



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KRISHNASAMY COLLEGE OF SCIENCE, ARTS AND MANAGEMENT FOR WOMEN
Name of the head of the Institution	G.NIRMALA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04142-285751
Mobile no.	9489524384
Registered Email	kcsam2007@gmail.com
Alternate Email	nirmalasuresh2k@yahoo.in
Address	krishnasamy College of Science, Arts and Management for Women, Anand Nagar, Nellikuppam Main Road, S.Kumarapuram
City/Town	Cuddalore
State/UT	Tamil Nadu
Pincode	607109

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mrs. R.Hemalatha
Phone no/Alternate Phone no.	04142285752

Mobile no.	9842540743
Registered Email	hemajram1979@gmail.com
Alternate Email	hemajram@ymail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kcsam.in/ssr/
--	---

4. Whether Academic Calendar prepared during the year	Yes
---	-----

if yes, whether it is uploaded in the institutional website: Weblink :	https://kcsam.in/wp-content/uploads/2021/03/NAAC-CALANDER-2018-19.pdf
--	---

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.29	2019	09-Aug-2019	08-Aug-2024

6. Date of Establishment of IQAC	12-Jul-2017
----------------------------------	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meetings	20-Jun-2018 1	12
Result analysis	27-Jul-2018 1	15
Academic audit	06-Aug-2018 1	15
Feedback collection	12-Mar-2019 1	1700
National seminar on Recent Trends in Sustainable Chemical Transformations	14-Feb-2019 1	153
National workshop on Data Science	04-Mar-	91

	2019 1	
National seminar on Algebraic graphic and fuzzy mathematics	19-Sep-2018 1	119
National workshop on Indian Banking industry	09-Aug-2018 1	84
National seminar on Internet of things- Architecture and use cases	10-Jan-2019 1	220
National seminar on Emerging Trends in finance, accounting and management of business	28-Feb-2019 1	213

[View File](#)

8. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant Contribution made by IQAC (20182019) 1. Encourage the faculty members to participate and present research papers in National, International, conferences/ seminars/workshops/short term courses and

motivate them for research activities. 2. Conduct academic and administrative audit. 3. Collection of feedback from various stake holders. 4. Conduct job and skills oriented certificate programmes, registration of staff and students on SWAYAM / MOOC / NPTEL. 5. Encourage the departments to organize International/ National/ Conferences/Seminars/Workshops and invited talks.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Strengthen the teaching learning process through the use of innovative methods	Use of PPT, audio/visual aids, enacting drama, Management games besides black board teaching
Result analysis	All the heads of the department presented PPT on result analysis of their courses/ subjects in IQAC meeting
IQAC will ensure that educational tour, industrial visit, seminar, workshop are conducted in various departments	All the departments organized the programmes as per the academic calendar
To conduct frequent meeting by the IQAC to generate ideas	IQAC conducted several meetings with various committees and teaching and non-teaching staffs
Offer faculty development programme to teaching and non-teaching staff members	Conducted FDP on "Financial Education" and on "Academic self enhancement"
AISHE details	Uploaded AISHE details
Skill enhancement programme	Offered certificate courses on tailoring, glass painting, typewriting, yoga for the students
Plan for improvement in quality of library service to students	Organized library week celebration, purchased required book, journals and periodicals, internet facility and INFLIBNET available for faculty member and students
Plan to submit IIQA and SSR report	IIQA and SSR submitted. Waiting for NAAC Peer team visit.
Academic excellence among students	Gold Medal in Department of Business Administration and 11 University rank holders

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
GOVERNING COUNCIL	18-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	05-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college operates partial Management Information System for the smooth functioning of the institution. The information provided below is the modules on which the college operates its Management Information System based module: 1. Students Admission 2. Students fees collection 3. Students Profile 4. Details of hostellers and college transport beneficiaries 5. Finance and Billing 6. Examination Procedures 7. Faculty and NonTeaching Payroll 8. Employees provident fund 9. Teaching and NonTeaching Attendance (BioMetric) 10. Library Service 11. Students Feedback 12. Students Attendance absentees report as SMS to parents.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

□ Krishnasamy College of Science, Arts and Management for Women, is affiliated to Thiruvalluvar University, Vellore. Tamil Nadu. The curriculum is framed by the boards of Studies of Thiruvalluvar University. □ The Prescribed syllabus under CBCS pattern is followed in semester and it has been adopted from the academic year 2008-2009. □ Main objective of the academic committee is to oversee the academic affairs of the college and make recommendations to the principal, about academic programmes and strategies. □ Staff are apprised of academic calendar. □ Faculties prepared well in advance before the commencement of the semester based on college calendar of events. So that the staff well aware of their subject for the upcoming semesters accordingly prepares notes and plan for the current semester. □ Internal Assessment is the process in which the teachers judge the student's performance based on paper presentations, participation in seminars, assignments, internal assessment tests, mid semester/ Model examination and project reviews. □ The college inviting people from the top institution

university to provide valuable information to our students which gives good exposure and motivation of the students. This helps the students for their higher studies in their institution. □ Participation of the faculties and students in national level workshops, state level conference and special lecture helps them to have the core knowledge base in their academic field.

Guest lectures are often a welcome and inspiring event in a course, potentially demonstrating the real - life relevance of the syllabus. □ To supplement the curriculum the college offers certificate courses and career courses which focused and explore the actionable skills needed to work in particular field. □ Students were offered support for developing a business plan, of various training programmes for self employment in cottage industries based on the needs and interests of the students are offered.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Mathematics	18/06/2018
BSc	Chemistry	18/06/2018
BSc	Computer Science	18/06/2018
BCom	Commerce	18/06/2018
BA	English	18/06/2018
BCA	Computer Application	18/06/2018
BBA	Business Administration	18/06/2018
BA	Tamil	18/06/2018
BCom	Computer Application	18/06/2018
MA	English	18/06/2018
MA	Tamil	18/06/2018
MSc	Computer Science	18/06/2018
MSc	Chemistry	18/06/2018
MSc	Mathematics	18/06/2018
MCom	Commerce	18/06/2018
MPhil	Computer Science	29/08/2018
MPhil	Mathematics	29/08/2018
MPhil	English	29/08/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	91	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrol
Environmental studies	18/06/2018	494
Value Education	18/06/2018	493
Soft skill	18/06/2018	493
Medicinal chemistry	18/06/2018	116
Introduction to information technology	18/06/2018	181
Chemistry in everyday life	18/06/2018	113
Management concept	18/06/2018	117
Element of accounting	18/06/2018	67
Training and development	18/06/2018	117
Internet and its application	18/06/2018	181

[View File](#)

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	20
BA	English	17
MSc	Computer Science	12
BBA	Business Administration	49

[View File](#)

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution (maximum 500 words)

Feedback Obtained

The feedback was collected from the students, faculty members, Alumni and t parents. The relevant suggestions are considered and discussed. The academi issues were intimated to the respective heads of the department for further corrective measures. It was decided by the management to conduct more workshops and counselling sessions related to the personal development of t students. The feedbacks on canteen and stationary facilities were intimated

to the respective authorities for further improvement. The requisition for identification of new rules for the transport through college buses was given to the transport authorities. It was also decided to arrange for placement drive for the students for every academic year. Action implemented: • Regular motivations were given to the teaching staff members for their progress through Faculty Development program. • The internet speed inside the campus is increased. • Increase of intake in the college buses through the improvement in the transport facilities. • The usage of ICT tools is increased in classroom teaching.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Student Enrolled
MA	Tamil	40	6	6
BCom	Computer Application	70	52	52
BCom	Commerce	70	70	70
BBA	Business Administration	70	29	29
BCA	Computer Application	50	50	50
BSc	Computer Science	100	66	66
BSc	Chemistry	50	50	50
BSc	Mathematics	70	69	69
BA	English	70	69	69
BA	Tamil	70	40	40

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	495	114	45	23	68

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources techniques used
68	68	8	25	3	5

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Effective Mentoring system is followed in our institution to standardize the student's academics and personal life. The Institution has a mentoring system in place with respect to the faculty and students ratio of 1:26. Mentors look into details regarding the academic performance, completion of academic requirements, health follow-ups and grievances, if any. Mentoring system is an offshoot of counseling. It helps in the informal transmission of knowledge between the students and the teaching community. The mentors' role is to guide, to give advice, and to support the mentees. A mentor can help a person (Mentee) improve his/her abilities and skills through observation, assessment, modeling, and by providing guidance. Student mentoring system under which a class tutor (the mentor) is assigned to act as an advisor or counselor or guide to a group of students in each section of her class. The mentor is responsible for providing support in academic and personal aspects. It bridges the gap between the faculty and the students and creates a better environment in college where students can approach faculty. Whenever the students need counseling, the mentor approaches the students based on their personal information. Basically, stress-related issues, economical issues, and family-related issues have been concentrated in this system. Moreover, career guidance is also given in this system. The system is very useful in identifying slow learners and advanced learners based on the requirement deduced through a careful examination of each mentor's report. The college has organized several remedial classes for slow learners in the identified topics/subjects. In the mentoring system, basic information of the students is collected by the respected mentor and it has been recorded. Mentors collect and maintain the attendance, internal test marks of every mentee of their class. With this information, the students are motivated by the mentors to improve their overall performance. Internal test and end-semester marks are communicated to parents periodically through progress reports. Mentors counsel the slow learners and encourage them by providing class notes, reading materials and solving university question papers to avoid the risk of drop-out. The mentor establishes consistent communication with the students and counsels him wherever necessary and closely monitors the growth of the students. Periodically, mentors meet with their mentees during contact hours for the benefits of the students. The following ways are improvement in the attendance records, minimized student dropout rates, identification of slow learners for conducting remedial classes, advanced learners identified and given counseling for higher education. The mentor is a resort for a student where one can seek knowledge, guidance and support at all times. One of the objectives is to mentor the students as productive citizens for the society as large as possible through participative management.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1751	68	1:26

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	60	9	9	11

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	N.VENNILA - International Journal Of Tamilnadu UGC	Assistant Professor	Thamizh Sudar Viruthu
2018	R.BHUVANESWARI - International Journal Of Tamilnadu UGC	Assistant Professor	Thamizh Sudar Viruthu

[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of result during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results semester-end/ year- end examination
MA	Tamil - P06	2018-2019	25/05/2019	25/06/2019
BSc	Mathematics - U25	2018-2019	25/05/2019	25/06/2019
BSc	Computer Science - U18	2018-2019	25/05/2019	25/06/2019
BSc	Chemistry - U17	2018-2019	25/05/2019	25/06/2019
BCom	Computer Application - U11	2018-2019	25/05/2019	25/06/2019
BCom	Commerce - U10	2018-2019	25/05/2019	25/06/2019
BCA	Computer Application - U09	2018-2019	25/05/2019	25/06/2019
BBA	Business Administration - U08	2018-2019	25/05/2019	25/06/2019
BA	English - U04	2018-2019	25/05/2019	25/06/2019
BA	Tamil - U07	2018-2019	25/05/2019	25/06/2019

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 word

The college follows the modalities of conducting the Continuous Internal Evaluation (CIE) as prescribed by the Thiruvalluvar University. CIE is a method of assessing whether students learning outcome for all courses are being achieved. CIE method provides great opportunity to modify teaching strategies for the students who failed to perform well in the CIE exams. Institution firmly believes this method of evaluation of the student for the continuous performance. The mode of evaluation process has been designed and implemented. Under the Choice Based Credit System (CBCS), internal assessment for theory papers is for 25 of the marks, which is split into 5 marks for Assignment and 20 marks for two internal evaluations of 10 marks each. Evaluation is a continuous process that helps to develop students' regular participation in practical, completion of assignment within the stipulated period and class attendance. On before the commencement of program, lesson plan was framed by every department. According to that everything was executed that is denoted in the lesson plan: syllabus completion, assignment date and conduct of internal assessment examination. Model exams are conducted before the commencement of the University examination to make the students confident in their approach. Before appearing for the university examination, continuous evaluation system of the students helps them to get a chance to improve themselves in the lagging portions. Each department has worked out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different assignments. Internal assessment is conducted regularly as it helps to ensure the complete understanding of each topic by the students which the syllabus was prescribed.

by the University./ Internal assessment is carried out to ensure the complete understanding of each topic by the students and so they are conducted regularly to keep up with the syllabus prescribed by the university. After every Internal Assessment Examination, it is the duty of the mentor to send the report card to the parents. Mentor and corresponding subject teaching monitor over the performance of the students and provide academic guidance and counseling. CIE method helps to identify the slow learners and remedial coaching is given to them after the regular class hours. The assessment remains impartial and accurate. The students are given feedback about their performance and suggestions for their improvement.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (25 words)

The institution adheres to the academic calendar for the conduct of continuous internal evaluation. On before the commencement of the academic program, the academic activities of the college are planned by the academic council committee that is headed by principal, Hods and senior faculties. The college calendar includes all the important dates, events and activities that have to be followed during the fore-coming academic year. Teaching plan is framed in accordance to the availability of number of working days in each semester based on proposed academic calendar. Three internal assessment tests with a model examination is planned in every odd semester whereas two internal assessment tests with a model examination is for every even semester. For evaluating student's level, assignments are given to the topics related to their curriculum. After the completion of internal exams, internal marks are displayed in the notice boards, then and there. This ensures the transparency in the internal mark allotment. Academic calendar is prepared and circulated before the commencement of the program. This calendar is used as a reference to prepare academic activities of the institution and for preparing lesson plan. The institution ensures effective time management and time lines in conducting the internal assessments. This allows the teacher and students to space out their teaching and learning for regular assessments of the same.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kcsam.in/program-outcome-course-outcome/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percent
P06	MA	Tamil	8	8	100
U25	BSc	Mathematics	69	67	97
U18	BSc	Computer Science	79	72	91
U17	BSc	Chemistry	52	47	90
U11	BCom	Computer Application	27	27	100
U10	BCom	Commerce	57	52	91
U09	BCA	Computer Application	48	47	98
U08	BBA	Business Administration	52	52	100

U04	BA	English	70	66	94
U07	BA	Tamil	52	44	85

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kcsam.in/wp-content/uploads/2021/03/Report-on-the-details-of-Students-Satisfaction-Survey-2018-2019.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during year
Nil	00	NIL	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovation practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual property rights in India	Commerce	16/08/2018
Procedure of patents rights in India	Commerce	28/01/2018
IPR Cell and its responsibility	Commerce	12/02/2018

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Thamizh Sudar Viruthu	R.BHUVANESWARI	Porunai Ilakiyam kalam Kanchi Sri Krishna Kali matrum Ariviyal Kalluri Shanlax International Journal Of Tamilnadu UGC	13/03/2018	Arultami: panniyaiu aavusevai; paratti
Thamizh Sudar Viruthu	N.VENNILA	Porunai Ilakiyam kalam Kanchi Sri Krishna Kali matrum Ariviyal Kalluri Shanlax International Journal Of Tamilnadu UGC	13/03/2018	Arultami: panniyaiu aavusevai; paratti

[View File](#)

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencem
Krishnasamy College of Science Arts and Management for women	Self employment center	V.Vaitheegi, Fashion Dot	Tailoring	Tailoring	18/01/2018

Krishnasamy College of Science Arts and Management for women	Self employment center	M/S Edinbridge skill solutions pvt.ltd.,	Tally	Tally	02/02/20:
Krishnasamy College of Science Arts and Management for women	Self employment center	JDNET TECHNOLOGIES	Web Designing	Web Designing	20/07/20:
Krishnasamy College of Science Arts and Management for women	Self employment center	JDNET TECHNOLOGIES	Web Designing	Web Designing	21/07/20:
Krishnasamy College of Science Arts and Management for women	Self employment center	WCSC-Vision for Wisdom Academy	Yoga	Yoga	11/06/20:

[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
5	5	2

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if an
National	Tamil	3	3.24
National	mathematics	2	5.75
National	B.B.A	1	3.00
International	Tamil	10	4.21
International	B.B.A	2	5.76
International	Computer Science	3	5.8
International	Commerce	1	5.75

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number citation
--------------------	----------------	------------------	---------------------	----------------	------------------------------	-----------------

					mentioned in the publication	excluding self citations
Some Results On Harmonic Mean Graphs	M.Sivasakthi	National Journal	2018	0	yes	7

[View File](#)

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	56	Nil	Nil
Resource persons	Nil	Nil	2	1

[View File](#)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ROAD SAFETY AWARENESS EXHIBITION CUDDALORE	NSS	3	50
HIV/AIDS AWARENESS	RRC	15	350
DR.A.P.J ABDUL KALAM (National youth day) SPEECH AND WRITING COMPETITION	YRC	5	50
DENGUE AWARENESS RALLY	YRC	5	100
SADBHAVANA DAY OATH	NSS	5	100
BLOOD DONATION CAMP	NSS	5	60
WORLD BREAST FEEDING WEEK CELEBRATION	YRC	15	300
TEMPLE CLEANING - MARUTHADU VILLAGE	NSS	5	100
PLASTIC AWARENESS RALLY	NSS	5	50
NSS INAUGURAL FUNCTION, TREE SAPLING INTERNATIONAL YOGA DAY	NSS	10	100

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
----------------------	-------------------	-----------------	------------------------------

NIL

0

0

Nil

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship Programme	NSS	Cleaning	10	20
Swachh Bharat Summer Internship Programme	NSS	Handwash	5	20
Swachh Bharat Summer Internship Programme	NSS	Short Film	5	20

[View File](#)

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participants
Project work	Manufacturing of Britannia Products	INTERNATIONAL BAKERY PRODUCTS LIMITED, (IBPL) T.C.PALAM,	14/07/2018	14/07/2018	56
Job Training	Advanced Programming languages	SLN technology, Chennai	13/02/2019	13/02/2019	77
Industrial visit	AQUASYP	Jayam Agro products	17/09/2018	17/09/2018	48
Industrial visit	Audio-Visual programs on astronomy	Birla Planetarium, Chennai	31/01/2019	31/01/2019	65
Job Training	Industrial Exposure	KaashivInfotech, Chennai	05/02/2019	05/02/2019	47
Industrial visit	Practical exposure	Securities Exchange Board of India (SEBI) Chennai	22/02/2019	22/02/2019	55

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participate under MoUs
Government of Tamil Nadu public libraries department, District central library, Cuddalore	10/07/2018	Avail the learning resources	53
Jayam Agro products	03/07/2018	AQUASYP	50

[View File](#)

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
800000	328397

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libincloud	Partially	V16.3	2017

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6598	70502	350	142444	6948	212944
Reference Books	248	90838	Nil	Nil	248	90838
Journals	9	19024	11	36278	20	55304
e-Journals	Nil	Nil	1	13570	1	13570
e-Books	Nil	Nil	1	13570	1	13570
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil

Weeding (hard & soft)

Nill

Nill

Nill

Nill

Nill

Nill

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Oth
Existing	150	4	1	0	0	6	8	50	
Added	0	0	0	0	0	0	0	0	
Total	150	4	1	0	0	6	8	50	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording faci
Media Centre	https://kcsam.in/wp-content/uploads/2019/04/4.3.3-Media-Centre.pdf

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
268265	268265	3560768	3560768

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical and academic facility procedures provide the basis for equitable allocation and efficient utilization of facility allocations ensure the effective and optimal utilization of the facilities. The elaborate procedure is as follows: • All academic and administration activities are scheduled and supervised by under the guidance of principal. • Department academic records are maintained by faculty members and H.O.D. • Librarian initiates the requirement and maintenance of the library facilities with the help of library coordinated staff. The Library Advisory Committee plays an active role for the smooth and efficient functioning of the library. • The qualified lab assistants prepare the lab to conduct practical session with guidance of lab in-charge faculty. • The laboratory staffs keep a strict surveillance in maintaining and upkeep of the scientific instruments and chemicals. • Exhaustive

fans, water taps, fire extinguisher and UPS are installed in laboratories, library and office to ensure safety of students and instruments. • The RO water purifier plant was established in all the floor of our college campus. Our college also has sufficient bore well water for drinking and other purposes. • Electrician, carpenter, plumber, masonry workers, painter and construction workers are hired as per the requirement. • Gardener, sweepers, house-keeping are appointed to maintain green landscapes, cleanliness and hygienic at classrooms, seminar hall, dining hall, laboratories, office, library, corridors wash rooms and parking spaces. • Physical director is responsible to take care of sports equipments, facilities and regular sport activities. • CCTV cameras are installed in the campus to prohibit the malpractices and Security guards are also appointed for maintenance.

<https://kcsam.in/wp-content/uploads/2021/03/PROCEDURES-AND-POLICIES.pdf>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST	192	530700
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	25/06/2018	422	KCSAM-Department of English
Language lab	05/07/2018	422	KCSAM-Department of English
yoga	25/07/2018	50	WCSC - Vision for Wisdom Academy
Personal counselling and mentoring	14/08/2018	3	Faculty members of respective department

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of student placed
Nil	NIL	Nil	Nil	Nil	Nil

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sex

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redres
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	00	Nil	Nil

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of program admitted
2018	12	BA.English	English	Krishnasamy college of science Arts and Management for women	MA.Engl:

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	Institution Level	24
Carrom	Institution Level	41
Chess	Institution Level	15
Kho-Kho	Institution Level	97
Throw Ball	Institution Level	109
Relay	Institution Level	24
Discus Throw	Institution Level	40
Shot Put	Institution Level	54
100mts Running	Institution Level	29

[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/	Number of	Number of	Student	Name of t
------	-------------------------	-----------	-----------	-----------	---------	-----------

		International	awards for Sports	awards for Cultural	ID number	student
2018	Junior National Kabaddi Championship- Girls	National	1	Nil	9543 3444 4830	M.Gayathri

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

KCSAM Student Council representatives actively participate in various activities. Under the guidance of teaching faculty, they help in coordinating all the events related to academics, co-curricular Extra-curricular activities. Council has the members of Under Graduate students. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Students Council and its Members: Sr.No Designation Member 1 Chairman of the Council Teaching faculty 2 Head of the Council UG-III student 3 Secretary of the Council UG-III student 4 Member - Academics UG-II student 5 Member- Seminars/Guest Lectures UG-II student 6 Member-Sports/Cultural activities UG-II student 7 Member-Spectrum/Industrial Visits UG-III student

Contributions of the Student Council in Academic Administration

1. Coordination in day to day academic activities at their level.
2. Coordination in communicating the information between students and Teaching faculty.
3. Coordination in conducting special events like Spectrum etc.
4. Coordination in organizing Cultural events.
5. Coordination in organizing Sports Games for the students.
6. Coordination in arranging Industrial Visits for the students.
7. Coordination in inviting the external guest speakers and organizing the Seminars Workshops.

KCSAM provides necessary support to the council members organizing coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

595

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

The alumnus forms the major strength of the institution. Alumni meet is being organized by the college every year based on the convenience of the Alumni. Alumni Coordinators of the concerned departments registers and coordinate the event. The main aim of Alumni meet was to unite maximum number of ex-students in the Alumni family. The alumni meet is hosted by the management generously where the alumni are honored with memento. Every academic year at the departments arranged an alumni meeting for the passed out students. In the alumni meet all the passed out students are invited. Such meetings are mutually beneficial for the Institution and the alumni on different bases. This provides an opportunity for the alumni to meet their friends and act.

a bridge for sharing their experience, knowledge, insights and makes us aware about the different areas of opportunities for the Junior Students. Successful entrepreneurs from the alumnus are invited to talk on their success stories and it provides motivation to the students for their further run.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution support a trend of decentralized governance system and participative management with well-defined inter relationship. Management Level: The administrative activities of the institution are managed by the Governing Council. The Governing Body focuses on the comprehensive development and on continuous improvement for steady growth of the college Based on the decisions of the Governing Council, can implement the plans and policies of the college. Institutional Level: The principal ensures the implementation of the quality policies that leads to the attainment of vision and mission of the college. With the coordination of Hods, faculty members and students, the reputation of the institution reaches greater heights. Various committees / cells and social welfare bodies (NSS, YRC and RRC) are actively functioning for holistic development of the students. Departmental Level: Heads of the department are authorized to take decision in the department activities. All the departments conduct National Level Seminar Workshop, Guest Lectures and Inter departmental programmes for the development of students. The senior faculty members are appointed as coordinators for various committees/cells and they are given full autonomy decision making. To enhance the leadership attributes among students various activities are conducted through various committees. The faculty members take care of the academic aspects and activities of co-curricular and extra-curricular aspects.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission committee has been formed to scrutinize the process of admission. The admission process springs during the month of March/April and advertisements are published in dailies and broad casted in local channels /radios. Students are admitted based on the rules, regulations and eligibility criteria prescribed by Thiruvalluvar University. Information regarding admission process, programmes offered etc., is uploaded in college website. A prospectus that high light the details of various programme offered by the college is prepared every year prior to the commencement of admission process.
Industry Interaction / Collaboration	Internship, industrial training, industrial visit help the students to practice theoretical knowledge. It also helps the students to be aware about the availability of employment opportunity in today's competitive world. To provide industrial exposure and gain knowledge on their field MOU's are signed between the college and industrial /organization.

	professionals. The placement cell organises regular training sessions where in HR from companies train the students.
Human Resource Management	<p>The recruitment and the appointment of the teaching and non-teaching staff are done as per the institution policy by the correspondent and principal. The data base of the staff members is maintained. The students are admitted as per the government university norms and they have to follow the rules and regulations as per the academic calendar. The management interacts with teaching and non-teaching staff and conduct meeting with HOD to identify their needs and implements various welfare schemes to staff and students. Faculty development programme seminar, workshop were organised. Faculty members and students are encouraged to enroll in different courses on SWAYAM, NPTEL and MOOC. Faculty members are motivated through financial support to attend Conferences, FDP, Short term courses and publish papers in journal which have high impact factor and UGC referred journals. The management organise pooja celebration, Teacher day celebration, New Year and Pongal celebration. The institution organises faculty development programme and yoga class to develop human resources.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The Digital library facilitates value added services by providing access to several significant link namely N-list INFLIBNET, NPTEL, E-learning. The library is well equipped with separate reading hall, research scholar's hall every year library best user award is given to the students and faculty members for the best utilization of library resources. ICT learning resource for the students is available with adequate computers and internet facilities in all the departments. English language lab, act as a resource centre committed to offer academic support services to equip students and to improve their soft skills. CCTV surveillance placed in various parts of the college to ensure the security. The infrastructure consists of ground plus three floors, the college has a total of 45 class rooms, library, computer lab, chemistry lab, physics lab, correspondent cabin, principal cabin, administrative office, staff room, conference room, auditorium, seminar hall, counselling room, exam cell, placement cell, IQAC, dining room, indoor games, playground college bus, women's hostel apart from this hygienic rest rooms provided in each floor, canteen and stationery shop to serve the needs of students.</p>
Research and Development	<p>The college has conducted various programmes like FDP, workshop, seminar, conferences, competitions, awareness and development programme to enhance the knowledge of students and faculties. Faculty members are motivated through financial support to attend conferences, FDP, short term courses and publish papers in journal which have high impact factor and UGC referred journals. The PG and M.Phil students subjected submit research dissertation which is part of the curriculum. Apart from this UG students of Business Administration have project work. The department of mathematics, computer science and English are running M.Phil courses.</p>
Examination and Evaluation	<p>The institution has a systematic way of conducting examination in two patterns continuous internal assessment and end semester university examination. CIA consists of Internal Assessment I, II and III which is conducted in each semester.</p>

The students are also subjected to assignments and seminars. The evaluation is recorded in the mark register and proform and the same is displayed in department notice board and the copy is send to IQAC through e-mail. The students appear for the end semester university examination once in a semester which is conducted by the Thiruvalluvar University. The same is evaluated by the board of examiners who are appointed by the Thiruvalluvar University which is conducted at various centres.

Teaching and Learning

The teaching learning methodologies give a clear path for reaching the students community along with regular class like PPT, Lab exposures, Magazine article discussion, Role play, Group discussion, Management games, are used and ICT enabled teaching adopted by the faculty members and experimental learning through internship, industrial visit, educational tour are executed. Encouraged the faculty members and students to enroll in different courses on SWAYAM, NPTEL, and MOOC. The students motivated to participate in co-curricular and extension activities. Offer skill enhancement courses. Continuous internal assessment and external examinations used to analyse the learning outcomes. Teachers are encouraged to participate in Faculty Development Program, workshop, short term course and to join online course to learn the new techniques in teaching. Entrepreneur's awareness camp and college bazaars are conducted to improve entrepreneurial skills of the students.

Curriculum Development

The institution is affiliated to Thiruvalluvar University, hence the curriculum is framed by the university. The approved syllabus is executed through lesson plan. The curriculum is subject centered and learner centered. Various activities like Industrial visit, educational tour, internship, conducting certificate and skill based course, workshop, seminar, invitation talk are executed to enrich and supplement the curriculum.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • E-governance is implemented in various administrative places in the college for the effective communication and planning. The college uses bio-metric system of attendance for teaching and non-teaching staff. • Activities of various cells and social welfare clubs are uploaded in the website of the college. • A whatsapp group named KCSAM Queens has created to share the information for the better planning and execution.
<p>Administration</p>	<ul style="list-style-type: none"> • Programmes offered, Notices, news and achievements are uploaded in the college website. • The student's data base is maintained. • The process of digitalization of library books using KOHA software is on-going. • The IQAC notices are circulated by the coordinator through e-mail.
<p>Finance and Accounts</p>	<ul style="list-style-type: none"> • Salary of faculty members and staff is transferred directly to the bank account. • Fully computerized administrative office. • Daily transactions, vouchers and bills are done through software system. • Maintenance of college accounts through Tally software.
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • Admission committee has been formed to scrutinize the process of admission. • Information regarding admission process, programmes offered etc., is uploaded in college website. • Online submission of different government scholarship.

	Progression of students in attendance and academic performance are monitored continually. • Result analysis is done.
Examination	• The college adheres the rules and regulations of the university to conduct the examination. • Uploading the student details and marks of internal examination is done through university portal.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.K.Geetha	National Workshop on Research Methodology UGC Approved Journal No:40729(13.11.2018 to 19.11.2018)	UGC - Shanlax International Journal of Tamil Studies Annamalai University	50
2018	Dr.Mrs.R.Hemalatha	Academic Leadership training programme (24.4.2019 to 27.04.2019)	UGC - HRDC Bharathidasan University, Trichy	50
2018	V.Arulmozhi (Librarian)	First Multidisciplinary International Conference on Social Responsibility of Educational Institutions in Developing Countries (ICSEDC 2018) (24.08.2018 to 25.08.2018)	Sri Ramakrishna Mission Vidyalaya College of Arts and Science, Coimbatore	50
2018	S.Sivabrindha	summer skills development in kabaddi 10.4.2019 to 21.4.2019	SDAT Namakkal district	50
2018	Chellam M	One Day State Level Workshop on Necessities of Research Report Writing (14.07.2018)	Sri Akilandeswari Womens College, Wandiwash.	50
2018	Sivasakthi M	National level workshop graph theory (6.10.2018)	St Anns college of arts and science, Dindivanam	50

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number participants (non-teaching staff)
2018	Faculty Development	Staff Development	13/06/2018	13/06/2018	57	10

	Program on Financial Education	Program on Financial Education				
2018	Faculty Development Program on Academic self Enhancement	00	01/12/2018	02/12/2018	68	Nil
2018	Faculty Development Program on Academic self Enhancement	00	15/12/2018	16/12/2018	68	Nil

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Seminar on Best Practices 2019 Annamalai University and NAAC Bangalore.	2	30/01/2019	31/01/2019	2

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
68	68	24	24

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Employee provident fund, Group insurance scheme, Casual leave/Medical leave/ Maternity leave/ On-Duty facility, Festival advance, Free education for wards of Staff members, Free transport facility for staff, Free uniform for staff, Free refreshment (Tea) for staff, Incentives to Ph.D. qualified staff, Availability of free ambulance service in campus, Bank and ATM facility attached with college building, Intercom facility available within the campus, Indoor game and Gym facility, Well secured parking area, Hostel facility, Summer and Winter vacation for staff (30 days), Organising staff tour for recreation, Internet facility is extended to the departments and	Employee provident fund, Casual leave/Medical leave/ Maternity leave/ On-Duty facility, Festival advance, Free education for wards of Staff members, Free transport facility for staff, Free uniform for staff, Free refreshment (Tea) for staff, Availability of free ambulance service in campus, Bank and ATM facility attached with college	Group insurance scheme, Availability of free ambulance service in campus, Bank and ATM facility attached with college building, Indoor game and Gym facility, Certificate courses conducted to improve employability skills, Fee concession for meritorious and sports students, The college assists the students to get various government scholarships, concessional bus pass, Internet facility, Career counselling, Remedial classes, Women's hostel, wel.

laboratories for the use of technology in teaching and learning. Faculty members are motivated to participate faculty development programme, short term course, providing financial support to encourage research activities, Career advancement programme.

building, Intercom facility available within the campus, Hostel facility, Well secured parking area, Summer and Winter vacation for staff (30 days), Organizing staff tour for recreation.

secured parking area Active functioning c various cells and clu to gain knowledge t make students social responsible, Colleg conducted classes fo preparing UGC, NET, TNPSC examinations.

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Proper utilization of financial resources is planned at the beginning of every financial year. All financial transactions are computerized. The institution conducts internal and external financial audit through authorized Chartered Accountants. Internal audit is conducted at the institutional level. The accounts assistant of the institution verifies the daily transactions. Audit will be conducted at the end of each financial year. The auditors will verify all financial transaction with the supporting documents and approval of proper authority for each financial transaction.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purp
NIL	0	NI

No file uploaded.

6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC and Senior Faculty Members
Administrative	No	Nil	Yes	Administrative Manager

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

First year inaugural function was arranged to welcome the first year students and their parents on the day of commencement of classes and orientation will be given to students and parents as well. The students data base maintained the college so as to contact the parents whenever necessary. Students attendance status (leave particulars) informed to the parents through SMS. The feedback from parents, students and faculty members were collected and analyzed. Various suggestions offered by parents, students and faculty members have helped for the improvement of quality benchmark. Institute believes in maintaining a holistic relationship between teachers and parents so as to improve the quality of education and it adopts several initiatives in this direction.

6.5.3 - Development programmes for support staff (at least three)

1. Staff development programme on financial education.
2. Medical check-up
3. Staff tour

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. IIQA submitted on 07.03.2019
2. SSR submitted on 23.04.2019
3. Waiting for NAAC PEER TEAM VISIT

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participant
2018	Result analysis	27/07/2018	27/07/2018	27/07/2018	15

[View File](#)

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during year)

Title of the programme	Period from	Period To	Number of Participa	
			Female	Male
Gender Roles in Society	07/09/2018	07/09/2018	50	Nil
Men and Women are equal in Education	07/02/2019	07/02/2019	100	Nil

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Solar energy renewable energy sources is 23 percentage.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number participant students staff
2018	1	1	08/01/2019	1	Co-Optex Tamil Nadu	Welfare of	300

[View File](#)

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	18/06/2018	The academic calendar issued to all the students and staff members.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Clean the green (INDIA) village	23/07/2018	23/07/2018	145
Save the children	28/01/2019	28/01/2019	150

[View File](#)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Provision of free clean drinking water Urban solid waste management Seed bank awareness Rain water harvesting awareness Life without Plastic

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice - I Title: Piggy Bank Objective: "A Penny saved is a penny earned " 1. To create awareness on the importance of sharing. 2. To realize the definition of saving as putting aside income or gift money for future use. 3. To develop the habit of saving. 4. To know the student about the value of money. Context: □ Piggy Bank is mainly designed to provide a rich context for students to understand the value of money and importance of saving □ Use the Piggy Bank pigs to teach the students how to recognize each of the individual coins and their values. The practice: The college had implemented "Piggy Bank" as a best practice for all the classes. Piggy Bank is an easy and effective way to teach students in the college about the importance of savings. Teaching them the benefit of using a Piggy Bank will go a long way in the future with a Piggy Bank, the students are literally able to watch their money grow every time they save. This is a Best practice to keep with them throughout their adult life. The money saved in the Piggy Bank is used to purchase books at the end of every month. Evidence of success: □ Teaching staff members felt that students change their attitude towards saving in a positive way. □ The teacher monitor student's saving habit and congratulate them when they reach their saving goals. □ Students learn money management decision and their consequences and can see the stand point of others for money. □ Students share their savings records with their peers and describe how they feel about saving money. □ The positive feedback from all the students of the various departments about their benefits of saving money. Problem encountered: □ The way Students consume their pocket money. □ The factor affecting student's investment decisions. Resources Required: Staff monitors the students to induce a set and achieve a personal savings goal

Best Practice -II Title: Reading Habit Objective: "Reading is a key success in life " 1. To develop the habit of reading for all the students. 2. To help the students to improve vocabulary and communication skills. 3. To create awareness on the importance of extensive reading. 4. To make the students learn new words as they read. 5. To make all the students to absorb information on how to structure sentences and how to use words effectively in their writing and speaking. Context: □ Reading skill contributes in a big way

in building student's confidence, apart from helping reducing stress, and puts them in a better way. □ In this context the development of reading habits and interest of the students was determined. □ Students acquire the educational knowledge necessary for adapting to changing and evolving circumstances. Practice: All the students of our institution from various disciplines are motivated to develop their reading habit by the staff members. The 6th hour is compulsory allotted to develop the reading habit of the students regularly. During this hour students are free to choose their own books which helps them to master and upgrade themselves. The students also utilized an hour and equipped themselves. Evidence of Successes: Students can acquire the ability of effective reading habit for a better future. The positive feedback from the students of the various department about the reading habit is that it is significant for individuals to develop their personalities and mental abilities. Problems Encountered : It is difficult to quench the taste and needs of all students at a time. Some of the students are interested to update new technology. So more computing systems are required to meet their demands. Resource Required: Latest books are needed to upgrade the modern technology as well as computing system also required.

Upload details of two best practices successfully implemented by the institution as per NAAC format your institution website, provide the link

<https://kcsam.in/best-practice/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priorities and thrust in not more than 500 words

The vision of the college is "Empowerment of young rural women through high education and transformation of the society. The institution was established with a vision to making students enlightened individuals who are technologically superior and ethically strong, under the auspices of Krishnasamy Educational Trust in 2007. The College has imported quality high education to female students inhabiting the rural areas around Cuddalore district. The institution is in a position to create supportive environment for student development by helping to foster organizational conditions in which students can grow holistically. The institution additionally focuses mobilization of the students with skills for future demands, improved teaching learning technique with ICT tools, giving human qualities for the change of the society. The college provides the foremost effective needed for students to stand out in academic and non-academic performances. The College gains centum admissions in most of the disciplines which is reflective of the tireless efforts distinctive to its vision. The college ensures the students in achieving centum percentage in academic results. The educational excellence is sustained by the students accomplishing university ranks in each academic year with a total of 71 university ranks and 7 gold medals since its initiation. The academic activities are enhanced with assorted opportunities to the students for information upgrade. Inter-collegiate competition, National conferences, Workshops, Guest lectures and Awareness programmes are organized in all the disciplines to enhance, complement and expand the standard of education through that the students gain the information on going trends of events, developments and outside hard working attitudes. The institution strongly believes that apart from enriched curriculum, co-curricular activities play a crucial role in molding the character of the students, particularly in imparting the social skills, intellectual skills, moral values, personality progress and character appeal in them. The college endeavors to bestow self-restraint among students with due regard to public, moral and virtues. The students are trained and motivated to take part in various sports events at national level. To shape

the students in all measurements, the institution organizes varied sports and central activities once a year. The college provides assistance in getting government fellowships and scholarships to the needy students who belong to different social backgrounds. The college has a well equipped library which can be accessed for physical collection of learning materials. The incessant visits to the district library by the students set an activity custom in the worth expansion measures. Through organizing industrial /educational tours and visits to various companies, industries help students to gain real experience about the outside world. The college provides the provision of "piggy bank" in all the classes which intensively promotes the health habit of collection savings towards the acquisition of general books for information advancement. The institution conducts "Bravura" an entrepreneurial spectacle consistently, to draw out the shrouded abilities of the students. This event exposes the ingenious, creative and innovative concepts of the students associated with entrepreneurship. The exhibition offer of the different handmade items and game shows organized by the students reveal.

Provide the weblink of the institution

<https://kcsam.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

The future plans of action for the academic year 2019-2020 are: # Enhance academic excellence. # Submitted SSR and waiting for NAAC Peer Team Visit. # To increase the usage of ICT for effective teaching. # To organise National, International Seminars, Conferences, Workshop and Guest Lectures in all the disciplines. # Department related field work, industrial visit, educational tour, career guidance programme will be organized. # More number of faculty and students will be encouraged to join the online Swayam/ NPTEL course. # Green campus initiatives. # Library facility will be enhanced by installation of KOHA library software, purchase of new books and more e-resources facilities done. # Organize workshops, awareness and motivational programmes to develop entrepreneurship skills among students. # Organize FDP for ensuring quality enhancement at all levels. # Enhancing social compatibility of the students giving better opportunity of social interaction through activities of YRC, I and NSS clubs. # Introducing of new UG and M.Phil programmes. # To motivate faculty members, research scholars to publish research papers in SCOPUS indexed journal. # To encourage students to participate in intercollegiate activities viz., Quiz, debates, sports and other events.