



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN**

KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR  
WOMEN, ANAND NAGAR, NELLIKUPPAM MAIN ROAD, S.KUMARAPURAM,  
CUDDALORE - 607 109

607109

[www.kcsam.in](http://www.kcsam.in)

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**BANGALORE**

**April 2019**

NAAC

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Krishnasamy College of Science, Arts and Management for Women, Cuddalore, TamilNadu was established in the year 2007 by great visionary of Dr.K.Rajendiran, Chairman, Sri Krishnasamy Reddiar Educational Trust Cuddalore to educate the women belonging to the socio-economically weaker rural society of Cuddalore district in Tamil Nadu. Since the inception, the institution is proceeding in the direction of up-liftment and empowerment of women with the commencement of Post Graduate and research programmes. The college is affiliated to Thiruvalluvar University, Vellore, Tamilnadu and follows the Choice Based Credit System in the semester pattern since 2008. The college was recognised by UGC under 2(f) in the year 2013.

The college was started in 2007-2008 with 5 UG programs in Science and Commerce at the Kumarapuram Village at Cuddalore District. Subsequently, 3 UG programs in Language, Computer Application and Management were started in the year 2008-2009 and Tamil in 2010-2011 and Commerce with Computer Applications in 2011-12. In stepping to the introduction of PG programs in the year 2010-2011, 2 PG programs in English and Commerce, in the year 2011-2012, 2 PG programs in Mathematics and Computer Science, in 2016-17 PG in Tamil and 2017-2018 PG program in Chemistry were started. With the intention of research activities in the institution, M.Phil program in Computer Science was started in 2013-14, M.Phil in Mathematics in 2014-15 and M.Phil in English in 2016-17 were introduced. Thus the institution is aspiring for getting the recognition for research in the PG departments leading to Ph. D degree in the years to come.

The institution offers skill based certificate courses which enable the students for their entrepreneurship. Based on the feedback obtaining from the students and the parents through formal mechanism different kinds of activities/schemes are adopted for enhancing the social responsibility of the students and strive hard for the holistic development of the women students.

### **Vision**

Our vision in brief is

**“Empowerment of young rural women through higher education and transformation of the society”**

### **Mission**

**The Mission of the college is :**

- **To provide quality higher education and sustain academic excellence**
- **To enhance skills of the youth for self-reliance and sustainable development.**
- **To develop courage, confidence and competitive spirit in the changing global scenario**
- **To make students a responsible citizens.**

## **OUR MOTTO:**

**“EDUCATION – DISCIPLINE – EXALTATION”**

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Serene atmosphere for teaching and learning.
2. Very supportive management and administrative set up.
3. Excellent infrastructure facilities.
4. The college maintains strict discipline in all aspects.
5. Strict adherence to the academic calendar and the number of working days are always more than the norms stipulated by the university. A work done record is maintained by all the teaching staff members.
6. Continuous internal assessments regularly conducted.
7. Producing 100% overall result almost for every batch of students within the course period/within one year of course completion.
8. Producing university rank holders every year.
9. Transparent mechanism for handling grievances of students and staff members.
10. Provision of transport facility by the college for rural students ensuring safety.
11. Organisation of various programmes to give exposure to the students to exhibit their best from their latent talent.
12. Different kinds of programmes to induce the social responsibility and humaneness in the students.
13. Practice of newspaper/general books/magazine reading everyday and regular visit to the district library by the students and staff members.

### **Institutional Weakness**

1. The institution cannot bring in any changes in the curriculum or evaluation system as it is an affiliated, non-autonomous college of Thiruvalluvar University.
2. Most of the students are economically backward and first generation learners.
3. Limitation in placements, job opportunities and industry based consultancy.
4. Fund generation to conduct workshops/projects from UGC.
5. The college has not been able to tap the alumni for their financial contribution.

### **Institutional Opportunity**

1. Improving the soft skills and digital literacy among the students in view of their rural based background.
2. Improving teacher quality by virtue of making them to pursue online courses, publish books/ research articles and facilities to attend seminar/conferences.
3. Enhancing the presentation and analytical skills of the students through seminars and quiz programmes.
4. Modernization of class rooms with ICT facilities and good ambience.
5. Providing coaching for competitive examinations and offering self employment courses like tally, tailoring, glass painting, yoga, beautician course etc. for young women for self dependency. The institution organizes these activities with the idea of ‘Earn while learn’.

6. Promoting creative and innovative spirit among students and staff members through women empowerment programmes.

### **Institutional Challenge**

1. To organize international seminars/conferences.
2. Improving communication skills of the students from rural background.
3. Increasing financial availability (scholarships) for needy ones.
4. Personal distraction of the students due to early marriage in their course period affecting their academic performance.
5. Inviting participation of alumnae towards overall development of the college.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The Krishnasamy College of Science, Arts and Management for Women is an institution for women offering Under Graduate, Post Graduate & Research Program in the field of arts, science, humanities, commerce and management. The institution offers 9 UG Programs, 6 PG Programs and 3 M.Phil Research Programs, since the inception of the college in 2007. The institution has grown periodically introducing the various courses depending on the employability and the interest of the women students in the rural society in which the college is located. The admission to various programs is made on merit following the reservation policies of the Government of Tamil Nadu. The CBCS system in the semester pattern was introduced in the year 2008-2009 in all the courses. The curriculum prescribed by the affiliating Thiruvalluvar University is followed for all the courses. As per the regulations of the affiliating Thiruvalluvar University, the curriculum in all the courses involve Continuous Internal Assessment and end semester examinations (25:75) conducted by the University.

The institute provides academic calendar and the teaching plan for every semester which gives a detailed idea about the academic activities including class room teaching, tests, examinations and other academic activities during the semester both for faculty and the students. Apart from this, every department has incorporated various components focusing on employability, skill development and entrepreneurship.

### **Teaching-learning and Evaluation**

The institution offers 9 UG programs, 6 PG programs and 3 M.Phil research programs with a total sanctioned intake of 839 students per year for the above courses. During the academic year 2017-2018, 654 students have been enrolled in the first year with total student strength of 1764, which is more than 75%. The admission is purely on merit following the reservation policies of Government of Tamil Nadu (OBC-50%, SC-18%, ST-1% and physically challenged-0.11%). Accordingly, the percentage of the students admitted during 2017-2018 are 80% of OBC, 16% of SC, 0.1% of Physically challenged, about 1% of the students have enrolled from other states. The teacher-students ratio is 1:22 which is higher than the National ratio of 1:25 for the year 2017-18

(AISHE 2017-2018).

Apart from the class room teaching by the conventional chalk and talk model, the modern methods of teaching are being used. Instead of one way teaching by the teachers, the students' participation in the learning process is encouraged by experiential learning, like tours, visit to laboratory and historical places etc., and participative learning through group discussion, presentation in seminars, conferences, competitions etc. The Mentor system helps to solve the grievances of the students both in academic and personal related issues. Each faculty is attached with 25-30 students for mentorship.

More than 85% of the faculty positions are filled with regular faculty and 15% of them are Ph.D holders. About 40% of the faculty periodically published papers in the reputed journals, books or chapters in reputed books. For every year the faculties were encouraged to attend conferences and training programs.

The academic evaluation process involves CIA and End Semester Examination (25:75). The CIA includes assessment through performance in tests, assignments, paper presentation, Group discussion and Model examination. The CIA marks are intimated to the students at the end of the each semester.

The program outcomes of all the courses in this institution are excellent which is above 95% every year. The results and the award of degree are given by the Thiruvalluvar University to which this college is affiliated.

### **Research, Innovations and Extension**

Krishnasamy College of Science, Arts and Management for Women was started as a UG institution for girls in 2007. The PG program was started in 2010. After the introduction of PG programs, the faculty members who were recruited with research qualification were encouraged to do research and publish papers for books periodically. Even though the faculty members could not achieve in getting grants for research projects from Government and non-Government funding agencies, about 40% of the faculty members are actively involved in research and publish papers in recognized journals. So far in the past 5 years, 66 papers have been published in reputed journals and 14 books and chapters in edited volumes have been published and paper presented in national and international conferences/seminar. The institution has conducted 12 national level seminars during the last 5 years. In the extension and outreach programs, the college conducts the following programs every year: Eye Camp, Self-Defence Awareness Program, Blood Donation Camp, Yoga Classes, Breast Feeding Awareness Program, World Population Day, Small Savings Awareness Program etc. More than 60% of the students participated in these activities. In the year 2013, this college has been awarded the best performer in Youth Red Cross program.

Under the exchange program the students undertake field trip to the various historical places, research laboratory, advanced national institute and industries. Short-term projects on job training are conducted for students of various disciplines. About 10-15% of the students are benefited out of these schemes. The institution has signed MOU with industries/Laboratories, Institutions, Banks etc for the educational visit, training and placement.

### **Infrastructure and Learning Resources**

The college is managed by the Trust which administers Engineering College, Polytechnic College, Science and Arts College for women located in 65 acres of land in the village S.Kumarapuram in Cuddalore Taluk. The

college has 11.6 acres of land of the total area of 65 acres. The college has built-in area of 11,750 square meters in a 3 storey building consisting of the Administrative Block, 45 classrooms, 6 Science laboratories, 1 Language lab, a Central Library, 4 Seminar Halls and 2 Auditoriums. The campus of the college is Wi-Fi enabled and each department is provided with a smart classroom with the required ICT facilities like LCD projector, computer, internet connectivity etc. The Science laboratories are well equipped with a required infrastructure for the conduct of the UG and PG programs. 4 computer laboratories are equipped with 145 computers to conduct all the computer courses. The auditoriums can accommodate 1000 participants and seminar halls can accommodate about 250 persons in each. Apart from the academic facilities, the facilities for the extra-curricular, co-curricular and sports activities exist. The common facilities like playground for outdoor campus like football, volleyball, basketball etc. and indoor stadium is shared by all the institutions in the campus. The students participate in various intercollegiate, interuniversities, State Level competition and bring laurels to the institution.

The Central Library accommodated in 3244 square feet has a seating capacity of 200 students, in the reading room. It has 5830 books, subscription for 17 Journals, 8 Magazines and 8 Daily newspapers. The library has the provision for E-resources through 6 computers. About 2000 e-books and other free e-journals are available for the PG and M.Phil students. The students are permitted to attend the online courses. Apart from this, 6 PG departments have their departmental libraries wherein about 1000 books are available for immediate references for the staff and students. The college has sufficient IT facilities with about 150 computers, 4 LCD projectors, 7 printers, 1 Scanner and 1 photo copier. The computer laboratory, library and office are provided with the required software for the effective e-governance.

### **Student Support and Progression**

The institution provides necessary assistance for the students to enable them to acquire the purposeful learning experience and facilitate their overall development and progression. The various cells/committees like Placement Cell, Entrepreneurial Development Cell, Grievance Redressal Cell and mentor system strive for the welfare of the student.

The financial support through scholarship and other means also support the socio economically backward students. About 15% of the students are getting various types of scholarships and financial support through other trust and welfare organisations. About 8 to 10% of the students with more than 60% in the qualifying examination are given concession in the fees during the admission.

The mentor system provides 25 students to a teacher to counsel and guide in academic and personal grievances. Remedial coaching classes are conducted for the weak students after the class hours to improve their academic performance. The Bridge course, soft skill development courses, ICT training and communicative English training using the language laboratory, helps the students to improve the required skills.

Personal counselling by the mentors, faculties and the external counsellors enhance the capability of the students. The Yoga and meditation, motivation of students in entrepreneurial development activities like tailoring, Embroidery etc., participation of students in various physical and mental development activities helps in moulding the younger minds.

The college offers career guidance and coaching for the various competitive examinations through Placement Cell. Due to the high outcome of more than 95% of pass percentage at the UG/PG level every year and the active role of the placement cell, appreciable students are placed in various organisation and 10% of the

students opt for higher studies.

The institution promotes the inclusive practices for the social justice and human relation. Value based education for inculcating social responsibility induces good citizenship among the students community. The students are also trained for NET/SLET examinations for lecturer ship.

The institution has produced thousands of alumni who are the strong support to the institution for its growth and development. The alumni of the college meet annually through the alumni association and contributions by them have facilitated the growth of the college.

### **Governance, Leadership and Management**

The Krishnasamy College of Science, Arts and Management for Women which is a constituent college of Sri Krishnasamy Reddiar Educational Trust is managed by Executive Committee of the trust and administered by the Governing Council of the College. The Academic Council chaired by the Principal with HOD's and Academicians recommends and monitors the various academic activities of the college. Various Committees/Cells have been constituted like IQAC, Admission Committee, Examination Committee, Anti-ragging Committee, Grievance Redressal Cell, Placement Cell, Women Empowerment Cell, Entrepreneurial Development Cell, SC/ST Cell, IPR Cell, Consumer Club, Sports Advisory Committee, Library Advisory Committee, Alumni Association, and Electoral Club for effective functioning of the regular activities.

The Governing Council prepares a perspective plan for the development of the institution and the management of the trust takes effective measures in implementation of the recommendations. Thus the institution which was started in 2007 with five Under Graduate programmes has upgraded to Post Graduate and Research institution within a decade. Thus the vision and mission of the institution which primarily emphasize on providing quality higher education to the rural women and transformations of the rural society has been achieved.

The organizational structure of the institution provides a decentralized participative management system. The faculty members are appointed as per the guidelines of UGC and the regulations of the affiliated Thiruvalluvar University. In welfare of the staff, the management provides all the privileges and advantages like leave facilities and financial support, scholarship to the wards of the faculty, free transport facility, highly conducive atmosphere for a happy and effective teaching. The staff members are encouraged to attending the various orientation/refresher/training courses to enrich and update their knowledge. Financial support is provided to staff to participate in Conferences, Seminars, Workshops, etc. The institution is digitalized and e-governance is implemented in certain measures.

The Internal Quality Assurance Cell (IQAC) was for medin 2017. Apart from the Academic Audit, IQAC also provides effective suggestions for the improvement of the quality of teaching learning and internal assessment of the students, mentor activities and all other non academic activities.

### **Institutional Values and Best Practices**

The varied activities and preferences incorporated with in the regular functioning of the college are in line with the global scenario and reflect towards the development of social responsibilities of the institution. The handbook on gender equity is made available in every class room for continued awareness. Being a women college, the safety and security measures are provided with CCTV and guarded entrances. The Anti ragging



Committee and Grievance Redressal Cell address to the grievances of the students. Common room, Health Centre and transport facilities are also available as safety measures to the students.

Eco friendly practices such as energy conservation, rain water harvesting, waste management, etc. contribute for the environmental consciousness activities of the college. The solar power generation (23.33% of total power) and the use of LED bulbs (2.3% of total power) support the green energy initiatives of the institution. The students are given the awareness on power conservation. The common waste management system is present in the campus wherein degradable solid wastes are recycled as manure and the non-degradable wastes are disposed through the Public system. The campus is Divyangjan friendly by providing ramps, wheel chair and special rest rooms. As a part of the green practices, the students use bi-cycle inside the campus. The pedestrian friendly roads with trees and plants support the green initiatives. The college has adopted Kumarapuram and Maruthadu villages. The staff & students identified the advantages & disadvantages of the villages and based on the requirement, the following initiatives are taken up with the villages.

#Swatch Bharath

#Awareness on health and hygiene

#Awareness on Water conservation

#Environmental awareness

Programmes on fundamental rights, birth and death anniversaries of great Indian leaders, national festivals are regularly arranged to promote the national values in the students.

The college has grown both vertically and horizontally in the academic and non- academic fields through the following best practices/schemes which attracted the students towards the institution.

- Computer Literacy Programme
- Pagirvom Magizhvom
- Group Insurance scheme for students
- Involvement of students in village adoption, Swatch Bharath etc.,
- Offering training for Entrepreneurship like tailoring, embroidery, yoga and glass painting

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
Address	Krishnasamy College of Science, Arts and Management For Women, Anand Nagar, Nellikuppam Main Road, S.Kumarapuram, Cuddalore - 607 109
City	Cuddalore
State	Tamil Nadu
Pin	607109
Website	<a href="http://www.kcsam.in">www.kcsam.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	G.NIRMALA	04142-285751	9489524384	04142-29039 4	kcsam2007@gmail .com
IQAC Coordinator	S.HEMALA THA	04142-285752	9842540743	04142-28570 4	hemajram@gmail. com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

**Establishment Details**

Date of establishment of the college	27-07-2007
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**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Tamil Nadu	Thiruvalluvar University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	18-09-2013	<a href="#">View Document</a>
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Krishnasamy College of Science, Arts and Management For Women, Anand Nagar, Nellikuppam Main Road, S.Kumarapuram, Cuddalore - 607 109	Rural	10.81	41074.38

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Tamil	36	Higher Secondary	English	70	40
UG	BA,English	36	Higher Secondary	English	70	69
UG	BSc,Mathematics	36	Higher Secondary	English	70	69
UG	BSc,Chemistry	36	Higher Secondary	English	50	50
UG	BSc,Computer Science	36	Higher Secondary	English	100	66
UG	BCA,Computer Application	36	Higher Secondary	English	50	50
UG	BBA,Business Administration	36	Higher Secondary	English	70	29
UG	BCom,Commerce	36	Higher Secondary	English	70	70
UG	BCom,Commerce With Computer Application	36	Higher Secondary	English	70	52

PG	MA,Tamil	24	UG Degree	English	40	6
PG	MA,English	24	UG Degree	English	40	18
PG	MSc,Mathe matics	24	UG Degree	English	40	40
PG	MSc,Chemis try	24	UG Degree	English	26	25
PG	MSc,Comput er Science	24	UG Degree	English	26	10
PG	MCom,Com merce	24	UG Degree	English	40	15
Pre Doctoral (M.Phil)	MPhil,Englis h	12	PG Degree	English	1	1
Pre Doctoral (M.Phil)	MPhil,Mathe matics	12	PG Degree	English	3	3
Pre Doctoral (M.Phil)	MPhil,Comp uter Science	12	PG Degree	English	3	2

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				69			
Recruited	0	0	0	0	0	0	0	0	0	69	0	69
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	2	22	0	24
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	12	0	12
M.Phil.	0	0	0	0	0	0	0	56	0	56
PG	0	0	0	0	0	0	0	1	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		1	5	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	6	0	0	0	6
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	193	2	0	0	195
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	1526	16	0	0	1542
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	104	92	107	121
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	536	560	506	523
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	14	11	13	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>655</b>	<b>663</b>	<b>626</b>	<b>652</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 19

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	15	16	15

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1764	1805	1764	1647	1551

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
654	626	663	655	587

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
565	627	531	494	480

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
73	58	62	67	73

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
73	58	62	67	73

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 49**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
203	218	245	249	309

#### Number of computers

**Response: 135**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

- Krishnasamy College of Science, Arts and Management for Women, is affiliated to Thiruvalluvar University, Vellore, Tamil Nadu. The curriculum is framed by the Board of Studies of Thiruvalluvar University.
- Choice Based Credit System (CBCS) is followed in semester pattern from the academic year 2008 - 2009.
- The Academic Committee consisting of Heads of the departments chaired by the Principal prepares the academic calendar for every year before the commencement of the academic year as per the schedule given by the University and the academic calendar and teaching plan are made available to the students.
- Faculties prepare the Teaching plan for their classroom teaching before the semester commences. The preparation of such a plan helps with effective distribution of syllabi, clarity of curriculum, timely completion of the syllabus and periodic evaluation.
- In every semester the Continuous Internal Assessment is made based on Paper Presentation, Participation in Seminars, Assignments, Internal Assessment Tests, mid semester/model examination and Project reviews.
- The college invites eminent personalities from higher institutions/universities for interactions with students which gives good exposure and motivation to the students. This also helps the students for their higher studies in their institutions.
- National Seminars, State level Conferences, Workshops and special lectures help the faculty and students to update and enrich their knowledge in their subjects and also related to curriculum.
- Guest lectures are also arranged frequently to provide deep and widened knowledge in the topic given in the curriculum.
- To supplement the curriculum, the college offers certificate courses and career oriented courses.
- Various training programmes for Self Employment in cottage industries and other skills of the locality based on the needs and interests of the students are offered.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

##### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

##### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 193.69

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	24	26	27	25

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response:** 26.32

1.2.1.1 How many new courses are introduced within the last five years

Response: 5

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 100

## 1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 18

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

## 1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

## 1.3.1 Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

- All the departments in the institution have courses in their curriculum which integrates cross cutting issues relevant to Environment, Human values and Professional Ethics. Various programs are arranged by the institution which contributes to sensitizing students to these cross-cutting issues.
- Our curriculum framed by the Thiruvalluvar university inculcates Environmental Studies as one of the subject which is studied by all the students in the I semester.
- To work independently and collaboratively in environmental problem solving.
- To demonstrate a deep understanding of scope, scale and multiple dimensions of current environmental challenges.

- To provide solutions to environmental challenges using creative and entrepreneurial approaches.
- To analyse and understand interaction between social and environmental process.
- A necessary part of curriculum is to inculcate good human values among students our syllabus includes Human Rights & Value Education for PG and UG courses respectively. To analyse the gap between universal rights and grassroots realities in local, global and transnational contexts with attention to issues of power, privilege and marginalization.
- To explore the conditions and dimensions of empowering and transformative learning process.
- In Value education, the students learn to develop moral values among themselves which provide an individual the ethics and morality in life and the values in culture, tradition and customs.
- “Soft Skill” course related to professional Ethics is included as a part of the curriculum. Various social events such as tree plantation, rallies in nearby villages on Energy conservation, Human rights etc., are conducted which trains the students in environmental related activities.
- To develop effective communication skills that emphasizes analytical persuasive, collaborative and expressive forms of communication which routes them to a perfect job in the global market.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 2

#### 1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

**Response:** 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 4.82

#### 1.3.3.1 Number of students undertaking field projects or internships

**Response:** 85

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.85

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	10	16	18	12

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 76.62

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
654	626	663	658	587

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
881	865	813	820	786

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per

**applicable reservation policy during the last five years****Response:** 16.47

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
121	107	92	105	99

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The college has various methods to assess the learning level of the students. Before the commencement of the academic programme, special bridge course programmes are organized for all the students in which the students were made aware of the basic of the subjects to which they have joined. The English language, Communication skills, facilities, rules and regulations of the institution were updated.

Since, most of the students are joining the institution at the under graduate courses are from vernacular medium (Tamil medium). The students are given a bridge course in English to enhance communication skills using the language laboratory.

During the curriculum, the academic standards of the students are assessed by continuous internal assessment involving - presentation in seminars, conferences, group discussions, assignments, interaction in the class rooms, periodical test and mid semester model examination. Based on the various methods of assessment, slow learners and advanced learners are identified.

The slow learners were given special coaching through the remedial coaching class. We are also given positive suggestions and counselling to improve their self-esteem in the academic performance. The mentor system has been followed, through these each mentor will be allotted 20 to 30 wards to monitor the activities of the students and counselling was given if they are in need.

The advanced or fast learners are motivated to prepare for various special coaching classes. The PG and M.Phil students were given coaching for NET/SET/IAS and other competitive examinations for their placement and higher studies. They are also encouraged to present paper in the national and international

conferences/seminars in other institutions.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 24.16

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.11

#### 2.2.3.1 Number of differently abled students on rolls

**Response:** 2

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The college adopts various methods such as experimental learning, participative learning and problem solving methodologies to enhance learning experiences. For experimental and participative learning, the curriculum incorporates field trip, industrial visit and visit to historical places, as compulsory components which motivates the students to link between theory and practice. In addition to lecture method, ICT training, skilled training, group discussion are also offered. In the student centric teaching method, group discussion, peer teaching methods, debates, seminars, paper presentation and participation in various competitions are encouraged to enhance their knowledge. For promoting the participative learning method, role play and stage shows are also conducted.

The student centric method of learning such as coaching classes, participation in the competitive examinations, quiz program and intercollegiate, inter university competitions, etc., helps the students in all sphere of their life.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

<b>2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</b>	
<b>Response:</b> 79.45	
2.3.2.1 Number of teachers using ICT	
Response: 58	
File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

<b>2.3.3 Ratio of students to mentor for academic and stress related issues</b>	
<b>Response:</b> 25.94	
2.3.3.1 Number of mentors	
Response: 68	
File Description	Document
Any additional information	<a href="#">View Document</a>

<b>2.3.4 Innovation and creativity in teaching-learning</b>
<b>Response:</b>
The college encourages all the faculty members to adopt the modern innovative teaching methodology with ICT tools in teaching process such as:
<ol style="list-style-type: none"> <li>1.LCD Monitor</li> <li>2.Language Laboratory</li> <li>3.Over Head Projector</li> <li>4.Audio-visual facility</li> <li>5.Computers with internet facility, online classroom learning and online courses offered by SWAYAM &amp; MOOC</li> </ol>
ICT enabled classrooms, seminar halls and auditorium make teaching and learning innovative. Power point presentation in seminars enriches the student's deliberations.

For encouraging an independent learning among the students, faculty members practise non-conventional pedagogical methods such as film shows, workshops and interaction with experts. Periodical field trips are organized for knowledge enrichment.

The language laboratory imparts communicative skills and audio visual learning. E-resources in the library quench the requirement of the students and teachers. In the ground of innovation, medicinal garden related to the curriculum is maintained, computer literacy programme, Tally course, etc., are endorsed.

Folk arts and crafts are an integral part of the Tamil culture. Based on this, “PaavayarKoodal” was conducted by the Department of Tamil, designed in such a way to rejuvenate the decaying state of Tamil folk art. It restores our ancient Tamil culture and tradition of our state. Tamil folk arts include music i.e. Naattapurapaattu, dance styles and traditional art forms such as Karagattam, Therukoothu, Villisai, Puraviattam, Kummiyatam, Oyilattam and Bommalattam still find relevance in these fast-paced times. The audiences were overwhelmed by the amount of information provided on the usefulness of folk arts.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 2.48

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	03	0	03	02

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

2.4.3 Teaching experience per full time teacher in number of years	
<b>Response: 5.88</b>	
2.4.3.1 Total experience of full-time teachers	
Response: 429.08	
File Description	Document
Any additional information	<a href="#">View Document</a>

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years											
<b>Response: 7.51</b>											
2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	4	0	0	1	0
2017-18	2016-17	2015-16	2014-15	2013-14							
4	0	0	1	0							
File Description	Document										
Institutional data in prescribed format	<a href="#">View Document</a>										
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>										

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years											
<b>Response: 12.11</b>											
2.4.5.1 Number of full time teachers from other states year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>7</td> <td>7</td> <td>8</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	9	9	7	7	8
2017-18	2016-17	2015-16	2014-15	2013-14							
9	9	7	7	8							

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well.

Institution believes firmly in continuous evaluation of the students for their sustained performance. A structured evaluation process has been designed and implemented. The college follows the modalities of conducting the Continuous Internal Evaluation as prescribed by Thiruvalluvar University. Under the Choice Based Credit System (CBCS), internal assessment for theory papers is for 25% of the marks, which is split into 5 marks for Assignment and 20 marks for two internal evaluations of 10 marks each. Evaluation in a continuous mode that helps to improve student's regularity and participation in practical as there are marks for each class attended and assignment completed.

Before the commencement of the program, every department frame the lesson plan. According to that the syllabus was completed, assignment was given and Internal Assessment Examination was conducted.

Before the commencement of the University examination, preparatory exams or model exams are conducted to make the students confident in their approach. Students get a chance to improve themselves through this continuous evaluation system before appearing for the university examinations.

Each department has worked out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different assignments.

Internal assessment is carried out to ensure the complete understanding of each topic by the students and so they are conducted regularly to keep up with the syllabus prescribed by the university.

After every Internal Assessment Examination progress reports are sent by the mentors to the parents. Course teacher and mentor continuously monitor over the performance of the students and provide academic guidance and counselling.

Slow learners are identified after the mid semester examinations and remedial coaching is given to them after the regular class hours. The assessment remains impartial and accurate. The students are given feedback about their performance and suggestions for their improvement.



File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

The Institution ensures that all students are aware of the evaluation process through the academic calendar which is updated annually. The Orientation program held at the beginning of every academic year apprises students and their parents of the evaluation process and the schedule.

Dates for the Internal Examination and practical are notified on the college notice boards and announced by faculty in the respective classes at least a week in advance. On before the commencement of the Internal Examination, the question papers were handed over to the Exam Cell Committee, one hour before the commencement of the examination the question paper are given to the staff members. This ensures that there is no leakage of questions. The exams are conducted as per guidelines prescribed by the university. They are monitored by invigilators who maintain the code and conduct of an examination hall. All students are given a similar examination atmosphere and conditions.

The results of the Internal Examinations are duly intimated to the examinees within 7 to 10 days of the examination. Once the examinations are conducted, the answer scripts of students are evaluated by faculty members. While evaluating the papers, teachers maintain impartiality and fairness. They ensure that they evaluate all the students equally and maintain a code of sincerity. Once the papers have been evaluated by the course teacher, it will be verified by HOD and then the papers are distributed to the students.

Internal assessment is carried out to ensure the complete understanding of each topic by the students and so they are conducted regularly to keep up with the syllabus prescribed by the university.

Suggestions are given to the students who need to improve and the ones who performed well are appreciated. The feedback on their performance helps the student to perform better next time. Finalized marks are verified by the teachers and students before displaying on the notice boards of respective departments. Report card was sent to the parents.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:



The college is dedicated to provide the students with time-bound, transparent and efficient solutions for examination related grievances. The institution has Grievance Redressal Cell through which the students can represent their problems and grievances anytime for counselling and solving of their problems.

For any discrepancy/disparity in the award of marks in formative and summative assessments, students can make their representation through their class/mentors. The issues of the students are dealt with high priority. The remedial procedures should be completed within two days from the receiving of the grievance representation.

Principal along with examination committee members take care of the queries and grievances related to university examinations. If questions in semester examinations are out of the prescribed syllabus it is forwarded to the university through the Principal with due representation from the HOD. With regard to the university results, the student's grievances can be redressed through revaluation and re-totalling system adopted by the university within the time frame and regulations laid down by the university.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

##### Response:

The institution adheres to the academic calendar for the conduct of CIE. Before the commencement of the academic year, the academic activities of the college are planned by the academic consisting of Principal, HODs and senior faculty members. The college calendar includes all the events and activities that have to be followed during the academic year.

Three internal assessment tests with a model examination is planned in every odd semester whereas two internal assessment tests with a model examination is for every even semester. Assignments in the topics related to the curriculum are given for evaluation. The internal marks are displayed in the notice board before the commencement of university examination which ensures the transparency in the internal mark allotment.

The institution ensures effective time management and timelines in conducting the internal assessments. This allows the teacher and students to space out their teaching and learning for regular assessment of the same.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

The overall learning outcomes are to create multi-disciplinary enriched citizens, who will suit the local and national needs and have rich moral and ethical values. The students' proactive personalities are integrated with the objectives of the curriculum of each course and co-curricular activities. The information of these outcomes is communicated to the students through the display of mission statement, induction programme and various meetings before the commencement of the course. In the Orientation program for the first year undergraduate students the learning outcome of the each program are explained.

The expected skills through learning outcomes are communicated to the students, such as Knowledge of the subject, strong analytical skills, and ability to interact effectively with peers and leaders as part of a multidisciplinary team and ability to work in a challenging and fast-paced environment effectively. In departmental meetings, every teacher is instructed to explain the learning objective of each subject at the beginning of the curriculum. While teaching in line with the curriculum, the teacher emphasizes on the concepts, skills and the overall knowledge that the students are expected to acquire.

The College website hosts the course outcome and program outcomes for all the departments. The list of jobs that students get after completion of the different programs is also highlighted in the college website.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

Program-specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumni. Alumni of various departments are invited to interact with both the students and teachers during the orientation program and in other events/meetings. The alumnae share their outcomes related to shaping their careers which boosts up the students in appreciating the course chosen by them. To track the program outcomes, the institution maintain an alumna data-base, regularly updating information on their current employment and other endeavours. The departments track the students' success record in employment or higher studies.

Continuous assessment provides feedback on the efficiency of attaining the learning outcomes of each course. As the evaluation of the attainment of the course outcomes of various papers taught to students during the Masters' program, measures such as analyzing the skill building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning are

adopted. Every post graduate student prepares a research design, carries out fieldwork and writes a dissertation or thesis that is evaluated by external examiners.

Attainment of program outcomes, program specific outcomes and course outcomes are duly evaluated by the institution. The final year students of the college are provided with feedback forms to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the department and faculty members. The weak and bright students are identified and accordingly outcome attainment target is set by introducing improvement measures such as class tests and subject- oriented quiz programme, student seminars as well as invited talks and workshops. IQAC of the institution bears the responsibility for attaining the fruitful outcome for all the courses.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 95.84

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 576

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 601

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:**

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 10.96

3.1.2.1 Number of teachers recognised as research guides

Response: 8

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 333

### 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

Entrepreneurship Development Cell is set up to foster entrepreneurship among the students. It strives to inspire and integrate a culture of innovation through a conducive entrepreneurial ecosystem to help budding entrepreneurs realize their dream to start up their own enterprise. The E-cell creates an entrepreneurship eco-system in the college through organizing entrepreneurship awareness camp, entrepreneurship development programmes and guest lecturers for promotion and growth of entrepreneurship.

E-cell conducts several activities such as business games, exhibition and workshop which help the students to learn important and useful traits about entrepreneurship. Every year value added courses like Tailoring, Glass painting, and embroidery classes are conducted to the students.

“Bravura” - one day exhibition cum sale, is organized by the Women Empowerment Cell inside the campus every year, which makes the students to gain practical exposure in the domain of marketing, allows face to face communication, offer more opportunities for the exchange of knowledge and makes the student invest ingeniously and make profit with their artistic ideas. With the active involvement of students the cell promotes and revitalizes the entrepreneurship culture in the college.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

#### Response: 5

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	0	0

#### File Description

#### Document

List of workshops/seminars during the last 5 years

[View Document](#)

## 3.3 Research Publications and Awards

### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.78

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	6	17	9	3

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0.21

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	1	2	4	0

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

“The more we grow in love, virtue and holiness, the more we see love, virtue and holiness outside”.

Extension Activities primarily meant for the betterment of the society, instil a sense of responsibility to the students, to serve the society and make the present scenario a better place to abode in. Various Cells/Clubs/Schemes are actively functioning in the college: Women Empowerment cell, Consumer club, National Service Scheme, Red Ribbon Club, Youth Red Cross, IPR cell, Electoral club and Entrepreneurship Development Cell.

National Service Scheme organised special camps every year in various places to create a hygienic environment and social awareness to the public. The students clean the polluted areas in the villages nearby the college. National Service Scheme, Red Ribbon Club and Youth Red Cross collaboratively organized many rallies, camp, to serve the society. Dengue awareness rally, Cancer awareness rally and road safety awareness programme, Cleaning the neighbourhood places, temples create an explicit impact on the students and the society.

Visit to the Old Age Home and support to the senior citizens create a sensitized impact on the students in maintaining human relationships for better living. The students learn the importance of humanitarian behaviour towards the needy during their supporting activities for Blind School children. The Awareness on Hand Wash, Avoiding Plastic and Swatch Bharat for the primary school children in the nearby village serve the purpose of creating values in the early age.

The sports activities/competitions conducted for the primary school children rejuvenate the young minds. The plantation of tree saplings in the nearby village reflects the social responsibility of the students and the institution.

Blood donation camp is organised by the NSS unit every year exclusively by girl students and staff which



is appreciated by the voluntary service organisations. NSS special camp conducted for 7 days in every year caters the social needs of the nearby village. Medical camps, Yoga training for health and Video Presentations on human values provided for the neighbourhood community adds value to the social life of the students and promotes their inclination towards the holistic development.

Art of giving to the society and multi-cultural adjustment behaviour of the students are induced through the NSS regular activities round the year. Observance of human rights week, Sadhbavana day, National Youth day, Independence Day, Gandhi Jayanthi and Republic Day inculcate the national values in the students. The Voter awareness initiations by the Electoral club of the institution address the importance of Right to Vote to the students.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 1**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response: 22**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	4	4	3	4



File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 0.05

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 6**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

Krishnasamy College of Science, Arts and Management for Women have emerged as a leading academic institution in the district of Cuddalore. The Institution has adequate infrastructural facilities for effective teaching and learning. The College campus is spread over 10.81 acres of land with newly constructed administrative building, 9 departments with 45 well furnished class rooms, 6 science laboratories, 1 language laboratory, central library with Internet facilities, department libraries, computer lab, four well furnished and ICT enabled Seminar halls, ICT enabled auditorium, one dining hall, sports grounds for various games, canteen, infirmary room and hostel for both under graduate and post graduate students. The central library has adequate collection of Books, Journals and Magazines. E-resources cater the needs of the staff and student researchers. The auditorium accommodates 1000 participants whereas each seminar hall accommodates 250 student participants.

The infrastructure enhancement is liberally done on the basis of requirements.

The college promotes the usage of ICT tools with 4 LCD Projectors, 145 Computers and 7 Printers, where all the computers have provision to get connected with Internet. Reprographic facility is available in the office. The college houses 4 Smart class rooms for ICT enabled teaching and learning.

The college organizes health check up camps at regular intervals for the welfare of staff and students. First aid boxes are also available in the campus. For medical emergency, a sick room, Health centre assisted by dispensary exist inside the campus. 24x7 ambulance facility is available in the institution. Water purifiers are installed in all the floors. Sufficient clean and hygiene toilets are available in all the floors.

The college provides 15 buses to the rural areas in the morning and evening ensuring safe travel for the students. Canteen and co-operative store serve the basic needs of the students. The hostel within the campus houses 20 rooms to accommodate around 100 students. To take care of the students in the hostel, wardens, house keeper, watchman, cooks and menial staff are present round the clock which en routes the inmates to enjoy safe stay. The hostel has a dining hall and TV hall, reading room with newspaper and yoga room with land line facility for communication. Hostel students are given training in yoga and games by the physical director. Smart classes on cultural heritage, health and hygiene awareness and human relationships are provided for the overall development of the hostel inmates. The college organizes short trips for the hostel students at regular intervals for their refreshment.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

##### Response:

Physical Director accomplishes the sports activities of the students. Undergraduate and Postgraduate students are encouraged and motivated to take part in sports and games for mental health. The college has a big and well maintained play ground to conduct the sports activities. The sports ground is equipped with the facilities for various outdoor games like Kabbadi, Volley Ball, Foot Ball, Basket Ball, Kho-Kho, Shot Put, Javelin Throw and Disc throw.

Students and staff are encouraged to take part in various sports events. To enrich the spirit of sports the winners and participants are given prizes and certificates.

The college has the facilities for promoting indoor games like Chess and Carom. The college trains the interested students in the martial art, Karate to encourage the self defence, which helps the girls to prepare for unexpected situations through physical and mental health.

The Gymnasium of the institution is equipped with Tread mill, Tummy Vibrator, Swiss ball, Arm Curl, Elliptical, Adjustable Dumbbells, adjustable Bench Press, Spin Bike and Weight lifting. The gym training supports the students for their active participation in the sports.

The College has well furnished auditorium, which accommodates 1000 participants and open air auditorium for cultural events. To explore the inherent and hidden talents of the students, the college is conducting various cultural events and competitions every year.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 57.14

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 28

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 24.24

## 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8	35	70	60	150

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

## 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

- Name of ILMS software: libincloud
- Nature of automation: Partially
- Version: v 16.3

Library is housed in 3244 sq.ft with 200 seating capacity. Library has the conducive atmosphere for reading with good ventilation. Every year library advisory committee meet to strengthen the library activities.

Library has a book collection of **6734** books and for proper management of the library materials; 'libincloud' software is used as Library Software. Software is upgraded time to time against the regular Annual Maintenance Contract. Book database is created along with user's database. Each book is bar coded. Book Issue and return process is partially automated and manual cards are kept as supporting documents for students and faculty.

Library circulation of checking with the software includes:

- Book Issue
- Book return
- Daily report
- Availability of books
- Volume and Department wise Book count
- Fixation of the fine amount of holding period
- Stock Verification Report

Salient features of the Software:

- Server is on for 24/7 a week.
- Access from worldwide through internet
- Operation is menu-based and it is user-friendly.

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

**Response:**

Library has the collection of various rare books as E-resources from Rare Book Society of India (RBSI). Students and Faculty can access more than 50 **rare books** through LAN as reference material for knowledge enrichment. The rare books title includes inspiring stories, History, Yoga, Economics, Literature and Culture.

Library has adequate resources for training the students for Competitive Examinations. The students are trained in reasoning skill, aptitude, and course objective type questions, puzzles, Verbal Ability and Reading Comprehension, Data Interpretation and General Knowledge.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

- A. Any 4 of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 62877.8

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
89526	49103	48591	26912	100257

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 25.86

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 475

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college upgrades the IT facilities as per the requirements. The facilities can be categorized as follows:

**Hardware Facilities:**

Year	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
<b>Particulars</b>					
<b>Computers</b>	150	150	100	100	100
<b>LCD Projector</b>	4	4	3	3	3
<b>Firewall</b>	Smooth Wall	Smooth Wall	Smooth Wall	Smooth Wall	Smooth Wall
	3.0	3.0	3.0	3.0	3.0
<b>Printers</b>	4	3	2	2	1
<b>Scanners</b>	1	1	1	1	1
<b>Dot Matrix printer</b>	5	5	5	5	5
<b>Xerox Machine</b>	1	1	1	1	1

**Software Facilities:**

The Licensed Soft wares used in our college are C, C++,Java, RDBMS,VB, Photoshop, Php, OSS,Xampp, MS Office, Tally, Web technology, J2EE, Oracle, Unix, ASP net, Softskill and Personality Development Program, Tbs technology, libincloud etc.

#### 4.3.2 Student - Computer ratio

**Response:** 13.07



File Description	Document
Any additional information	<a href="#">View Document</a>

<b>4.3.3 Available bandwidth of internet connection in the Institution (Lease line)</b> >=50 MBPS  35-50 MBPS  20-35 MBPS  5-20 MBPS  <b>Response: 35-50 MBPS</b>	
File Description	Document
Any additional information	<a href="#">View Document</a>

<b>4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</b>  <b>Response: Yes</b>	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

<b>4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</b>  <b>Response: 6</b>				
4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)				
2017-18	2016-17	2015-16	2014-15	2013-14
18.28	29.57	3.94	9.79	5.82

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Response:

The College has established transparent and robust procedure for the utilization and maintenance of all physical, academic and support facilities and is well communicated among all the staff members. The detailed procedure is as follows:

- Supervision of all academic and administration activities by the Principal
- Respective department HOD's and faculty members maintain the academic records.
- Maintenance of library by the librarian and coordinated staff
- The duties of staff- in-charges are well specified and communicated to all.
- Designated lab in-charge for every lab.
- Laboratory assistant maintains the equipments with hygienic atmosphere. The laboratory staffs keep a strict vigil regarding the maintenance and upkeep of the scientific instruments and chemicals. Replacement and required of Materials are fully undertaken by the lab assistant.
- Qualified technical staff is available for maintaining computers and networking facilities.
- The laboratories are provided with exhaust fans and sufficient water taps.
- UPS has been provided to computers in laboratories, library, and office.
- Fire extinguishers are installed in laboratories, library and office to ensure safety of students, important documents and instruments.
- The college has installed three generators with 320 KV and 250KV to maintain the power supply all the time. Voltage fluctuations are avoided by uninterrupted power supply.
- The electricians maintain and upkeep all the electrical instruments, generators and general maintenance.
- College has sufficient bore well for drinking water and other purposes.
- To provide safe drinking water, the RO water purifier plant is established inside the Campus.
- For construction, Electrical, Carpentry, Plumbing, Masonry and Painting, services are hired as per the requirement.
- Gardener, Security, Generator, UPS maintenance, House-keeping, sweepers and basic servants are regularly employed for maintenance.
- Maintenance of clean and hygiene toilets is looked after by menial.
- Maintenance of Green landscapes by Gardener.
- Maintenance of buildings, classrooms and furniture by time.
- Respective department HOD's and faculty members maintain the academic records.
- Disposal of scrap papers and materials time to time.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 10.14

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
93	169	201	197	197

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 1.04

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	13	13	16	42

#### File Description

#### Document

Any additional information

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 0.05

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	4	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response: 1.02****5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
90	0	0	0	0

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes**

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response: 0.92****5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	8	6	5	4

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 12.57

#### 5.2.2.1 Number of outgoing students progressing to higher education

Response: 71

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 40

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	1	0

#### 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	1	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.				
<b>Response: 1</b>				
5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	
<b>Response:</b>	
<p>With the objective of inculcating the qualities of leadership, organisation and responsibility in the students, an active student council is in place along with a strong representation of students in the academic and administrative committees. One representative of each is elected as Class Representative (CR) from the B.A. /B.Sc/B.Com undergraduate Honours programmes. The Students' Representatives of the institution selected as per college norms, out of the class representatives, from final students. The students propose the names of the representatives from their respective classes. The students' representative is finally elected by the students in the presence of one Teachers' Representative to the governing body, the IQAC Co-ordinator and the Convenor of the Academic Council.</p> <p>The council is governed under the leadership of the Principal along with other senior staff members</p>	



of the college. The council comprise of a Chairperson as the head of the council, a Vice-Chairperson, Secretary, Coordinator and Council members from every department. The SR addresses and represents students' views and grievances, and as a spoken person, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. The student representative helps the editorial team for publishing annual magazine comprising of students and faculty advisors. Furthermore she helps the teaching staff of the college to organize departmental seminars and quiz, which is important to co- curricular activities of every department.

The Students Representative plays an important part in encouraging and motivating students to participate in existing student oriented programmes of the college such as NSS, RRC and YRC. The college Sports is an annual and an important event and the Students Representative has the responsibility to co-ordinate the different sports activities and events and assist the teachers in making the event a great success. She also has the duty to recruit volunteers from the student's community for this purpose. Thus, she contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college. The student council helps to check and keep an eye in student's discipline and dress code inside the college campus. The council acts as a bridge between the students and administrative management. They help in developing the character of the students which is utmost importance for any student in the college. They are given the duties of decision making, event organization and coordination amongst many other roles.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 11.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	9	15	10	11

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

The alumnus forms the major strength of the institution. Alumni association fosters the relationship between the alumni and Alma Mater. It bridges the widening gap between the former students and the institution to keep them in touch with the present growth, development and also the challenges before the institute. Healthy relationship is maintained between the staff and the alumni of the institution. The institution motivates and supports to the alumni and their parents to maintain healthy relationship with the parent institution.

The Alumni association of the college was inaugurated on 13.08.2013 in order to represent through the out gone students for quality enhancement in the activities of the institution. The association organizes a meeting once in the end of every academic year.

Financial contribution: Some of the alumni contribute financially for the quality improvement measures of the institution. The alumni contribution was utilized in the procurement of ICT tools like pen drives, connectors, modem for Wi-Fi facilities and general books.

Intellectual Contribution: Some of the alumni, who are presently working in the significant positions, are invited by their concerned Departments for Guest lectures. The present students are motivated by their guidance on 'Interview Skills', 'Effective use of English' and resolve their queries which give them confidence to face the real life situations. Some of the alumni contribute through their active participation in the Entrepreneurship activities of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response: 5**

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**VISION:**

Empowerment of young rural women through higher education and transformation of the society

**MISSION:**

- To provide quality higher education and sustain academic excellence.
- To enhance skills of the youth for self-reliance and sustainable development.
- To develop courage, confidence and competitive spirit in the changing global scenario.
- To make students responsible citizens.

**MOTTO:**

**“Education – Discipline – Exaltation”**

The college is a constituent of Sri Krishnasamy Reddiar Educational Trust which is a Telugu speaking public minority trust managed by the Executive Committee of the trust and administered by the Governing Council of the College constituted by the trust.

The Governing Council consists of Chairman, Trust Members, Executive Director, Senior Faculties of the college, Academicians, UGC, State and University nominees and the Principal as the Member Secretary.

The Governing Council is and the decision making body which suggests, monitors and implement the academic, financial and administrative policies for the development of the institution.

The college also has an Academic Council chaired by the Principal with head of the departments and academicians as members. This committee suggests and monitors the various academic activities of this institution. This committee recommends to the management regarding the starting of the new academic programs, conduct of various other academic activities, the academic and administrative responsibilities/grievances of the faculties etc.

The college which was started in 2007 has grown in academic research by introducing PG and M.Phil. Programs at periodic intervals, with the support of the trust. The institution plans for autonomy for academic excellence. The management is of the view to upgrade as a research institution through affiliation for the award of Ph.D. degrees.

Being a rural women’s college the institution is taking all the effective measures to achieve the vision and mission of the institution and ultimately improve the skills of the women young of the rural location and offer the best higher education which in turn transform the rural society.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The institution support a trend of decentralized governance system with well-defined inter relationship.

#### Management Level

The administrative activities of the institution are managed by the Governing Council which focuses on the comprehensive development and on continuous improvement for steady growth of the college. Based on the decisions of the Governing Council, the management can implement the plans and policies of the college.

#### Institutional Level

The principal ensures the implementation of the quality policies that leads to the attainment of vision and mission of the college. With the coordination of HODs, faculty members and students, the reputation of the institution reaches greater heights. Various committees / cells and social welfare bodies (NSS, YRC and RRC) are actively functioning for holistic development of the students.

#### Departmental Level

Heads of the department are authorized to take decision in the department activities. All the departments conduct National Level Seminar, Workshop, Guest Lectures and Inter departmental programmes for the development of students.

The senior faculty members are appointed as co-ordinators for various committees/cells and they are given full autonomy in decision making. To enhance the leadership attributes among students various activities are conducted through various committees. The faculty members take care of the academic aspects and activities of co-curricular and extra-curricular aspects.

#### Case study: 1

Based on the requirement of the students and parents, the proposal is given for starting a new course in the college. The Principal discusses about the requirement with the HODs and Staff in the General Staff Meeting. The suggestions are placed before the Academic Council by the Principal and the recommendations are submitted to the Governing Council which takes the final decision and inform the trust which gives the administrative and financial approval. Thus, for the implementation of any policy, the

participation of the Students, Staff, Management and Trust members is involved.

In academic and the student related matters the implementation of the various policies or the decision making of the management is decentralized. Thus the Staff, HODs, Principal, Administrative staff and the Management are involved in every stage of development and everyday activities.

### **Case study: 2**

The Principal is the sole authority of the college as far as academic, accounts, co-curricular, extracurricular activities are concerned. She take the decisions in consultation with all members of the staff.

The principal conducts meeting with all the faculty members twice in a month and need based HOD meetings are organised. The student's representative meeting with the principal is conducted once in a month. The HOD of each department conducts meeting with their faculty members every week. If the faculty needs any support and requirement regarding the academic activities they make proposal to the management through the principal. The institution practices decentralisation and participation management in all activities.

## **6.2 Strategy Development and Deployment**

### **6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution**

#### **Response:**

The College has a perspective plan for development. The College has a governing council of members with varied knowledge and experience in the field of academic, research, and administration to frame the policies and objectives. The strategy to achieve these objectives is evolved in consultation with the Chairman, Principal, HOD's and implemented by teaching and non-teaching staff.

The strategic plan of the Governing Council consists of the following objectives and the policies for the development of the institution which was started in the year 2007 with five UG courses.

#### **Perspective Plan**

1. Starting of more UG courses in 2008 – 09.
2. Starting of PG courses in 2010 – 11.
3. Starting of M.Phil. Courses in 2012 – 13.
4. NAAC accreditation within 2020.
5. Starting of Ph.D. programs after 2020.
6. Getting autonomy status after NAAC accreditation.
7. To promote entrepreneurial culture by conducting exhibitions and need based training programmes.
8. MOU with industry and service sector
9. To organise faculty development programmes

## 10. To conduct national workshops and seminars

As per the perspective plan the following are the action taken.

**Action Taken**

- Started M.Com and M.A English in the academic year 2010-11.
- Started M.Sc Computer Science and M.Sc Mathematics in 2011-12.
- Started M.Phil Computer Science and M.Phil Mathematics in the year 2013-14 and 2014-15.
- Started M.Phil English and M.A Tamil in the year 2016-17.
- Started M.Sc. Chemistry in the year 2017-18.
- Applied for affiliation for the courses like B.Sc physics, M.Phil Tamil and M.Phil Commerce in the year 2019-20.
- College encourages faculty for pursuing doctoral research. 12 members are awarded Ph.D. and 16 members are pursuing their Ph.D. in various Universities.
- Provided skill oriented programmes like (Tailoring, Yoga, Glass painting and TNPSC) and Add on courses like Tally for the students.
- Conducted exhibition to promote entrepreneurial culture
- IQAC organised Faculty Development programmes
- In the year 2018-19 all the departments conducted National workshops/seminar

File Description	Document
Any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

**Response:**

The governance of the institution is strictly in accordance with the vision and mission. The college is administered by Sri Krishnasamy Reddiar Educational Trust. The Governing body comprises of members with profound knowledge and experience in academics and administration and monitors the infrastructure, academic programmes, finance, policy framing and appointments and holds the responsibility for the continuous development of the institution. The principal takes care of the functioning of the academic and administrative aspects of the institution.

The Principal, HOD's and senior faculty members form the Academic council which monitors the day-to-day activities of the institution. The HOD's are incharge of the academic and administrative functioning of the departments. The faculty members take care of the academic aspects and activities of co-

curricular and extra-curricular aspects. The administrative and financial aspects are monitored by the manager with office assistants.

### Service Rules:

The institution follows the service rules framed by the governing body for effective functioning as per the guidelines of UGC/ statutory bodies.

### Recruitment procedures

1. The requirement of faculty is calculated based on the work load of the department as per UGC norms.
2. The creation of post is made by the Governing Council and the advertisement in newspaper is given by the Principal with the approval of the management.
3. Constitution of the Selection committee.
4. Selection committee will interview the candidates as per the norms
5. The list of the selected faculty is approved by the Governing Council and the management issues the appointment order.

### Promotion policy:

The governing council constitute a committee consisting of the chairman of the trust, principal, representatives of the faculties, university nominee and academicians for scrutinising the staff appraisal report submitted by the faculty for consideration for promotion. Based on the recommendations of the selection committee the governing council approves after getting the consult of the trust.

### Grievance Redressal Mechanism:

The grievances of the staff are placed before the Governing Council through their representatives who are the members of this council for redressal.

Grievances Redressal Committee is formed in order to keep up the congenial working atmosphere among the staff, students and parents. This committee helps to record the complaints and solve the problems related to academics and personal grievances.

### Other Committees

The committees that play an active role in the smooth functioning of the college are IQAC, Admission Committee, Examination Committee, Anti-ragging Committee, Grievance Committee, Placement Cell, Women Empowerment Cell, Entrepreneurial Development Cell, SC/ST Cell, IPR Cell, MOOC-NPTEL, Consumer Club, Sports Advisory Committee, Library Advisory Committee, Alumni Association and Electoral Club.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance in areas of operation**

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

**6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

The Principal, Head of the Departments and senior faculty members has constituted the following committees to decentralize the activities and for smooth functioning of the Institute. Each committee meets at regular intervals of time to discuss the issues including action taken and records the proceedings of the meetings.

Sl.No	Committees/Cells	Headed By
1	Governing Council	Dr.K.Rajendran Chairman
2	Academic Council	Dr.(Mrs) G.Nirmala, Pr



		Heads of the Departments	
3	IQAC	Dr.(Mrs).R.Hemalatha, HOD Mrs.L.Anandalakkshmi, Assistant P	
4	Grievance Redressal Cell	Dr.(Mrs) G.Nirmala, Pr Dr.(Mrs).K. Geetha, HO	
5	Anti-Ragging Committee	Mrs. M. Lakshmi, Assistant P	
6	Research Committee	Mrs. M. Chellam, Assistant Profe	
7	Admission Committee	Mrs.G.Kalaiselvi, HOD, Con	
8	Examination Committee	Mrs. V. Poornima, HOD	
9	Library Advisory Committee	Mrs. V. Arulmozhi, Li Mrs.A.Sivajothi, HOD	
10	Placement Cell	Mrs.V. Mahalakshmi, H	
11	Women Empowerment Cell	Dr.(Mrs). B.Savithiri, HOD Mrs. A. Adhilakshmi, Assistant P	
12	Consumer Club	Mrs. E.Septima Assistant Prof Dr(Mrs)S.Malini, Assistant P	
13	Entrepreneurial Development Cell	Mrs.R.Jothi, HOD,Compute Mrs. L.Anandalakkshmi, Assistant p	
14	SC/ST Cell	Mrs. N.Vennila, Assistant Pr	
15	Alumni Association	Mrs. A. Adhilakshmi, Assistant Professor, C Abeeba, Assistant Professor	
16	IPR Cell	Mrs.M.I.RaziaBegum, Assistant P Mrs.C.Pushpalatha, Assistant Professor,	
17	MOOC –NPTEL	Mrs R. Kothai, Assistant Professor	

18	Sports Advisory Committee	Mrs.V.Vanitha, Assistant Professor
19	Electoral Club	Ms.S.Sivabrindha, Physical Education Mrs.G.Packiyalakshmi, Assistant Professor

One of the activities successfully implemented by the Women Empowerment Cell of the institution: 'Bravura-17', an exhibition cum sale

#### Objectives of the practice

- Developing entrepreneur skills through new products.
- Forecasting the market trends and to bring out their hidden talents
- Providing an opportunity to earn while learning

#### Need addressed and context

The practical training exposure raises the hope to do some business rather than working in firms. This provides an opportunity for the students to get a practical exposure in marketing. The exhibition is being organized to provide learning opportunities for students to explore the creativity and talents.

Bravura-17 one day exhibition cum sale was organised on 06.02.2018 by the Women Empowerment Cell.

#### The practice

The College Exhibition makes each individual student to gain practical exposure in the domain of marketing, allows face to face communication, offer more opportunities for the exchange of knowledge and makes each individual invest ingeniously and make profit with their artistic ideas. They come up with various stalls like Gift and Fancy items, Handcraft, Food Courts, tree Saplings and Games. This practice helps to access the consumer's needs.

#### Evidence of success

- This unique practice enables the students to earn while they learn through team work.
- The Success impact on the students is understanding the skills in marketing which helps in their future.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

List of welfare measures extended for Teaching and Non-Teaching Staff:

1. Employee provident fund for Teaching and Non-Teaching staff.
2. Group insurance scheme for teaching staff.
3. Casual leave/Medical leave/ Maternity leave/ On-Duty facility.
4. Festival advance to Teaching and Non - Teaching staff.
5. Free education for wards of Staff members.
6. Free transport facility for staff.
7. Free uniform for staff.
8. Free refreshment (Tea) for staff.
9. Incentives to Ph.D. qualified staff.
10. Availability of free ambulance service in campus.
11. Bank and ATM facility attached with college building.
12. Intercom facility available within the campus.
13. Indoor game and Gym facility.
14. Summer and Winter vacation for staff members
15. Organising staff tour for recreation.
16. Internet facility is extended to the departments and laboratories for the use of technology in teaching and learning.
17. Motivation of faculty members for self-development programmes and Higher education through faculty development programme.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 5.82

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	2	1	6	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response: 1**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response: 96.34**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
70	58	60	67	65

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

The college performance appraisal system consists of the following components:

1. **Self-appraisal:** The faculty submits self-appraisal report at the end of every Semester of the academic year.
2. **Student feedback on teaching:** Every semester the students give feedback about their concerned faculty.
3. **Result Analysis:** Result analysis of subject taught by the faculty members is analysed by HOD and Principal.

The self- appraisal form, students feedback and result analysis of the staffs are analysed by the HOD. Based on the analysis the HOD gives suggestions for improvement in teaching, if required. The self-appraisal helps to improve an individual performance and her contribution to the institutional activities.

The Principal discuss the performance of staff members with HOD and opportunities are created to improve their performance.

The self-appraisal is also used for the promotion and for any additional financial increments.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Proper utilization of financial resources is planned at the beginning of every financial year. All financial transaction is computerized.

The institution conducts internal and external financial audit through authorized Chartered Accountants. Internal audit is conducted at the institutional level by the internal audit wing. The accounts

assistant of the institution verifies the daily transactions. Audit will be conducted at the end of each financial year. The auditors will verify all financial transaction with the supporting documents and approval of proper authority for each financial transaction.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The budget of the financial utilization is approved by the trust and the governing council.

##### Sources of funds:-

The resources of funds are

- 1.Semester fees collections from the students
- 2.Fees collections for the other services rendered to the students. Example: College Bus fees.

##### Utilisation of resources:-

The institute has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the academic processes and infrastructure development.

All the administrative, academic leads and co-ordinators of different cells plan the usage of funds for the activities round the year.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The Internal Quality Assurance Cell (IQAC) is established in the institution in 2017 to maintain and enhance quality of education. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution. IQAC motivates the institution towards quality enhancement through various measures.

The IQAC has taken many initiatives for the development of the college, among them the two best practices that has been institutionalized are:

#### 1. Centralized Exam Pattern:

- The IQAC focuses on the continuous improvement in the examination system for the students.
- Examination committee is constituted to conduct the centralised the C/A tests and model examination.
- The examination committee functions effectively in conducting the Internal Assessment Test. Two question papers for each subject are prepared by the staff members and handed over to the examination committee which allots the exam halls and invigilators with the first set of question papers. The invigilators are from various departments.
- After the mentoring the progress of the students, the examination committee introduced Re – Test procedure for absentees and slow learners. The second set of question papers are utilised for retest. The second chance given to the students to improve their academic performance.
- The IQAC has a plan to recommend a new system from the forthcoming academic year, which comprises of the submission of three question papers for each subject. The Exam committee chooses one among the three question papers randomly for internal assessment and model examinations.
- The preparation of three types of question papers provides, the students getting a chance of more number of possible questions which in turn improves their performance in the university examinations.

#### 1. NPTEL online courses:



- Other than class room teaching, in the smart class room, videos are shown for specific subjects by the concerned staff members.
- Through these video classes students are exposed to have a understanding of the processes through visual means with maximum impact.
- The students showed much interest in the video classes and the interaction between the students and the staff members are much appreciated.
- The departments were instructed to prepare video class for each subject, so that all the students are benefited.
- The students and faculty members are encouraged to register for the NPTEL (National Programme on Technology Enhanced Learning) online courses initiated by the IITs and IISc.
- Initially the online courses were introduced to the staff members and in the subsequent years we are to introduce the NPTEL online courses to the post graduate students.
- This is a very good initiative taken by IQAC, to improve the knowledge of the students.
- IQAC plans to introduce other online courses through MOOC and Course era etc.,
- IQAC plays a vital role in implementing a new platform for enabling the learners acquiring knowledge beyond the curriculum.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

The IQAC reviews the teaching learning process, structures and methodologies operations and learning outcomes by introducing several initiatives.

The Two examples of Institutional reviews and implementation of teaching learning reforms initiated by IQAC

#### 1. Academic Audit Committee:

- Internal academic audit to various departments helped to assess the strength and weakness of the department.
- Inter-department audit is done at the end of the semester and the observations are recorded.
- The Internal academic audit committee reviews academic activities of all departments including teaching learning process. The principal and HODs visit frequently to the class to assess the capabilities of faculty and the teaching outcome.
- The procedure/files maintained in the department as per the recommendation of IQAC:
  - Students proforma
  - Attendance register



- Lab register
- Internal mark register and University mark register
- Individual staff work done
- Slow learners list
- Students and staff activity list
- Mentor list
- Alumni and placement list
- Convocation list
- Result analysis
- Staff profile

## 2. Result Analysis:

- Our students come from different backgrounds. Our teaching faculty members are student friendly. Much effort is taken by them to motivate the students. Their method of teaching depends upon the needs of a particular class.
- Result analysis is an integral part of the review of teaching learning process. The teachers of various courses to evaluate the performances of their students in accordance with an internal and external evaluation process by Thiruvalluvar University.
- Regarding examination, the rules and guidelines prescribed by the Thiruvalluvar University are strictly adhered. At the end of the semester, the University conducts the semester examination as per academic calendar of Thiruvalluvar University. The results will be published as soon as evaluation was completed.
- To evaluate the teaching learning process, IQAC arranged HODs meeting whenever the results are published. The IQAC instructed to all the HODs to present the power point presentation of their department's university results. The HODs took the responsibility to explain the strength and weakness of the university result before the academic council. The HODs also explain the measures that will be taken in the future to get remarkable results. IQAC also gave the suggestion to the department heads to increase the count of university rank holders through special attention of outstanding students.
- This result analysis helps to improve the teaching learning process in our institution for further improvements in academics.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 0.2

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

#### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

The incremental improvements are made in both academic and administrative level during the last five

years

- The various committees were formed before the beginning of the new academic sessions and the coordinator of each committee is allotted in the staff meeting.
- Value added courses like Tailoring, Glass painting, Embroidery, Yoga and TNPSC coaching are introduced.
- Use of ICT tools to make the process of teaching learning more learners – centric.
- Mentoring systems for the students to minimize dropouts through personal counselling

Evidences of Success - more regular attendance, better discipline in campus and respectful relationship between the teachers and students.

- Encouraging the students to present papers in departmental seminars.
- Feedback and suggestions collected from the outgone Undergraduate students on faculty, teaching learning process, infrastructure of the college. After analysis of the feedback necessary steps are taken for improvement.
- In the Last five years we have successfully introduced the post graduate course in chemistry (M.Sc. Chemistry), Tamil (M.A.Tamil) and Research course in English (M.Phil. English). In view of this implementation of new courses the infrastructure of the chemistry lab was improved to PG level and language lab for English was realised.
- The purchase of library books was increased. The library was partially automated through library software.
- Improved Internet facilities for teachers and students with separate computing system for each department.
- Ramps installed for making the campus accessible for students with special issues.
- CCTV surveillance system has been installed for improving overall security of the college.
- RO system has been installed for drinking purpose to the students and staffs.
- NPTEL online courses are introduced to the students and staffs to expose and develop their knowledge.

File Description	Document
Any additional information	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 7

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	1	1

#### File Description

#### Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

The Institution promotes Gender Equity through various programmes. The institution aims to groom the students socially responsible, sensitive to gender issues with zero tolerance towards sexual harassment and gender inequality. A handbook on Gender Equity is available in every classroom at easy reach for students which frequently emphasize on the addressed issue.

#### Safety and Security

The college provides a safe and conducive environment to girl students and women employees. Closed Circuit (CCTV) surveillance is ensured in all the floors inside the campus for security and safety of the girl students. Anti-ragging Committee monitors and make sure that there is no instance of ragging anywhere in and around the campus and the hostel. Anti-ragging hoardings are prominently displayed at all important places in the campus. Identity cards are issued to all the students and the staff members. Main gates are guarded and screened. Suggestion box has been installed in all the floors to ensure the immediate redressal of any grievances. Maintenance of First-Aid box in the office and laboratories ensure health safety to the girls.

Suggestions boxes are placed in every department where they can drop their grievances for suggestions with or without relieving audit. The letter dropped in the suggestion box are collected by HOD in weekend. The suggestions grievances discussed with staff members and if possible the redressal done by department level. If the suggestion/ grievances at the institutional level or financial matters it is reported to the principal who in consolidated with in management. Take the redressal action if necessary mentor is asked to give counselling to students and parents.

### Counselling

The college ensures regular counselling by the allotment of mentors for individual students. Experts are invited from various fields to provide awareness on women safety measures, inter personal relationships, self-defence, prevention of suicides, cyber-crime and other issues. For personal grievances, the counselling to the students and parents are given through the required agencies.

### Common Room

The college provides a safe infirmary for girl students and women employees. Sufficient, hygienic toilets are provided for girl students and staff members in all the floors in the campus. A spacious common room is also provided in the hostel.

The girls rest room available at every floor of building with a necessary facilities including first aid kit in case of any health problem after giving first aid to them, the students are shifted to the near by hospital with a help of ambulance facilities in the campus.

#### 7.1.3 Alternate Energy initiatives such as:

##### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 23.33

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 25200

7.1.3.2 Total annual power requirement (in KWH)

Response: 108000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 2.33

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 2520

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 108000

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

#### Response:

- The institution takes all measures and precautions to ensure the campus is free of plastic materials and other harmful wastes. The institution follows 3Rs that is Reduce, Reuse, and Recycle. Separate dustbins are provided in the campus for degradable and non – degradable waste.
- Everyday all the academic buildings and other surroundings in the campus are cleaned and separate out the waste and dispose accordingly

#### Solid Waste Management

- Sanitary napkin incineration are installed in students and staff rest-rooms

#### Liquid waste Management

- Liquid waste from the points of generations like the canteen and toilet etc, is let out as effluent into a proper drainage facility to avoid stagnation.
- Drinking water wastage is restricted through proper monitoring.
- Rain water harvesting is also done in the campus with suitable catchment areas.

#### E-Waste Management

- The scrap items are discarded through stock verification annually.
- Non-working switches, electric cables, monitors, keyboard, mouse and waste papers are stored and

properly disposed upon the highest bidding by scrap merchant.

- E-Waste dispose through a common arrangement by the trust by auction through authorized e-waste management agency.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 7.1.6 Rain water harvesting structures and utilization in the campus

#### Response:

Rainwater harvesting is a simple low-cost technique that requires minimum specific expertise or knowledge and offers many benefits. Collected rainwater can supplement other water sources when they become scarce or low quality like brackish groundwater or polluted surface water in the rainy season. Rainwater harvesting is flexible and adaptable to a very wide variety of conditions. Utilization of rainwater is now an option along with more 'conventional' water supply technologies, particularly in rural areas, but increasingly in urban areas as well.

In our College, Rainwater harvesting is practiced in the new building inside the campus. The rain water is collected directly to the ground through the underground pipelines. This method facilitates the recharging of the underground water to increase the level of water table.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 7.1.7 Green Practices

- **Students, staff using**
  - Bicycles**
  - Public Transport**
  - Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### Response:

a)Bicycles

\*The Institution, staff and the students are sensitive to environmental issues.

\*Many students use bicycles to commute to college.



\*The Institution provides a separate place for parking the bicycles of the students, teaching and staff members.

#### b) Public Transport

\* The Institution is well connected from different rural areas by Public Transport. Most of the students are coming from rural areas. They use the public transport for their convenience.

\*The college provides transport to both students and faculty members. Those who are residing in an interior places to commute to college.

\*The Institution instructs the students to practice transportation etiquette like to remain polite and courteous, offer their seats to the elderly or injured person and pregnant women.

#### C) Pedestrian Friendly Roads

\* The Institution is surrounded by wide pedestrian pavements all around and inside the college wide walking track is available.

\* All the entry points to the main campus are connected with pedestrian paths which are regularly cleaned.

#### d) Plastic free campus

\* The college has taken particular care to make the campus plastic free zone.

\*The Institution generates awareness among the students, teaching and non-teaching staff about the hazards of plastic.

\*The college plans to make the campus plastic free in the near future.

\*We conducted Bravura Expo 2018 on 5.10.18; the motive of this program is to reduce the plastic cups, plastic bags and thermocol plates in the campus.

#### e) Paperless Office

\*The Office staff has been provided with adequate computers and commendable part of the official records is maintained through soft copies.

\* Staff members are advised to take printouts on both sides of the paper. The office is making an effort to minimize the use of papers. Official transaction and examination related works are being made through online.

#### f) Green landscaping with trees and plants

\* The Institution has successfully retained a patch of green amidst in the concrete landscape around.

\*The college organizes various programs to create awareness among students in the campus and involve them in maintaining eco-friendly environment.



\*NSS volunteers regularly nurture planted saplings.

\* College has a medicinal plant garden inside the campus.

\*College guarantees plantation of more number of trees to avoid global warming.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0.04

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.1875	0.2275	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 10

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	2	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response:** 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Report of the event	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

### 7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

**Response:** 10

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

**Response:**

Days of national importance are celebrated in the college. The birth and death anniversaries of great Indian personalities are also celebrated. Eminent persons are invited during Republic and Independence Day celebrations. Competitions are conducted among the students during the celebrations. Such programmes enhance patriotism and national awareness among students.

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities are sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Staff and students get to know the importance of national integrity in general and their role in particular.

1. 26th January Republic Day- Republic Day was celebrated on January 26 to commemorate the adoption of constitution. On this occasion, various formal events including flag-hoisting and march-past are organized and which are followed by “constitution awareness program” in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation.
2. 15th August Independence day- It is celebrated every year. It is a grand event marked with the flag hoisting by the Chairman and well-practiced march-past by many teams of Security Personals. Cultural activities related to independence movement are exhibited.
3. On 5th September, Birth Anniversary of Dr.Sarvapalli RadhaKrishnan, was celebrated as Teacher’s Day with great fervor. The students organize various programmes for the teachers.
4. 2nd October -Floral Ceremony for Mahatma Gandhi Birth Anniversary and Kamarajar Memorial Day were organized
5. 31st October -Birth Anniversary of Sardar Vallabhai Patel was celebrated as National Unity Day.
6. 31st January -Martyrs Day to pay tribute in the memory of our freedom fighters.
7. 12th August was celebrated as Library Day in the memory of S.R. Raganathan. On this occasion various competitions were conducted among the students.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

The institution maintains transparency in its financial, academic and auxiliary functions. Every financial transaction is compulsorily done through bank and receipts are promptly issued for every payment from the stakeholders. The disbursement of scholarships and other benefits are done through bank. The institution presents timely information to the statutory authorities and stakeholders for every financial transaction related to examinations. Regular internal and external audits are done by the auditors.

The Governing body and the Academic Council monitor the academic activities of the college. The admissions at the graduate and post graduate levels are transparent. For admissions, the publicity is done through college website, newspapers and help desk assisted by staff members. The process is completely transparent following the norms and procedures laid by the affiliated University. Internal assessment test procedures are absolutely transparent through the display in the noticeboard. Internal assessment marks are displayed in the noticeboard at the end of the semester.

Auxiliary functions of the college are also transparent. All the circulars related to students and staff members are obtained with the signatures for intimation. Important notices are posted in the college website to ensure complete transparency.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Best Practice - I

#### Title – Computer literacy program

#### Objective:

1. To make all the students aware of the digital services to promote “Digital India”
2. To help the students to navigate digital learning platforms
3. To make students better thinkers, creative and confident which assist in higher education
4. To help students to perform good research by communicating with different education providers through e-resources

#### Context:

- The computer literacy program is designed to imparting a basic level digital literacy for all the students of the institution.
- Computer training classes typically teach participants basic skills in computer usage, often required in today’s workplace & social exchanges.
- The students can meet any demand & challenges in computing field.

#### The practice:

All the students of our institution from various disciplines are well trained in the digital skill by the staff members of the department of Computer science. The computing methods in Ms-Word, Ms-Excel, Ms-Power point, Creation of E-mail and web access are trained to the students. The students are equipped with basic computer knowledge in order to use these skills in academic/non-academic/ day –to-day activities.

#### Evidence of success:

The students are trained well in using computer for the academic needs. The digital training supports the students in their work place after the completion of course. The positive feedback from the students of the department of Tamil about their improved computer literacy is the success evidence of the programme.

**Problems encountered:**

Difficulty exists to cater the needs of all the students who required extra coaching apart from our basic training. The schedule consolidation from the coordinators of all the departments has to be accurate as it is done within the working hours of the college.

**Resources Required:**

More computing systems are required. Coordinators from each department need to arrange & decide the portfolio of program and involved participation of student is necessary.

**Best Practice - II**

**Title: “Pakirvom Magizhvom” (“Sharing is Bliss”)**

**Objective:**

“Give, even if you have little.”

The motto of “Pakirvom Magizhvom” (“Sharing is Bliss”) is to chisel all the students to be a better citizen of India, to uplift the personality of the students, to blossom the compassion in them, and to integrate the integrity on them.

**Context:**

The context is that the more of good deeds to others, the more of acquisition of inner peace in a human. The students learn and lifetime values such as Humanity, Co-operation, Courtesy, Dedication, Gratitude, Sacrifice, Tolerance, and Unity.

**The Practice:**

Consumer club incorporated the practice of “Pakirvom Magizhvom”, which is executed by all the stakeholders of the institution. Students brought books, notebooks, watches, stationery items and so on for the utilization by the needy.

**Evidence of Success:**

Teaching staff members felt the change of attitude of the students over sharing the things with the needy students. Students acquire the perspective of helping the needy under any circumstances.

**Problems Encountered:**

The mindset of the needy students to accept the shared things by avoiding their inferior sense is the challenge.

**Resources required:**

Staff counselors with enriched thoughts and maturity to induce the humaneness of the students and for streamlining the practice are needed.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

The leading objective of the institution is the pursuit of Academic Excellence with Holistic Development. The institution also focuses at equipping the students with skills for future demands, improved teaching learning process with ICT tools, imparting human values for the transformation of the society. The college provides the best amenities required for students to excel in academic and non-academic performances. The college gains centum admissions in most of the disciplines which is reflective of the tireless efforts distinctive to its vision. The college ensures the students in attaining centum percentage in academic results. The academic excellence is sustained by the students achieving University ranks in every academic year with a total of 58 University ranks and 6 Gold medals since its inception.

The academic activities are supplemented with diverse opportunities to the students for knowledge enhancement. National conferences, Workshops, Guest lectures and Awareness programmes are organised in all the disciplines to enrich and expand the quality of education through which the students gain the knowledge of recent developments, innovations and outside work ethics.

The college strives to impart self-discipline among students with due respect to national, ethical and moral values. To shape the students in all dimensions, the institution organizes varied sports and cultural activities every year. The frequent visits to the district library by the students set an initiative tradition in the value addition measures. The provision of “Piggy Bank” in all the classes promotes the healthy habit of collective savings towards the procurement of general books for knowledge enrichment.

The institution conducts “Bravura”, an entrepreneurial extravaganza, every year, to bring out the



hidden talents of the students. This event exposes the artistic, creative and innovative ideas of the students related to entrepreneurship. The exhibition cum sale of the various hand made products and game shows organized by the students reveal them the business ethics and real life situations. The institutional distinctiveness is highlighted through the “PakirvomMaghizhvom” scheme, where the students share their resources to the needy, imparting the whole humaneness in the students towards the better society.

NAAC

## 5. CONCLUSION

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### **Additional Information :**

The activities, innovations, best practice and the outcomes of the curriculum, teaching-learning and research are explained in detail under each criterion. Apart from the details furnished the following are the additional initiatives taken by the institution.

In the academic activities, apart from the regular and modern methods of teaching, the faculties adopt teaching through enactment of plays, short movies, animated movies, songs, music etc. The teaching of languages and English are done through exhibiting the subject movies, short-plays, charts and poems. Management games, mind-mapping are some of the techniques used in the teaching of Commerce and Business Administration. Involving the students in the preparation of charts, herbarium, medicinal garden, undertaking mini projects are the methods used for teaching science both in UG and PG level.

The College is providing the opportunity for the students to join the Diploma and Certificate Courses offered by Annamalai University. These courses help in the placement of the students.

The students of the department of Tamil publish a hand-written monthly magazine called “Ezhugnayiru” to exhibit their literary talents. The college offers a Group Insurance Scheme to the students for their welfare through which the students can have the free treatment using the insurance in the event of any serious illness.

The PG and the M.Phil students are motivated to participate and present paper in conferences conducted in various universities and higher educational institutions. Since this college is a part of the educational trust, the facilities available in the sister institutions, Krishnasamy College of Engineering and Technology and Krishnasamy Memorial Polytechnic College are also utilized by the students and staff of this college.

### **Concluding Remarks :**

The college aspires to impart a comprehensive education for young women aspirants from diverse social backgrounds through increased academic and extension programmes in the forthcoming years. This PG institution had obtained UGC 2(f) recognition and is moving towards getting UGC 12(b) recognition. The institution also plans for affiliation for doctoral research programmes in Tamil and Commerce disciplines which already conduct M.Phil programme and satisfy the regulations of the Thiruvalluvar University. The teachers are encouraged to participate in National/ International conferences and publish research articles for constant knowledge appraisal. Apart from adoption of innovative teaching-learning methods, the students and staffs are supported to join online courses through SWAYAM, MOOCS and NPTEL.

This is the only Arts & Science College for Women which is fully equipped with the best infrastructure and offering the courses to enrich the skills and make them enable to fulfil the expectation of the employers. The college also provides practical experience combined with academic inputs, transformation in human behaviour, develop the scientific temper, humaneness and the spirit of inquiry and reform to strive towards excellence in all spheres of individual and collective activity to constantly rise to higher levels of endeavour and achievement.

The decentralization and participation of the staff and students in the management and in policy making helps

to achieve the excellence in response to the changing educational scenario. The academic and administrative environments collectively support the overall development of the students. The institution firmly believes with the perception that the growth in infrastructure, academics, co-curricular, extra-curricular activities, awareness activities for social issues, schemes for instilling humane values is in line with the national development.

The college is committed towards realizing the vision and mission of the institution towards the transformation of the rural society through holistic young women.

NAAC