

Krishnasamy College of Science, Arts and Management for Women, Cuddalore

Meeting minutes of IQAC was held at conference hall on 20.06.2018

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. Principal informed NPTEL-online course registration is compulsory per all the faculty members and minimum one course certification per year need to be obtained by each faculty.
3. With the guidance of IQAC the department of Commerce organized "Faculty Development Programme" on Financial Education for both teaching and non-teaching staff members.
4. Committed suggested the new-comers should be molded and introduced in to the curriculum by conducting bridge course as per the framed time table. The department HOD's are asked to maintain the bridge course file with required document.
5. Our Chairman decided to increase financial support to the teacher who are participating and presenting research papers in the UGC listed journals of National/International seminars/Conferences.
6. As we are going for NAAC, all the departments are asked to maintain the files and documents evidence both in hard and soft copy.
7. Committee advised all the departments to conduct more guest lectures.
8. To organize as many as seminar/conferences/workshops as possible enabling the various departments to promote research.



A. Seetal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Members signature:

S.No	Name of the staff	Designation	IQAC members	signature
1	Dr.Mrs G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
2	Dr.Mr.K.Rajendran	Chairman	Management Coordinator	<i>Absent</i>
3	Mrs.M.Renugha	HOD/Department of Mathematics	Faculty member	<i>Absent</i>
4	Dr.Mrs.Geetha	HOD/Department of Tamil	Faculty member	<i>G. Geetha</i>
5	Mrs.S.Poornima	HOD/Department of statistics	Faculty member	<i>S. Poornima</i>
6	Mrs.R.Jothi	HOD/ Department of BCA	Faculty member	<i>R. Jothi</i>
7	Dr.B.Savithri	HOD/Department of Commerce	Faculty member	<i>B. Savithri</i>
8	Mrs.R.Kothai	Assistant professor in Computer science	Faculty member	<i>R. Kothai</i>
9	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industry Representative	<i>Absent</i>
10	Ms.A.Pavithra	B.Sc. Chemistry	Alumni Representative	<i>A. Pavithra</i>
11	Ms.S.Jennitha	B.A. English	Alumni Representative	<i>S. Jennitha</i>
12	Mrs.L.Anandhalakshmi	Assistant professor in commerce	Co - Coordinator	<i>L. Anandhalakshmi</i>
13	Dr.Mrs.R.Hemalatha	HOD/ Department of chemistry	Coordinator	<i>R. Hemalatha</i>



G. Nirmala
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
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S.KUMARAPURAM, CUDDALORE - 607 109

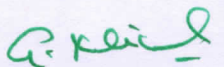
Krishnasamy College of Science, Arts and Management for Women, Cuddalore

Meeting minutes of IQAC was held at conference hall on 11.10.2018

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. All department HOD's presented result analysis PPT in the month of August 2018. The Result analysis of various academic courses is assessed and the staff members having below 75% result were asked to meet the Principal for further remedial action.
3. It was decided that the members of the IQAC would visit all the department in the month of November 2018 to verify of all the files and documents.
4. It was suggested that to improve the student participation in the classrooms more of student centre teaching methods like developing practical skills, problem solving, projects, ICT enable teaching has to be included.
5. The conduct of National Workshop by Business Administration department is attracted special mention.
6. "Share the needy" "Pakirvom magizhvom" started by consumer club was worth mentioning.
7. It was resolved to organize skill based certificate courses like tailoring, yoga, glass painting, coaching for TNPSC to make the student self reliant.
8. Discussed in meeting regarding introduction of M.Phil courses and decided to apply.
9. Principal gave suggestion to plant more medicinal and other plants in the campus to make the campus green.




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ARTS & MANAGEMENT FOR WOMEN
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Krishnasamy College of Science, Arts & Management
for Women, Cuddalore.

Action taken report of IQAC

20.06.2018

Date : 20.06.2018

S.NO	SUGGESTION	ACTION TAKEN
1.	Advised the staff members to register NPTEL online courses	More than 40% of staff members were registered NPTEL online course and got certification
2.	Advised to participate and present research papers in UGC listed journals	Staff members are motivated to present and participate in national, international seminars and conferences/workshop



[Handwritten Signature]

Co-ordinator

[Handwritten Signature]

Principal

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KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S. KUMARAPURAM, CUDDALORE - 607 109

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A. Nirmala
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Krishnasamy College of Science, Arts and Management for Women, Cuddalore

Meeting minutes of IQAC was held at conference hall on 18.12.2018

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. The IQAC stressed on the need to track student's progression even after they have our college portals. The departments need to maintain the details of information about their higher studies and other academic or career programs with evidence.
3. IQAC organized FDP on "Academic Self Enhancement" for faculty members.
4. The first step of NAAC process is apply for IIQA. After the acceptance of IIQA, the Institution will be asked to fill the SSR with the required document to be uploaded in the portal of NAAC website.
5. The Institution should be ready with soft copy of SSR and related documents well in advance i.e., before submitting IIQA.
6. The SSR comprises both qualitative and quantitative metrics. The quantitative metrics add up to about 70% and the remaining about 30% are qualitative metrics.
7. IQAC suggested to upgrade PG dept to research department by introducing M.Phil course.
8. The sports facilities are provided to the students and they are encouraged to participate in university level/state level sports competition.
9. Feedback for the odd semester 2018-19 from the students were collected.



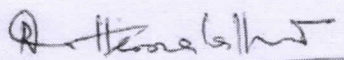
A. Raj
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of Science, Arts & Management
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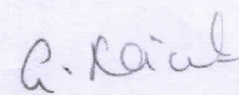
Action taken report of IQAC

11.10.2018 Date: 11.10.2018

S.NO	SUGGESTION	ACTION TAKEN
1.	Advised to take remedial action to students who are failed in university examination	Staff members gave past university question papers for revision
2.	Advised to improve Students participation in the class rooms	Faculty's conduct management games, group discussion, use ICT tools & practical skills
3.	Advised to start skill based certificate courses to the students	Skill based Classes like tailoring, yoga, glass painting, TNPSC coaching class were conducted


Co-ordinator




Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
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Members Signature:

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2	Dr.Mr.K.Rajendran	Chairman	Management Coordinator	<i>A. Rajendran</i>
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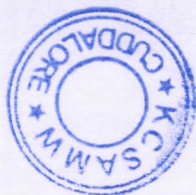
A. K. S.
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of Science, Arts and Management for Women, Cuddalore

Meeting minutes of IQAC was held at conference hall on 03.04.2019

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. Advised to enter MOU's with industries.
3. It is unanimously decided to strengthen support with stake holders. In view of this it is decided to register parent teachers association in the current academic year.
4. NSS/YRC/RRC service club conducted various awareness programmes, campus cleaning, NSS camp etc for this academic year.
5. Various cells/Committees organized various programmes for the development of students.
6. To take necessary arrangements for the purchase for the purchase of books, journals and equipments to cater the needs of the students to enhance their knowledge and research aptitude.
7. All the departments conducted National seminars/Workshop to promote the research activities.
8. Feedback from various stake holders were collected and catalogued.



A. K. Kishor
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
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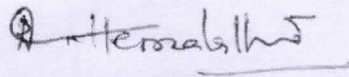
Action taken report of IQAC

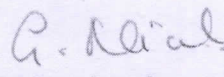
Date : 18.12.2018

18.12.2018

S.NO	SUGGESTION	ACTION TAKEN
1.	Advised to conduct FDP	Conducted FDP on academic self enhancement(1,2,15&16.12.2018)
2.	Advised to maintain all the documents both hard and soft copy	All the departments are maintaining the documents in hard and soft copy
3.	Suggested to upgrade PG department to Research department	Applied for M.phil Commerce and M.phil Tamil




Co-ordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

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A. Nirmala
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KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109



KRISHNASAMY

COLLEGE OF SCIENCE, ARTS & MANAGEMENT FOR WOMEN

(Affiliated to Thiruvalluvar University - Vellore & Recognised by UGC under 2(f) section)

A Unit of Sri Krishnasamy Reddiar Educational Trust - A Linguistic Minority Institution)

Anand Nagar, Nellikuppam Main Road, S.Kumarapuram, Cuddalore - 607 109.

Ph : (04142) 285 751 - 754 Fax : (04142) 290 394

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Dr. (Mrs.) G. NIRMALA, M.Sc., M.Phil., Ph.D., PGDCA.,
Principal

Date: 09.10.2019

The Internal Quality Assurance Cell (IQAC) is constituted in our college for effective implementation of institution policy with regard to quality improvement and assurance. The following members represent IQAC from 2019-2020 till further order.

S.No	Name of the Staff	Designation	IQAC members	Signature
1	Dr.Mrs.G.Nirmala	Principal	Chair Person	
2	Dr. Mr. K.Rajendran	Chairman	Management Coordinator	
3	Dr. Mrs. K.Geetha	HOD/Department of Tamil	Faculty Member	
4	Mrs.S.Poornima	HOD/Department of Statistics	Faculty Member	
5	Dr.B.Savithri	HOD/Department of Commerce	Faculty Member	
6	Mrs.R.Jothi	HOD/Department of BCA	Faculty Member	
7	Mrs. M. Chellam	HOD/Department of Mathematics	Faculty Member	
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13	Dr.Mrs.R.Hemalatha	HOD/Department of Chemistry	Co-Coordinator	

Krishnasamy College of science, arts and management for women, cuddalore

Meeting minutes of IQAC was held at conference hall on 03.07.2019

The following points were discussed:

1. The NAAC peer team will visit our college on 22.07.2019 and 23.07.2019.
The following arrangements were discussed and approved:
 - Work allotment schedule was prepared for NAAC peer team visit and the Power Point presentation on the profile of every department, coordinators of various committees/clubs are asked to prepare.
 - All the files and registers maintained in the departments and administrative office are to be displayed in accordance to the checklist.
2. To encourage the students and to be social responsible, the NSS/YRC/RRC club organized "SWATCH BHARATH" internship programme from 19.06.2019 to 28.06.2019.
3. Plan for MOCK visit by the IQAC on 18.07.2019
4. Internal academic and administrative audit was conducted by senior faculties and IQAC members.



A. Keerthi
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 105

Krishnasamy College of Science Arts & Mgt
for women, Cuddalore.

Action taken report of IQAC

03.04.2019

Date : 03.04.2019

S.NO	SUGGESTION	ACTION TAKEN
1.	Advised to enter MOU with Industries	MOU signed with Industries
2.	Form parents teacher association	PTA meeting is held on 13.7.2019
3.	Purchase of Books and Journals	More books were purchased



[Handwritten Signature]

Co-ordinator

[Handwritten Signature]

Principal

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Date: 03.07.2019

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A. Keerthi
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Krishnasamy College of science, arts and management for women, cuddalore

Meeting minutes of IQAC was held at conference hall on 13.08.2019

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. Our institution got NAAC accreditation with **“B” Grade**
Our management and principal of the institution congratulated entire fraternity of KCSAMW.
 - NAAC peer team briefly presents a report along with suggestions and recommendations.
 - A rigorous discussion is made on suggestions and recommendations given by peer team members for overall development of the institution.
3. All the departments HOD's presented result analysis through power point presentation. The result analysis of various academic courses was assessed.
4. The committee advised all the departments to organize International/National seminars/workshops/conferences and to conduct guest lectures.
5. To engage the students and teachers in online courses like SWAYAM,NPTEL etc.,
6. Our management has provided financial support to faculty members to publish research paper in UGC approved /Scopus indexed journals and to attend International/National workshop/conferences.
7. Our principal and management motivated the faculty members to pursue their higher education.



A. K. K.
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of Science, Arts & Management
for Women, Cuddalore.

Action report taken by IQAC:

Date: 03.07.2019

S.No	Suggestion	Action taken
1	Waiting for NAAC peer team visit	NAAC peer team visited on 22.07.2019 & 23.07.2019 .
2	Plan for MOCK visit	As per IQAC guidance the MOCK visit was done on 18.07.2019
3.	Advised the students to participate in social activities	To encourage the students and to be social responsible NSS/YRC/RRC organized swatch bharath internship programme from 19.06.2019 to 28.06.2019.

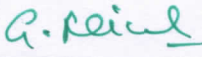
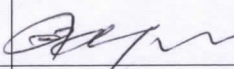

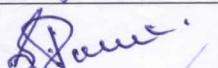

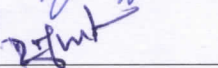
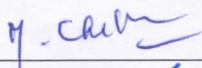
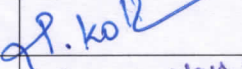
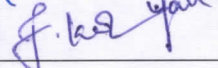
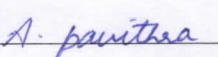
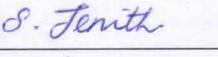
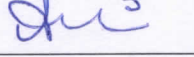
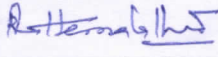


A. Hemalatha
Co-ordinator

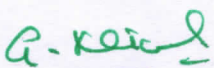
A. Hemalatha
Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 009

Date: 13.08.2019

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5	Dr.B.Savithri	HOD/Department of Commerce	Faculty Member	
6	Mrs.R.Jothi	HOD/Department of BCA	Faculty Member	
7	Mrs. M. Chellam	HOD/Department of Mathematics	Faculty Member	
8	Mrs.R.Kothai	Assistant Professor in Computer Science	Faculty Member	
9	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industry Representative	
10	Ms.A.Pavithra	B.sc., Chemistry	Alumni Representative	
11	Ms.S.Jennitha	B.A., English	Alumni Representative	
12	Mrs.L.Anandhalakshmi	Assistant Professor in Commerce	Co-Coordinator	
13	Dr.Mrs.R.Hemalatha	HOD/Department of Chemistry	Co-Coordinator	




PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of science, arts and management for women, cuddalore

Meeting minutes of IQAC was held at conference hall on 09.10.2019

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. NSS/YRC/RRC service club conducted various awareness programmes, campus cleaning, sapling of trees, blood donation camp etc., for this academic year.
3. Various cells/committees organized various awareness and motivational programmes for the development of students.
4. The conduct of national seminar by BCA (04.09.2019), Business administration (21.08.2019) and commerce (26.09.2019) department is attracted special mention.
5. To promote entrepreneurship skills and to be a job creator women cell organized "BRAVURA – 19" Exhibition cum scale on 14.09.2019.
6. IPR cell organized awareness programme on "intellectual property rights policies" on 24.07.2019.
7. Placement cell organized two days training programme on "How to face interview and aptitude test" from 27.08.2019 to 28.08.2019.



A. K. Kishore
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of Science Arts & Management
for Women; Cuddalore

Action report taken by IQAC:

Date: 13.08.2019

S.No	Suggestion	Action taken
1	Advised the staff members to register NPTEL online course	15 members were registered on MOOC /swayam/NPTEL
2	Advised to participate and present research papers in UGC journals	Staff members are motivated to present and participate in International , National seminars and conferences/workshop

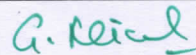
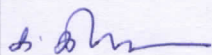
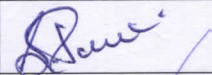
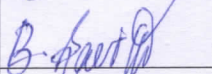
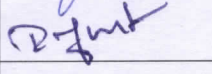
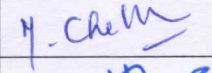
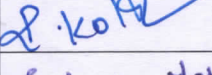
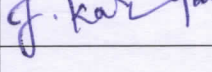
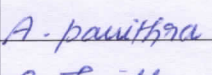
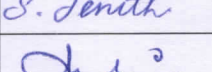
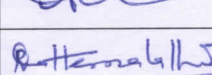
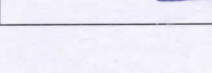


A. Hemalatha
Co-ordinator

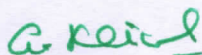
A. Keerthi
Principal,
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 005

Date: 09.10.2019

The Internal Quality Assurance Cell (IQAC) is constituted in our college for effective implementation of institution policy with regard to quality improvement and assurance. The following members represent IQAC from 2019-2020 till further order.

S.No	Name of the Staff	Designation	IQAC members	Signature
1	Dr.Mrs.G.Nirmala	Principal	Chair Person	
2	Dr. Mr. K.Rajendran	Chairman	Management Coordinator	Absent
3	Dr. Mrs. K.Geetha	HOD/Department of Tamil	Faculty Member	
4	Mrs.S.Poornima	HOD/Department of Statistics	Faculty Member	
5	Dr.B.Savithri	HOD/Department of Commerce	Faculty Member	
6	Mrs.R.Jothi	HOD/Department of BCA	Faculty Member	
7	Mrs. M. Chellam	HOD/Department of Mathematics	Faculty Member	
8	Mrs.R.Kothai	Assistant Professor in Computer Science	Faculty Member	
9	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industry Representative	
10	Ms.A.Pavithra	B.sc., Chemistry	Alumni Representative	
11	Ms.S.Jennitha	B.A., English	Alumni Representative	
12	Mrs.L.Anandhalakshmi	Assistant Professor in Commerce	Co-Coordinator	
13	Dr.Mrs.R.Hemalatha	HOD/Department of Chemistry	Co-Coordinator	




PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109.

Krishnasamy College of science, arts and management for women, cuddalore

Meeting minutes of IQAC was held at conference hall on 22.01.2020

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. With the guidance of IQAC the Department of Library and Research Committee organized one day National Workshop on “Effective usage of N-list and E- resources” on 21.10.2019.
3. To promote the entrepreneurial skills EDP organized Honey bee awareness programme and Honey bee farm visit on 12.12.2019 and 21.01.2020.
4. It was suggested to improve the students participation in the classrooms more of student center teaching methods like developing practical skills, problem solving, projects, management games, drama play, inculcating literature through music, ICT enable teaching etc.,
5. The sports facilities are provided to the students and they are encouraged to participate in university level/state level sports competition.



A. Retal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDALORE - 607 109

Krishnasamy College of Science, Arts & Management
for Women, Cuddalore.

Action report taken by IQAC:

Date: 09.10.2019

S.No	Suggestion	Action taken
1	Plan to organize exhibition cum sale	Conducted BRAVURA – 19 on 14.09.2019.
2	To enhance the extension activities through NSS/YRC/RRC	NSS/YRC/RRC organized extension activities like rally, seminars, guest lectures, blood donation camp, awareness programme, plant saplings.



A. Senthil Kumar
Co-ordinator

P. A. Raju
Principal
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Date: 22.01.2020

The Internal Quality Assurance Cell (IQAC) is constituted in our college for effective implementation of institution policy with regard to quality improvement and assurance. The following members represent IQAC from 2019-2020 till further order.

S.No	Name of the Staff	Designation	IQAC members	Signature
1	Dr.Mrs.G.Nirmala	Principal	Chair Person	<i>G. Nirmala</i>
2	Dr. Mr. K.Rajendran	Chairman	Management Coordinator	<i>Absent</i>
3	Dr. Mrs. K.Geetha	HOD/Department of Tamil	Faculty Member	<i>K. Geetha</i>
4	Mrs.S.Poornima	HOD/Department of Statistics	Faculty Member	<i>S. Poornima</i>
5	Dr.B.Savithri	HOD/Department of Commerce	Faculty Member	<i>B. Savithri</i>
6	Mrs.R.Jothi	HOD/Department of BCA	Faculty Member	<i>R. Jothi</i>
7	Mrs. M. Chellam	HOD/Department of Mathematics	Faculty Member	<i>M. Chellam</i>
8	Mrs.R.Kothai	Assistant Professor in Computer Science	Faculty Member	<i>R. Kothai</i>
9	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industry Representative	<i>J. Karthikeyan</i>
10	Ms.A.Pavithra	B.sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
11	Ms.S.Jennitha	B.A., English	Alumni Representative	<i>S. Jennitha</i>
12	Mrs.L.Anandhalakshmi	Assistant Professor in Commerce	Co-Coordinator	<i>L. Anandhalakshmi</i>
13	Dr.Mrs.R.Hemalatha	HOD/Department of Chemistry	Co-Coordinator	<i>R. Hemalatha</i>



G. Nirmala
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of science, arts and management for women, cuddalore

Meeting minutes of IQAC was held at conference hall on 10.03.2020

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. Feedback from stakeholders were collected, analyzed and catalogued for the year 2019 – 2020.
3. First International seminar organized by the department of Tamil on 23.01.2020 was special mention.

4. Departments organized National workshop/seminar

S.No	Department	Date
1	Mathematics	27.01.2020
2	Computer science	19.02.2020
3	Chemistry	24.02.2020

5. IPR cell organized guest lecture on ‘procedures of patent rights in India’ on 27.01.2020.
6. To motivate the budding entrepreneurs EDC organized college bazaar from 26.02.2020 to 28.02.2020.
7. Advised to enter MOU’S with industries to promote the industrial knowledge to the students.
8. International women’s day was planned to conduct on 12.03.2020. Dr. Kiran Bedi, Honourable Lt.Governor of Puducherry has consented to be the chief guest of the programme.
9. IQAC planned to conduct the Faculty Development Programme on the topic “Innovative Teaching in 21st century” in the month of May.



A. K. K. K.

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE,
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Krishnasamy College of Science, Arts & Management
for Women, Cuddalore.

Action report taken by IQAC:

Date: 22.01.2020

S.No	Suggestion	Action taken
1	Offer faculty development programme for teaching and Non teaching staff members	The department of library and Research committee organized national workshop on Effective usage on N – list and E – resources IQAC organized yoga programme for teaching and Non teaching faculties.
2	Advised to improve students participation in classrooms	Faculty conducts management games, problem solving, drama play, inculcating the literature through music and ICT enabled teaching.

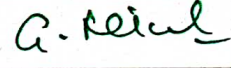
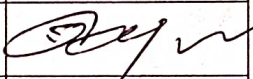
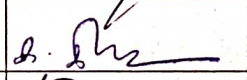
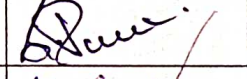

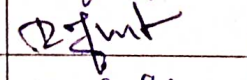
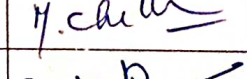
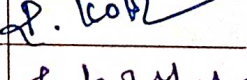
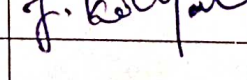
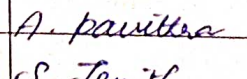
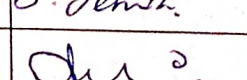
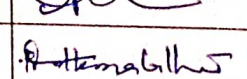



S. Senthil Kumar
Co-ordinator

A. Keerthi
Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

Date: 10.03.2020

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2	Dr. Mr. K.Rajendran	Chairman	Management Coordinator	
3	Dr. Mrs. K.Geetha	HOD/Department of Tamil	Faculty Member	
4	Mrs.S.Poornima	HOD/Department of Statistics	Faculty Member	
5	Dr.B.Savithri	HOD/Department of Commerce	Faculty Member	
6	Mrs.R.Jothi	HOD/Department of BCA	Faculty Member	
7	Mrs. M. Chellam	HOD/Department of Mathematics	Faculty Member	
8	Mrs.R.Kothai	Assistant Professor in Computer Science	Faculty Member	
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10	Ms.A.Pavithra	B.sc., Chemistry	Alumni Representative	
11	Ms.S.Jennitha	B.A., English	Alumni Representative	
12	Mrs.L.Anandhalakshmi	Assistant Professor in Commerce	Co-Coordinator	
13	Dr.Mrs.R.Hemalatha	HOD/Department of Chemistry	Co-Coordinator	




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ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 04.06.2020 through online mode (Google Meet)

MINUTES

The following points were discussed.

1. The minutes of the previous meeting were confirmed.
2. Due to COVID -19 pandemic the academic year 2020 –2021 preparatory work was planned.FDP on use of ICT in teaching learning process for the staff members was planned in the last week of this month, subsequently each department planned to conduct orientation session for their students and make them aware about the use of such online platform for teaching learning.
3. During this pandemic period the IQAC planned to give consistent counselling to students
4. It was decided to prepare academic calendar for the academic year 2020 – 2021, subsequently all the department heads are instructed to prepare calendar of events for their departments.
5. Online staff meeting once in a week was conducted to interact with staff members (Wednesday 7 p.m. to 8 p.m.)
6. IQAC is planning to have professional Development Programme for teaching and non – teaching staff members

A. Keel

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**



Krishnasamy College of Science, Arts & Management
for Women, Cuddalore.

Action report taken by IQAC:

Date: 10.03.2020

S.No	Suggestion	Action taken
1	Feedback from stakeholders	Feedback from stakeholders were collected, analyzed and catalogued.
2	Advised to enter MOU with industries	MOU signed with industries.
3.	Plan to conduct FDP for faculty members.	Faculty Development Programme scheduled on 27.05.2020.
4.	Women's Day Celebration	Women's day celebration conducted on 12.03.2020



A. H. S. S. S.
Co-ordinator

P. A. S. S.
Principal.
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 04.06.2020

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
06	Mrs. M.Chellam	HOD/ Mathematics	Faculty Member
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
08	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative
09	Mrs.S.Jennitha	B.A.,English	Alumni Representative
10	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator



A. Neel
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 08.07.2021 through online mode (Google meet)

MINUTES

The following points were discussed.

1. The minutes of the previous meeting were confirmed.
2. IQAC reported that the AQAR for the year 2019 – 2020 to be uploaded in the NAAC portal within last week of this month .
3. The Overview of admission process was taken for the academic year 2020 -21.
4. The teaching learning process during the pandemic period was conducted without hindrance through Google and Zoom platform.
5. All the departments/Committees were instructed to organize Conferences/Workshops/Webinars / FDP /PDP / Seminars/Lectures/Competitions etc., through virtual mode.
6. Faculty members need to prepare E –content for their course subject.
7. It was suggested to maintain all communication as soft copies and to go in paperless maintenance of records for this academic year.



A. Keel
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109.

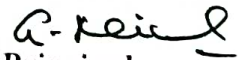
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 04.06.2020

S.No	Points Discussed	Action taken
1	Counselling the students	Regarding Covid 19 pandemic situation, staff members Consistently counselled the students through online mode
2	Prepare academic calendar and department planner for the academic year 2020 - 21	Calendar committee prepared the academic calendar and also HODs prepared the department planner.
3	Online staff meeting	Conducted online staff meeting once in a week (Wednesday) at 7 pm to 8 pm through google meet.




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 08.07.2020

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Mr.) K.Rajendran	Chairman	Management Coordinator
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
06	Mrs. M.Chellam	HOD/ Mathematics	Faculty Member
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative
09	Mrs.S.Jennitha	B.A.,English	Alumni Representative
10	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator



A. Rajendran
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
SRUMANAFURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 15.09.2020 through online mode (Google meet)

MINUTES

The following points were discussed.

1. The minutes of the previous meeting were confirmed.
2. IQAC reported that the AQAR 2019 – 20 has successfully uploaded in the NAAC portal.
3. All the HODs/ Committee coordinators were asked to submit the webinars/competitions/events reports conducted during the pandemic period by the end of November.
4. Decided to conduct Internal Assessment Examination for II, III UG and II PG students through online mode as per the instructions provided by Thiruvalluvar University.
5. Discussions were made regarding the admission for the academic year 2020 – 21.
6. Mentor meeting was planned for students counselling to face the pandemic situations.
7. Tamilnadu government introduces a mandatory course called “Professional English” for Commerce, Management, Life science, Physical science, Arts and Science for the academic year 2020 – 21. As it is the new subject IQAC insisted the department of english to organize professional development programme (PDP) in the month of November.

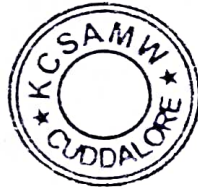


A. Keel
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action taken report which the IQAC meeting held on 08.07.2020

S.No	Points Discussed	Action taken
1	Overview of admission process	Admission committee planned the admission for the academic year 20 - 21
2	Teaching learning process	Conducted online classes for students through google meet and zoom platform.




IQAC Coordinator


Principal

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 15.09.2020

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
07	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator



G. Neel

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 12.11.2020 through online (Google meet)

MINUTES

The following points were discussed.

1. The minutes of the previous meeting was confirmed.
2. Chairperson discussed regarding research output and insisted all the non – Ph.D., faculty members to register for research.
3. Payment of semester fees and exam fees through online mode.
4. IQAC encourage and instruct the faculty members to publish research articles in UGC listed journals.
5. Need for increased Alumni interaction with institutions was felt.
6. Need to guide and promote career and placement opportunities for employability of students.
7. Advised to sign MOU with the institutes and companies conducting E courses in the institution for placement and opportunities.

A. Keival

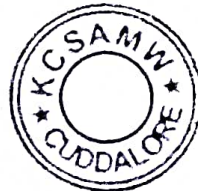
**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109.**



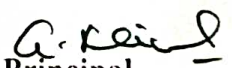
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action taken report which the IQAC meeting held on 15.09.2020

S.No	Points Discussed	Action taken
1	AQAR 2019 - 20	Submitted the AQAR 2019- 20
2	Internal Assessment Examinations	Conducted the internal assessment examination through online mode.
3	IQAC planned to organize PDP(Professional development programme) for new mandatory course professional English which is introduced by TANSCHÉ	Conducted PDP(Professional development programme) for new mandatory course professional English which is introduced by TANSCHÉ




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 12.11.2020

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Mr.) K.Rajendran	Chairman	Management Coordinator
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
06	Mrs. M.Chellam	HOD/ Mathematics	Faculty Member
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
08	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative
09	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative
10	Mrs.S.Jennitha	B.A.,English	Alumni Representative
11	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
12	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator



G. Keel

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 03.12.2020 - 11.00 a.m at Conference Hall.

MINUTES

The following points were discussed.

1. The minutes of the previous meeting were confirmed.
2. The 3rd and 5th end semester university examination were successfully conducted through online as per the instructions given by Thiruvalluvar University.
3. Planning of online inauguration for I year 2020 -21 batch, the programme was decided to conduct through Google meet.
4. To bridge the gap between the school education and higher studies all the departments are asked to conduct the bridge course for the 1st year UG students and prepare the syllabus and timetable.
5. Planned to conduct internal academic and administrative audit within the last week of this month.
6. Decided to give direction to all the departments in the preparation of records and files on the quality enhancement.
7. Tamilnadu government issued a set of standard operation procedures (SOP) guidelines for institution. We strictly adhere the guidelines while reopening the college for final year students.
8. We are managing with hybrid systems of online and off line classes.
9. To promote entrepreneurial skills, women's cell plan to organize 'BRAVURA 20'' Exhibition cum sale in the month of February.



A. K. K.
**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action taken report which the IQAC meeting held on 12.11.2020

S.No	Points Discussed	Action taken
1	Payment of semester fees	Management made necessary arrangements for students to pay their semester fees through online mode
2	Need to conduct career guidance programme for students	Conducted the Career guidance programme for students.




IQAC Coordinator


Principal

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 03.12.2020

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Mr.) K.Rajendran	Chairman	Management Coordinator
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
04	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
05	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
06	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
07	Mrs. M.Chellam	HOD/ Mathematics	Faculty Member
08	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
09	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative
10	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative
11	Mrs.S.Jennitha	B.A.,English	Alumni Representative
12	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
13	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator



A. Keerul

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 05.03. 2021 (11.00 a.m) at Conference Hall.

MINUTES

The following points were discussed.

1. The minutes of the previous meeting was confirmed.
2. Model Examination was planned to conduct in the last week of march through online mode.
3. Planned to conduct the University Examination through online as per the instructions given by Thiruvalluvar University.
4. Decide to collect online feedback form from the students, parents and Alumni.
5. To motivate and encourage the staff members, IQAC decided to honour the faculty members for their academic achievements.



A. Princy

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

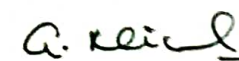
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action taken report which the IQAC meeting held on 03.12.2020

S.No	Points Discussed	Action taken
1	University Examination	Conducted University examination through online as per the instructions given by Thiruvalluvar university.
2	I yr inauguration	Inaugurated the I yr classes through google meet (online mode)
3	Bridge course	Planned and conducted the bridge course for I years
4	Managing the classes by hybrid system	Managed the classes both offline and online mode.




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR W
S KIMAKAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 05.03.2021

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Mr.) K.Rajendran	Chairman	Management Coordinator
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
04	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
05	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
06	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
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08	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
09	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative
10	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative
11	Mrs.S.Jennitha	B.A.,English	Alumni Representative
12	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
13	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator



G. Keival
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 07.07.2021 through online mode (Google Meet)

MINUTES

The following points were discussed.

1. From the Academic year 2021 – 2022 the colleges of Cuddalore district have been affiliated to Annamalai University,Chidambaram.
2. It was decided to prepare academic calendar for the year 2021 – 2022, subsequently all the departmentheads are instructed to prepare calendar of events for their departments.
3. The teaching learning process during the pandemic period was conducted without hindrance through Google and Zoom platform.
4. IQAC is planning to conduct Professional Development Programme for teaching and non – teaching staff members.
5. All the departments/Committees were instructed to organize Conferences/Workshops/Webinar/FDP/PDP/Seminars/Lectures/Competition etc., through virtual mode.
6. Advised to sign MOU with the institutes and companies conducting Ecourses in the institution for placement and opportunities
7. Tamil Nādu Government issued a set of SOP guidelines for the institution. We strictly adhere the guidelines during the college working hours.
8. IQAC framed the self-appraisal form and circulated to all the departments and asked to submit the form at the end of the semester.



A. Raju
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

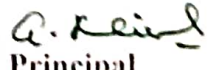
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action taken report which the IQAC meeting held on 05.03.2021

S.No	Points Discussed	Action taken
1	Model Exam	Conducted the model examinations for students through online mode.
2	University Examinations	Conducted the University Examinations through online mode as per the instructions given by thiruvalluvar university
3	Feedback	Collected the feed back form from the students through online mode.





IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 07.07.2021

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Ms.)K.Rajendran	Chairman	Management Co-ordinator
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
04	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
05	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
06	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
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10	Mrs.S.Jennitha	B.A.,English	Alumni Representative
11	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
12	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator


PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 04.09.2021- through online mode (Google meet)

MINUTES

The following points were discussed.

1. The minutes of the previous meeting were confirmed.
2. The overview of admission process was taken for the academic year 2021-2022. Committee members and HODs noted the admissions of various courses against the sanctioned seats by Annamalai University. Members expressed their concern towards decrease in admission in some programmes (Maths, Physics, Chemistry). Members suggested to advertise our college achievements through social media.
3. Faculty members need to prepare E –content for their course subject.
4. It was suggested to maintain all communication as soft copies and to go in paperless maintenance of records for this academic year.
5. Decided to conduct Internal Assessment Examination for II, III UG and II PG students through online mode as per the instructions provided by Thiruvalluvar University.
6. To motivate and encourage the staff members IQAC decided to honour the faculty members for their academic achievements.

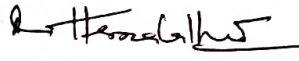


A. Rajal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 07.07.2021

S.No	Points Discussed	Action taken
1	Prepare the academic calendar for the academic year 2021 - 22	Calendar committee prepared the academic calendar for the academic year 2021 - 22
2	Teaching learning process through online platform	Created Google classroom for individual class / Subjects and conducted the online class through google meet and Zoom platform
3	SOP guidelines from Tamil Nadu government for educational institutions	Strictly adhered the Tamilnadu government during college working hours
4	IQAC frame the staff appraisal form	Circulated the staff appraisal form to all the departments


IQAC Coordinator




Principal

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 04.09.2021

Sl.No	Name of the Staff	Designation	IQAC Members
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person
02	Dr.(Ms.)K.Rajendran	Chairman	Management Co-ordinator
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member
04	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member
05	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member
06	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member
07	Mrs. M.Chellam	HOD/ Mathematics	Faculty Member
08	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member
09	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative
10	Mrs.S.Jennitha	B.A.,English	Alumni Representative
11	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor
12	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator

A. Keel

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 05.01.2022 - Kcsam ConferenceHall

MINUTES

The following points were discussed.

1. The minutes of the previous meeting were confirmed.
2. All the HODs/ Committee coordinators were asked to submit the webinars/competitions/events reports conducted during the pandemic period by the end of January.
3. IQAC encourage and instruct the faculty members to publish research articles in UGC listed journals.
4. Need to guide and promote career and placement opportunities for employability of students.
5. Planned to conduct the University end semester examinations as per instructions given by Thiruvalluvar University for 3rd and 5th semester for UG and PG students. For I years we have followed the guidelines given by the Annamalai University, Chidambaram.

G. Keel

PRINCIPAL

KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109



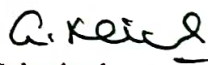
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 04.09.2021

S.No	Points Discussed	Action taken
1	Decrease in admission in some programmes (Physics, Chemistry, Mathematics)	More advertisements given through socialmedia/Newspapers/Banner
2	Prepare E - content	Faculty members prepared E – Content for their respective subjects.
3	Internal Assessment	As per Thiruvalluvar University instruction internal assessment conducted through online mode
4	Honoring the Faculty members	Honored the faculty members for their academic achievements on Teachers day.


IQAC Coordinator




Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 05.01.2022

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Ms.)K.Rajendran	Chairman	Management Co-ordinator	Absent
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
04	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
05	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
06	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
07	Mrs. M.Chellam	HOD/ Mathematics	Faculty Member	<i>M. Chellam</i>
08	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
09	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative	Absent
10	Mrs.S.Jennitha	B.A.,English	Alumni Representative	<i>S. Jennitha</i>
11	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
12	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>

G. Nirmala
PRINCIPAL

KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting was held on 17.03.2022 - Kcsam ConferenceHall

MINUTES

The following points were discussed.

1. The minutes of the previous meeting was confirmed.
2. Chairperson discussed regarding research output and insisted all the non – Ph.D., faculty members to register for research.
3. IQAC encourage and instruct the faculty members to publish research articles in UGC listed journals.
4. Need for increased Alumni interaction with institutions was felt.
5. Planned to conduct internal academic and administrative audit in the month of May.
6. We are managing with hybrid systems of online and off line classes.
7. Decide to collect feedback form from the students, parents and Alumni.



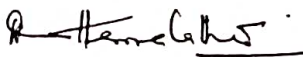
A. Keival
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

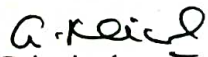
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 05.01.2022

S.No	Points Discussed	Action taken
1	Submit the report of webinar/ activities conducted	Submitted the report.
2	University Examinations	Conducted University Examinations as per Thiruvalluvar University for III and V Semester and also conducted the university examinations as per Annamalai University for I year students.




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 17.03.2022

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Ms.)K.Rajendran	Chairman	Management Co-ordinator	Absent
03	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
04	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
05	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
06	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
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09	Mr.J.Karthikeyan	Executive Director in JayamAgro Products	Industrial Representative	Absent
10	Mrs.S.Jennitha	B.A.,English	Alumni Representative	<i>S. Jennitha</i>
11	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
12	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>

G. Nirmala

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 06.06.2022 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. Heads of the department are asked to prepare time table, workload and department action plan for the academic year 2022-2023.
2. Calendar committee prepare academic calendar for the year 2022 – 2023.
3. Discussed about admission policies of UG and PG classes and discussed about Annamalai University seat matrix stream wise.
4. Course teachers are asked to create G class for their courses for the academic year 2022-2023
5. All the departments/Committees were instructed to organize Conferences/ Inter collegiate meet/Workshops/Webinar/FDP/PDP/Seminars/Guest lecture / Competition etc., through hybrid mode.
6. Ensure photos taken on the day of events are Geo-tagged.
7. IQAC planned to organize FDP/PDP to the staff members (Teaching & Non teaching staff).



A. K. K.
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
SUDHARAPURAM, CUDDALORE - 607 109

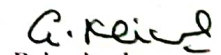
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 17.03.2022

S.No	Points Discussed	Action taken
1	Instruct the faculty member to publish research articles	Staff members published articles in journals
2	Need Alumni interaction	Created the alumni WHATSAPP group, through this group alumni details collected from the departments
3	Conduct internal Audit	Conducted internal academic and administrative audit in the month of May.
4	Collect feedback	Collected the feedback from students and stakeholders , catalogued and analyzed.




IQAC Coordinator

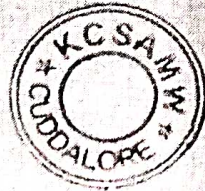

Principal

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

The members present in the IQAC meeting dated on 06.06.2022

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
07	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



G. Nirmala

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 19.07.2022 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. Heads are informed to motivate faculty members to develop e-content for the odd semester subjects.
3. Principal instructed the website in-charge to update the website with all the latest information.
4. Discussed about the reopening of the college and fixed.
5. To bridge the gap between the school education and the higher studies all the departments are asked to conduct the bridge course for I year UG students and prepare syllabus and timetable.
6. Principal advised to sign MOU with industries and service institutions for the development of students.
7. It was suggested to improve the students participation in the classrooms more of students centric teaching methods like developing practical skills, problem solving, management games, drama play, inculcating literature through music, field study, puzzles, seminar, ICT enabled teaching etc.,



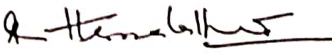
A. Neel

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
TRIMANAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken report of IQAC – meeting held on 06.06.2022

S.No	Points Discussed	Action Taken
1	Prepare time table, workload and department action plan for the academic year 2023-2024.	Prepared time table, workload and department action plan for the academic year 2023-2024.
2	prepare academic calendar for the year 2023 – 2024	prepared academic calendar for the year 2023 – 2024
3	E – Content Development	E content material prepared by the course teachers.
4	IQAC planned to organize FDP/PDP to the staff members	FDP yoga for women conducted on 21.06.2022 FDP Awareness on Eco-System conducted on 23.06.2022 TDP' Who to assess ERP conducted on 12.07.2022


IQAC Coordinator




Principal

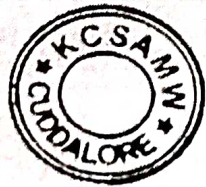
**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 19.07.2022

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>A. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>B. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
07	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordiantor	<i>L. Anandhalakshmi</i>
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>

A. Nirmala



**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
KOMARAPURAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 13.09.2022 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. IQAC encourage and instruct the faculty members to publish research articles in UGC listed journals.
3. Result analysis of the previous semester examination was presented by the respective department heads. It was discussed that the slow learners should be given more time besides remedial class to keep pace with the progress.
4. Principal informed that all the faculty members to register/complete Ph.D., program
5. Career enhancement program like UGC-NET coaching, TNPSC coaching were planned.
6. PG inauguration scheduled in the second week of September 2022.
7. To promote entrepreneurial skills. Women empowerment cell plan to organize "BRAVURA 22" exhibition cum sale in the last week of November 2022.

A. K. K. K.

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
GOMMARAPET, CUDDALORE - 607 109**

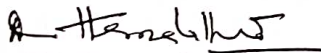



**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken report of IQAC – meeting held on 19.07.2022

S.No	Points Discussed	Action Taken
1	Reopening of the college for Second and Final years	Reopened as per schedule
2	Strengthen the teaching learning process through the use of innovative methods	Use of PPT, audio/visual aids, hybrid systems of teaching learning process, online classes conducted through Google meet, Google Classroom and Zoom, Telegram, What's App for odd and Even semester besides black board teaching
3	IQAC planned to organize FDP/PDP to the staff members	FDP on E-Resources conducted on 12.08.2022




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

The members present in the IQAC meeting dated on 13.09.2022

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poomima	HOD/ Statistics	Faculty Member	<i>S. Poomima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
07	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>

G. Nirmala



PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 07.11.2022 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. As per the schedule given by the university the practical and the end semester examinations to be conducted and the instruction regarding examination will be circulated by the examination committee.
3. Need for increased Alumni interaction with institutions was felt.
4. All programme Co-ordinators to keep a record of all the events in the NAAC format just after the completion of every event, so as to make on time submission of AQAR.
5. NAAC Co-ordinators, Members of IQAC, department heads and interested faculty members are directed to take part in the online webinar on NAAC institutional accreditation that are organized by UGC-HRDC, IOT, NAAC cluster India and universities.
6. Skill based certificate courses to be enhanced.



A. Neel
**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
K. K. MARAPITRAM, CUDDALORE**

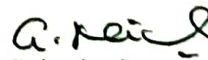
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken report of IQAC – meeting held on 13.09.2022

S.No	Points Discussed	Action Taken
1	Result Analysis	All the heads of the department presented PPT on result analysis of their courses/ subjects in IQAC meeting
2	Bridge Course	All the Departments conducted one week Bridge Course.
3	Plan to organize exhibition cum sale BRAVURA 23'	Conducted BRAVURA 23' on 30.09.2022
4	IQAC planned to organize FDP/PDP to the staff members	Awareness programme on importance of millets conducted on 21.09.2022 FDP on effective clean building conducted on 28.09.2022 PDP " Understanding of SSR and AQAR " on 15.10.2022


IQAC Coordinator




Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 07.11.2022

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>B. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>B. Kothai</i>
07	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



G. Nirmala

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
VETTARAPURAM, CUDDALORE - 607 109**

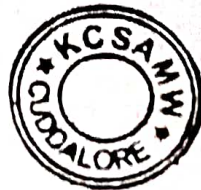
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 11.01.2023 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. Principal informed that skill based courses under Naan Mudhalvan have started and going on as per schedule.
3. Industrial visit for the final year students was scheduled in the month of January 2023.
4. Pongal celebration planned on 13.01.2023.
5. Need to guide and promote career and placement opportunities for employability of students.
6. Women's day, Cultural day and sports day scheduled in the month of March 2023.
7. Faculty members need to prepare question bank & e-content for their courses.
8. IQAC planned to organize FDP/PDP to the staff members (Teaching & Non teaching staff).



A. Raju

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
KUMARAPURAM, CUDDALORE - 607 109**

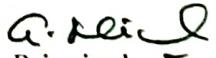
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken report of IQAC – meeting held on 07.11.2022

S.No	Points Discussed	Action Taken
1	University practical and the end semester examinations to be conducted	University practical and the end semester examinations conducted as per the instructions given by the University
2	Skilled Based Subject (Naan Mudhalvan)	As per the Government instruction and intimation incharge faculty members of all the departments attended FDP conducted by the affiliated university and guide the students to learn the subject which is helpful for employability (Effective English, MS essentials, Data Analytics using Tableau, Employability skills, Cyber security, Insurance)
3	IQAC planned to organize FDP/PDP to the staff members	PDP on ICT conducted on 15.11.2022 FDP on NEP conducted on 30.11.2022 Workshop on importance of vitamin D conducted on 10.12.2022 Happiness at the work place on 27.12.2022


IQAC Coordinator




Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

The members present in the IQAC meeting dated on 11.01.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	A. Nirmala
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	K. Geetha
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	S. Poornima
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	B. Savithiri
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	R. Jothi
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	B. Kothai
07	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	J. Karthikeyan
08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	A. Pavithra
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	L. Anandhalakshmi
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	R. Hemalatha



A. Nirmala
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN,
8 KUMARAPURAM, CUDDALORE - 607 109

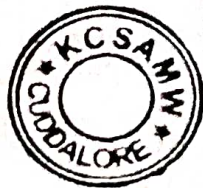
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 14.03.2023 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. College day scheduled in the month of April 2023.
3. Principal instructed the NAAC Co-ordinators, IQAC team and Criteria heads to complete the documentation process at the earliest.
4. FDP is planned to organize in the month of March, April & May for the staff members
5. Result analysis of the previous semester examination was presented by the respective department heads.
6. Department of Commerce planned to organize "Inter collegiate meet 2023" in the month of April 2023.



A. K. S.

**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
SRIVIMARAPURAM, CUDDALORE - 607 109**

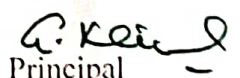
KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

Action Taken report of IQAC – meeting held on 11.01.2023

S.No	Points Discussed	Action Taken
1	Pongal celebration	Pongal celebration on 13.01.2023
2	Cultural day	Cultural day celebrated on 11.03.2023
3	Women's day	Women's day celebrated on 08.03.2023 & 09.03.2023
4	Placement cell	Placement cell organized career guidance, awareness program and life skill training program to the students
5	IQAC planned to organize FDP/PDP to the staff members	FDP on professional efficiency conducted on 15.02.2023




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

The members present in the IQAC meeting dated on 14.03.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
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10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



G. Nirmala

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
CHIMMARAPURAM, CUDDALORE - 607 109

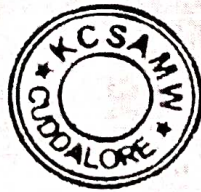
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC meeting held on 19.04.2023 - KCSAM Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. The internal audit is scheduled in the month of May 2023. The schedule will be given to all the departments, the audit observation sheets and instruction for audit will be provided to the auditors at the time of audit. All the auditors are requested to take utmost care to maintain the quality of audit.
3. As per the schedule given by the university the practical and the end semester examinations to be conducted and the instruction regarding examination will be circulated by the examination committee.
4. Photo sessions for the final year students will be scheduled on Valedictory day.
5. Decided to collect feedback from students, Alumini and the parents.



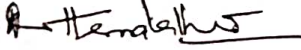
A. Neel
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S. KUMARAPURAM, CUDDALORE - 607 109

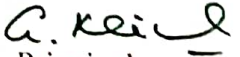
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken report of IQAC – meeting held on 14.03.2023

S.No	Points Discussed	Action Taken
1	College Day	College day celebrated on 22.04.2023
2	Department of Commerce planned to organize “Inter collegiate meet”	Department of Commerce organized “Inter collegiate meet” on 31.03.2023
3	IQAC planned to organize FDP/PDP to the staff members	Online FDP on creative thinking conducted on 23.03.2023 Online FDP on Personality development conducted on 05.04.2023




IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 19.04.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
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08	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
09	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
10	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



G. Nirmala
**PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
V. MANAPINNAM, CUDDALORE - 607 109**

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC Meeting held on 11.06.2023 - Kcsam Conference Hall

MINUTES

The following points were discussed:

1. Heads of the department are informed to prepare time table, workload and department action plan for the academic year 2023-2024.
2. Calendar committee should prepare academic calendar for the year 2023 – 2024 before the commencement of classes.
3. Principal informed that the college will reopens on 22.06.2023 for II, III UG and II year PG students.
4. All the departments/Committees were instructed to organize Conferences / Inter collegiate meet/Workshops/Webinar/FDP/PDP/Seminars/Guest lectures / Competition etc., through hybrid mode.
5. I Year inauguration was planned on 03.07.2023.
6. To bridge the gap between the school education and the higher studies all the departments are asked to conduct the bridge course for I year UG students and prepare syllabus and timetable.
7. The Principal insisted all the departments to offer certificates courses to the students and asked to submit the proposal for certificate course by the second week of July 2023.
8. IQAC planned to organize Yoga awareness programme for teaching and non-teaching staff members on 21.06.2023.



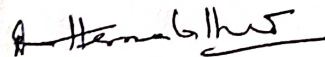
A. Keish
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

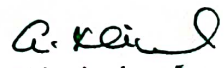
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken report of IQAC – meeting held on 19.04.2023

S.No	Points Discussed	Action Taken
1	Feedback from stake holders	Feedback form from stakeholders were collected, analyzed and catalogued
2	Internal and End Semester University Examinations	Internal and End Semester Examinations are conducted as per the instruction given by Thiruvalluvar and Annamalai University.
3	Academic Audit	Academic and Administrative audit conducted on 25.05.2023 and 26.05.2023



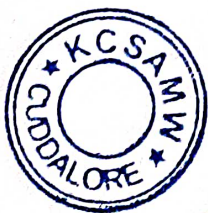

IQAC Coordinator


Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 11.06.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>A. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>B. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.M.Chellam	HOD/Maths	Faculty Member	<i>M. Chellam</i>
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
08	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
09	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
10	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



A. Nirmala
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
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**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC Meeting held on 03.07.2023 @ 2.00 pm - Kesam Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. The Principal appreciated the KCSAM team for successful inauguration of first year programme.
3. The Principal instructed the website incharge to update the website with all the latest information.
4. Criterion incharges are asked to meet the NAAC coordinator at 3.00 pm as per the schedule for the preparation of AQAR:

Criterion	Date
Criterion 1	11.07.2023
Criterion 2 & 3	12.07.2023
Criterion 4 & 5	13.07.2023
Criterion 6 & 7	14.07.2023

5. Education tour for final year students planned in the first week of August.
6. Staff Incharges are asked to attend the Naan Muthalvan FDP programme organized by the Annamalai University.
7. IQAC planned to organize Health awareness programme and FDP on "Financial Planning" for teaching and non-teaching staff members in the first week of August 2023.
8. Library committee planned the library activity – Vassipai Nessipom on the topic "Life skills for Indian Families" for the academic year 2023-2024. All the departments are asked to actively participate as per the schedule given by the library committee.



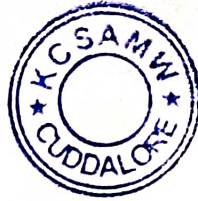
A. K. K. K.
PRINCIPAL
**KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109**

KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109

Action Taken Report of IQAC -Meeting held on 11.06.2023

S.No	Points Discussed	Action Taken
1	Prepare time table, workload and department action plan for the academic year 2023-2024.	Prepared time table, workload and department action plan for the academic year 2023-2024.
2	prepare academic calendar for the year 2023 – 2024	prepared academic calendar for the year 2023 – 2024
3	I Year inauguration was planned on 03.07.2023	I Year inaugurated on 03.07.2023.
4	Bridge Course For I Year Students	Bridge Course For I Year Students commenced on 03.07.2023
5	planned to organize Yoga awareness programme	Organized Yoga awareness programme for teaching and non-teaching staff members on 21.06.2023.


IQAC Coordinator



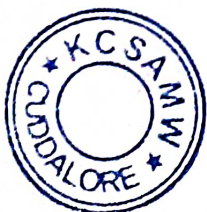

Principal

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 03.07.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>A. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.M.Chellam	HOD/Maths	Faculty Member	<i>M. Chellam</i>
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
08	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
09	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
10	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



A. Nirmala
PRINCIPAL
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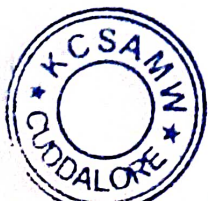
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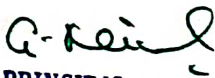
IQAC Meeting held on 12.09.2023 - Kcsam Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting were confirmed.
2. IQAC encouraged and instructed the faculty members to publish research articles in UGC/SCOPUS listed journals.
3. It was suggested to improve the students participation in the classrooms, more of students centric teaching methods like developing practical skills, problem solving, management games, drama play, inculcating literature through music, field study, puzzles, seminar, ICT enabled teaching etc.,
4. Result analysis of the previous semester examination was presented by the respective department heads. It was discussed that the slow learners should be given more time besides remedial class to keep pace with the progress.
5. Principal informed that all the faculty members to register/complete Ph.D., programme/SET/NET.
6. PG inauguration scheduled on 14.09.2023.
7. Principal instructed the NAAC coordinators, IQAC team and criteria heads to complete the documentation process at the earliest for AQAR submission.
8. Principal advised to sign MOU with industries and service institutions for the development of students.
9. IQAC planned to organize FDP on " Personality Development" for teaching and non-teaching staff members in the month of October 2023 .

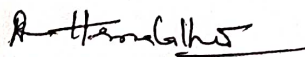


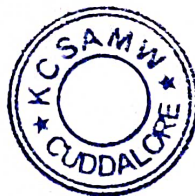

PRINCIPAL
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S.KUMARAPURAM, CUDDALORE - 607 109


**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 03.07.2023

S.No	Points Discussed	Action Taken
1	Preparation of AQAR:	IQAC , NAAC Co-ordinator & Criteria Heads took incharge to prepare the AQAR for the year 2022-2023.
2	Education tour for final year students	Enjoyed the trip organised in the month of August
3	NaanMuthalvan FDP programme	Incharge faculty members attended NaanMuthalvan FDP programme organized by the Annamalai University.
4	Bridge Course For I Year Students	Bridge Course For I Year Students commenced on 03.07.2023
5	IQAC planned to organize Health awareness programme and FDP on "Financial Planning"	Organized Health awareness programme on 07.08.2023 and FDP on "Financial Planning" for teaching and non-teaching staff members on 19.08.2023.
6	Planned the library activity – VassipaiNessipom on the topic "Lifeskills for Indian Families"	All the departments actively participated as per the schedule given by the library committee.


IQAC Coordinator



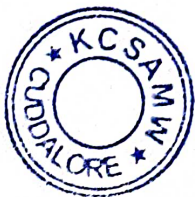

Principal

PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 12.09.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>A. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.M.Chellam	HOD/Maths	Faculty Member	<i>M. Chellam</i>
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
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10	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co – Coordinantor	<i>L. Anandhalakshmi</i>
11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



A. Nirmala
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC Meeting held on 16.11.2023 - Kcsam Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. As per the schedule given by the university the end semester theory examinations to be conducted from 17.11.2023 and the instruction regarding examination circulated by the examination committee.
3. NAAC Co-Ordinators, Members of IQAC, department heads and interested faculty members are directed to take part in the online webinar on NAAC institutional accreditation that are organised by IOT, NAAC cluster India and other institutes.
4. Skill based certificate courses to be enhanced.
5. The NAAC coordinator informed the criteria heads to compile the information for filling the AQAR for the year 2022-2023.
6. The New Computer Lab was installed named as "Python Lab"
7. The Principal informed that the members of the governing body approved for conducting 11th Steel Graduation Ceremony in the month of January 2024 (615 graduates Batch 2019-2020) and 12th Duodecennial Graduation Ceremony in the month of March 2024 (551 graduates Batch 2020-2021).
8. Governing council members approved for applying and submitting the online application to the UGC for autonomous status of the institution. The principal informed to the IQAC Co-Ordinator & NAAC Co-Ordinator to collect the necessary information from the heads of the departments for successful process of applying autonomous status.



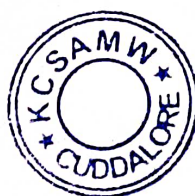
A. Keel
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
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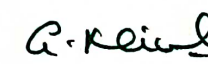
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 12.09.2023

S.No	Points Discussed	Action Taken
1	Strengthen the teaching learning process through the use of innovative methods	Use of PPT, audio/visual aids, hybrid systems of teaching learning process, online classes conducted through Google meet ,Google Classroom and Zoom, Telegram, What's App for odd and Even semester besides black board teaching
2	Result Analysis	All the heads of the department presented PPT on result analysis of their courses/ subjects.
3	PG inauguration	PGprogramme inaugurated on 14.09.2023
4	Bridge Course For I Year Students	Bridge Course For I Year Students commenced on 03.07.2023
5	IQAC planned to organize FDP on " Personality Development"	OrganizedFDP on " Personality Development" on 12.10.2023.for teaching and non-teaching staff members.


IQAC Coordinator




Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
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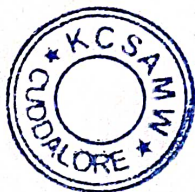
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 16.11.2023

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
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11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>

G. Nirmala
PRINCIPAL

KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109



**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC Meeting held on 10.01.2024 - Kcsam Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. Industrial visit for the final year students was scheduled in the month of January & February 2024.
3. Pongal celebration planned on 12.01.2024.
4. Need to guide and promote career guidance and placement opportunities for employability of students.
5. Faculty members need to prepare E –content for their course subject.
6. Department of Chemistry planned to organize International seminar in hybrid mode in the month of February 2024.
7. Department of Tamil Planned to organize International seminar in the month of March 2024.
8. IQAC planned to organize FDP on “ NAAC Binary Accreditation System” for faculty staff members in the month of February 2024.
9. Women’s day, Cultural day, sports day and one week NSS camp, “BRAVURA 23” exhibition cum sale scheduled in the month of March 2024.
10. As per the communication from AICTE the Departments of BBA & BCA have to apply for the approval process for the academic year 2024 – 25.



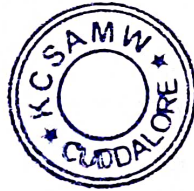
G. Keival
PRINCIPAL
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S.KUMARAPURAM, CUDDALORE - 607 109

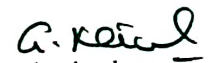
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 16.11.2023.

S.No	Points Discussed	Action Taken
1	End semester theory examinations (ODD)	The university the end semester theory examinations to be conducted from 17.11.2023
2	Plan to install new computer lab	The New Computer Lab was installed named as "Python Lab"
3	Planned Graduation Ceremony	11 th Steel Graduation Ceremony held on 27.01.2024 12 th Duodecennial Graduation Ceremony held on 12.03.2024
4	Applying and submitting the online application to the UGC for autonomous status of the institution.	submitted the online application to the UGC for autonomous status of the institution on 13.12.2023.


IQAC Coordinator

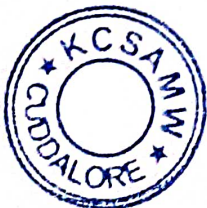



Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 10.01.2024

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>A. Keival</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
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A. Keival
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
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**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC Meeting held on 15.03.2024 - Kcsam Conference Hall

MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. Principal congratulated the KCSAM fraternity for grand celebration of 12th Duodecennial Graduation Ceremony.
3. College day scheduled in the month of April 2024.
4. Principal informed that the AQAR for the academic year 2022-2023 was successfully uploaded in the NAAC portal.
5. Department of Commerce planned to organize National Seminar in the month of April 2024.
6. As per the schedule given by the university the end semester practical examinations to be conducted from 26.03.2024.
7. IQAC planned to organize FDP for teaching and non teaching staff members in the month of April & May 2024.



A. Keil

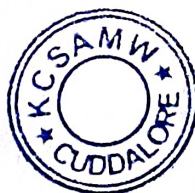
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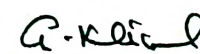
**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

Action Taken Report of IQAC -Meeting held on 10.01.2024

S.No	Points Discussed	Action Taken
1	Industrial visit for the final year students	To impart practical knowledge arranged IV by all the departments.
2	Pongal celebration	Pongal uzharthirunal celebrated on 12.01.2024.
3	Department of Chemistry planned to organize International seminar	Department of Chemistry organized International seminar in hybrid mode on 15 th February 2024.
4	Department of Tamil Planned to organize International seminar	Department of Tamil organized International seminar on 20 th March 2024.
5	IQAC planned to organize FDP on "NAAC Binary Accreditation System"	IQAC organized FDP on "NAAC Binary Accreditation System" – 22.02.2024 & 23.02.2024
6	Women's day, Cultural day, sports day and one week NSS camp, "BRAVURA 24" exhibition cum sale scheduled in the month of March 2024.	Women's day -08.03.2024 Cultural day- 07.03.2024 sports day -10.03.2024 NSS camp- 18.03.2024 onwards "BRAVURA 24" – 09.03.2024


IQAC Coordinator

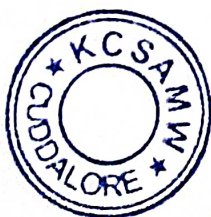



Principal
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR WOMEN
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

The members present in the IQAC meeting dated on 15.03.2024

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>A-niel</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
03	Dr.(Mrs.) S.Poornima	HOD/ Statistics	Faculty Member	<i>S. Poornima</i>
04	Dr.(Mrs.) B.Savithiri	HOD/ Commerce	Faculty Member	<i>B. Savithiri</i>
05	Mrs.R.Jothi	HOD/ B.C.A	Faculty Member	<i>R. Jothi</i>
06	Mrs.M.Chellam	HOD/Maths	Faculty Member	<i>M. Chellam</i>
07	Mrs.R.Kothai	Assistant Professor / Computer Science	Faculty Member	<i>R. Kothai</i>
08	Mr.J.Karthikeyan	Executive Director in Jayam Agro Products	Industrial Representative	<i>J. Karthikeyan</i>
09	Ms. A.Pavithra	B.Sc., Chemistry	Alumni Representative	<i>A. Pavithra</i>
10	Dr.(Mrs.) L.Anandhalakshmi	Associate Professor / Commerce	Co - Coordinantor	<i>L. Anandhalakshmi</i>
11	Dr.(Mrs.) R.Hemalatha	HOD/Chemistry	Coordinator	<i>R. Hemalatha</i>



A-niel
PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
ARTS & MANAGEMENT FOR W
S.KUMARAPURAM, CUDDALORE - 607 109

**KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
CUDDALORE - 607 109**

IQAC Meeting held on 01.04.2024 - Kcsam Conference Hall


MINUTES

The following points were discussed:

1. The minutes of the previous meeting was confirmed.
2. The internal audit is scheduled in the month of May 2023. The schedule will be given to all the departments, the audit observation sheets and instruction for audit will be provided to the auditors at the time of audit. All the auditors are requested to take almost care to maintain the quality of audit.
3. Informed to collect feedback from students, alumni and the parents.
4. A through discussion was held for the preparation of SSR. The principal informed that after discussion with the members of governing body, we get the approval for applying NAAC reaccreditation. So the principal and the NAAC coordinator planned to conduct several meeting with the seven criteria incharges and staff team. The NAAC coordinator informed the HOD and criteria heads to kept the following files ready in both hard and soft copy for six years from 2018-2019 to 2023-2024

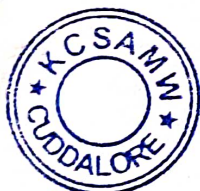
S.No	Files/Registers
1	Student Proforma
2	Staff Proforma
3	Exam Pro
4	Department seminars
5	Result analysis
6	Convocation
7	Hostel/ Transport
8	Mentor
9	Alumni
10	Students Scholarship
11	University Mark Register
12	Internal Assessment register
13	Question Bank
14	Study material
15	Attendance Register
16	Lab Register
17	Students activity
18	Staff activity




PRINCIPAL
KRISHNASAMY COLLEGE OF SCIENCE
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19	Placement details
20	E- cell Details
21	Department library
22	E – books
23	Department academic planner
24	Department activities
25	Student feedback
26	Late comer list
27	Other state student list
28	Bridge course details
29	Students seminars
30	Lesson plan/syllabus
31	Slow learner/advance learner
32	ICT/Smart class

Principal informed the staff members about the submission of SSR to NAAC in the month of May 2024. She informed the members about the deadline of submission of SSR within 45 days of the approval of IIQA. It was resolved to give priority to completion of SSR before the deadline. The SSR has to be kept ready by May 2024 which involved a lot of work and coordination. All the staff members were asked to provide necessary assistance for the above said work.



A. K. S.
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Action Taken Report of IQAC -Meeting held on 15.03.2024

S.No	Points Discussed	Action Taken
1	College day	College day -25.04.2024
2	Department of Commerce planned to organize National Seminar	Department of Commerce National Seminar- 05.04.2024
3	University the end semester practical examinations	The end semester practical examinations to be conducted from 26.03.2024


IQAC Coordinator




Principal
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The members present in the IQAC meeting dated on 01.04.2024

Sl.No	Name of the Staff	Designation	IQAC Members	Signature
01	Dr.(Mrs.) G.Nirmala	Principal	Chair person	<i>G. Nirmala</i>
02	Dr.(Mrs.) K.Geetha	HOD/ Tamil	Faculty Member	<i>K. Geetha</i>
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G. Nirmala
PRINCIPAL
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