list-style-type: none"> Admission committee has been formed to scrutinize the process of admission. Information regarding admission programmes offered etc., is uploaded in college website. Online submission of different government scholarships. Progression of students in attendance and academic performance are monitored continually. Result analysis is
Examination	<ul style="list-style-type: none"> The college adheres the rules and regulations of university to conduct the examination. Uploading the details and marks of internal examination is done through university portal.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee provided
2019	Mrs.M.Sivasakthi	International journal on research and analytical reviews -Volume 6 issue 2 page No.283-304 ISSN No:2348-1269	International journal on research and analytical reviews -Volume 6 issue 2 page No.283-304 ISSN No:2348-1269
2019	Mrs.M.Thenmozhi	International level conference	Sri Sarada mahavidyalaya arts science college Ulundurpet
2019	Mrs.V.Arulmozhi	National Conference on Innovative Librarianship: A Foresight on Technology Practice Services	Central Library, Central University of Tamil Nadu Thiruvavur

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6.3.2 - Number of professional development / administrative training programmes organized by the college for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participant (Teaching staff)
2019	Faculty Development Programme on	Faculty Development Programme on	06/11/2019	06/11/2019	65

	Yoga and Self Management Programme	Yoga and Self Management Programme			
2019	Faculty Development programme on Effective Usage of N-List and E-Resources	NIL	21/12/2019	21/12/2019	130
2020	Faculty awareness Programme on COVID-19	Faculty awareness Programme on COVID-19	09/03/2020	09/03/2020	70
2020	Online faculty Development programme on Innovative Teaching in 21st Century	NIL	27/05/2020	27/05/2020	60

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr. Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
National Level workshop What is API? How to deploy it.	5	30/05/2020	30/05/2020
5 days course Stress Management	2	13/04/2020	17/04/2020
Five day online workshop on INTRODUCTION TO ANIMATION , CREATION OF ANIMATED OBJECT AND CHARACTER	16	14/05/2020	18/05/2020

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
69	69	15	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Employee provident fund, Group insurance scheme, Casual leave/Medical leave/ Maternity leave/ On-Duty facility, Festival advance, Free education for wards of Staff members, Free transport facility for staff, Free uniform	Employee provident fund, Casual leave/Medical leave/ Maternity leave/ On-Duty facility, Festival advance, Free	Group insurance, Availability of ambulance service on campus, Bank facility attached to college building, Indoor game

for staff, Free refreshment (Tea) for staff, Incentives to Ph.D. qualified staff, Availability of free ambulance service in campus, Bank and ATM facility attached with college building, Intercom facility available within the campus, Indoor game and Gym facility, Well secured parking area, Hostel facility, Summer and Winter vacation for staff (30 days), Organising staff tour for recreation, Internet facility is extended to the departments and laboratories for the use of technology in teaching and learning. Faculty members are motivated to participate faculty development programme, short term course, providing financial support to encourage research activities, Career advancement programme.

education for wards of Staff members, Free transport facility for staff, Free uniform for staff, Free refreshment (Tea) for staff Availability of free ambulance service in campus, Bank and ATM facility attached with college building, Intercom facility available within the campus, Hostel facility, Well secured parking area, Summer and Winter vacation for staff (30 days), Organizing staff tour for recreation.

facility, Ce courses conc improve empl skills, Fee c for meritor sports stude college ass students to g government sc concessional Internet fa Career coun Remedial c Women's host secured park Active funct various cells to gain know make students responsible, conducted cl preparing U TNPSC exami

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

Proper utilization of financial resources is planned at the begin every financial year. All financial transactions are computerize institution conducts internal and external financial audit through Chartered Accountants. Internal audit is conducted at the instit level. The accounts assistant of the institution verifies the transactions. Audit will be conducted at the end of each financial auditors will verify all financial transaction with the supporting and approval of proper authority for each financial transacti

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philant the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in
NIL	0

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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	NIL	Yes	IQAC
Administrative	No	NIL	Yes	Administrative Ma

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

First year inaugural function was arranged to welcome the first year and their parents on the day of commencement of classes and orientation be given to students and parents as well. The students data base maintained the college so as to contact the parents whenever necessary. Student attendance status (leave particulars) informed to the parents through feedback from parents, students and faculty members were collected and analyzed. Various suggestions offered by parents, students and faculty have helped for the improvement of quality benchmark. Institute believes in maintaining a holistic relationship between teachers and parents to improve the quality of education and it adopts several initiatives in this direction.

6.5.3 - Development programmes for support staff (at least three)

1. Staff development programme on Yoga. 2. Medical check-up. 3. A programme on COVID-19

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Faculty members were encouraged to publish research papers in journals. As a result the faculty members are published their research in journals which are recognized by UGC. 2. The institution normal practice of organizing conference and seminar. So the department organised first international conference in the topic " Tamizh Ille Kattum Vaazviyal" on 23.01.2020. The Chief Guest of this conference Dr.K.Subashini from Germany, Dr.S.Thiyagarajan , Head of the Department Tamil, Tamil University, Thiruvarur, Dr.M.Gomathi, Head of the Department Tamil, Kandasamy Naidu College, Cuddalore. 3. Enabling teachers for Content Development.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Impact
2019	Mock visit	17/07/2019	18/07/2019	18/07/2020	
2019	NAAC visit	20/07/2019	22/07/2019	23/07/2019	

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	Number of Participants
			Female
Gender and Development	18/09/2019	18/09/2019	100
Leadership Quality and Women's Empowerment	13/02/2020	13/02/2020	100

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Renewable energy sources - 23 percentage

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2019	1	1	07/01/2020	4	Co-Optex	Welfare of Staff members and students
2019	1	1	10/08/2019	1	TNPSC Exam	Welfare of the students society
2019	1	1	25/08/2019	1	TamilNadu Fire Station Exam Group II	Welfare of Society

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	08/07/2019	Distributed to staff members and

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of p
Ozone Day Celebration	03/09/2019	03/09/2019	150
World Earth Day	11/02/2020	11/02/2020	300

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

YOGA DAY National Science Day National Education Day Renewable Energy safety helmet awareness

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Title: Word of the day **Objective:** "vocabulary is a matter of word as well as word - using." 1. To acquire a high proficiency in the English. 2. To help the students to improve the vocabulary every day equip the students with the knowledge of application of vocabulary.

The word of the day is designed to imparting a basic level vocabulary all the students of the institution. Teaching specific words to understanding of texts containing those words. Teaching word-1 strategies that students can use independently. Promoting the development of word consciousness using word play activities to motivate and students in learning new words. **The practice:** All the students of institution from various disciplines are well trained in English skill by the department of English. The word of the day is posted on the white board at the entrance of the department of English to develop English vocabulary for the students development of reading comprehension writing skills. Students interact with the new words in different ways every day. Evidence of success Learning a new word can create a whole new way of thinking that leads to better mastery of a language. The positive feedback from the students about the improvement of larger vocabularies achieved. **Results:** Problems encountered: Students did not think about the time to use such a word. **Resources required:** Staff members motivate the students to learn new words from the word of the day.

Title: Neradi Thodarpil (Thinam Oru Thagaval) **Objectives:** "Books are the blessing which carry the quickening from one to another mind". 1. To develop the students as learners by providing information and apply knowledge to their academic and personal lives. 2. To help the students to enhance their study and research skills. 3. To help students to achieve their educational goal. **Context:** Neradi thodarpil (thinam oru thagaval) is a vital valued activity in the library. Through this activity students develop their ability to find, evaluate and use information efficiently and ethically. **The practice:** The librarian is conducting neradi thodarpil (thinam oru thagaval) activity daily during the 1.1.15pm to scrutinize the knowledge of students for their improvement. During that time the willing students share their current employment news, social issues and other information. Evidence of success This activity acts as a platform to share individual information with students. It paves a way to share one's ideologies with their group. **Problems encountered:** Neradi thodarpil activity paves the way to gain more information but due to time limitation the beneficiaries are less in count. **Resources required:** Staff members insist the students to make use of the availability of library resources for their future betterment.

Upload details of two best practices successfully implemented by the institution as per NAAC

your institution website, provide the link

<https://kcsam.in/wp-content/uploads/2021/08/Best-Practice-2019-2>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

The college motto is education -Discipline- Exaltation The college imparting higher education ,since its establishment ,to the young generation to enhance their knowledge and to equip them with the skills and competencies to face the challenges of life .the institution strive promoting and achieving excellence and works towards providing quality education .the holistic education is provided to every student of the college after carefully assessing their capabilities, talents and passions. A dedicated mentoring team when the students join the college. The institution nurtures the character and career of each of the students by making them holistic individuals and this is the most distinctive feature. The ultimate goal is to emerge as an institute of excellence in higher learning imparting quality based education in line with global standards .to enrich the education of rural students, build confidence and enhance opportunities to succeed. The college gains centum admissions in most of the disciplines which are highly intelligent to the resolute endeavors unmistakable to its vision. The institution ensures the students in accomplishing centum rate in academic results. The academic greatness is continued by the students accomplishing university positions in each academic year with an aggregate of 71 university gold medals since its origination. The college conducts of co -curricular activities like inter collegiate competition, international conferences, national conferences, workshops, guest lecturers awareness programs organized in all the departments to enhance and expand the standards of education through which the students gain the knowledge of development, innovations and outside work ethics. The institution also provides opportunities to the students to participate in seminars, workshops, conferences and inter -collegiate competitions in various institutions. Opportunities are provided for holistic development through co -curricular extracurricular activities to cultivate, cultural, moral spiritual and to acquire global competencies skills. The institution has to strive to achieve its excellence in different fields. The college has excellent infrastructure and learning resources including ICT enabled classrooms, seminar halls, fully equipped laboratories ,computer laboratories and support facilities .The college translates its vision mission through various programs activities such as RRC, NSS, YRC, international womens day, donation camps, swachh bharat abhiyan, sports etc., for the promotion of universal values, human values national integration. The college has a well equipped library with access to various learning resources and the regular visits to the district library by the students set an activity culture worth expansion measures. The institution follows many best practices such as Neradithodarpil (thinam oru thagaval), word of the day, biggy bank, reading habit etc., to promote the students mind and to gain excessive knowledge and lessons of life. The college provides scholarship for the economically backward students under various government schemes. The institution conducts "bravura" an entrepreneurial amusement, event to bring out the hidden skills of the students .this event exposes the inventive artistic and innovative ideas of the students related to entrepreneurship. The college helps the students in developing various entrepreneurship skills

Provide the weblink of the institution

<https://kcsam.in/wp-content/uploads/2021/08/Institutional-Distinct-2019-2020.pdf>

8.Future Plans of Actions for Next Academic Year

• In this massive online shift while we still might be in a structural framework there is a need to reposition. In view of this the following proposed for the next academic year:

- After lock down, from third week March 2020, the college has immediately started the communication with students by creating the WhatsApp Groups class wise. All the faculty started to deliver the audio lecture/ lecture notes in PDF file, for important study materials in Google Class Room and WhatsApp Groups. encourage faculty members and students to join the online certification through MOOC, SWAYAM and NPTEL.
- Eco friendly Green campus initiative
- Library facility has enhanced by installing KOHA software, purchase books and more e-resources facilities.
- Strengthen efforts towards health support in the changed circumstances.
- Introduce online/offline classes.
- Organize online/offline faculty development programs, workshops, webinars.
- Develop entrepreneurship programs.
- Strengthen the working career guidance and placement cell.
- Community reach programs through RRC and NSS clubs.
- To motivate faculty members, research scholars research papers in UGC listed journals and SCOPUS indexed journal.
- the guidance of Thiruvalluvar University adopted online /offline exam and blended learning for the betterment of the students.