

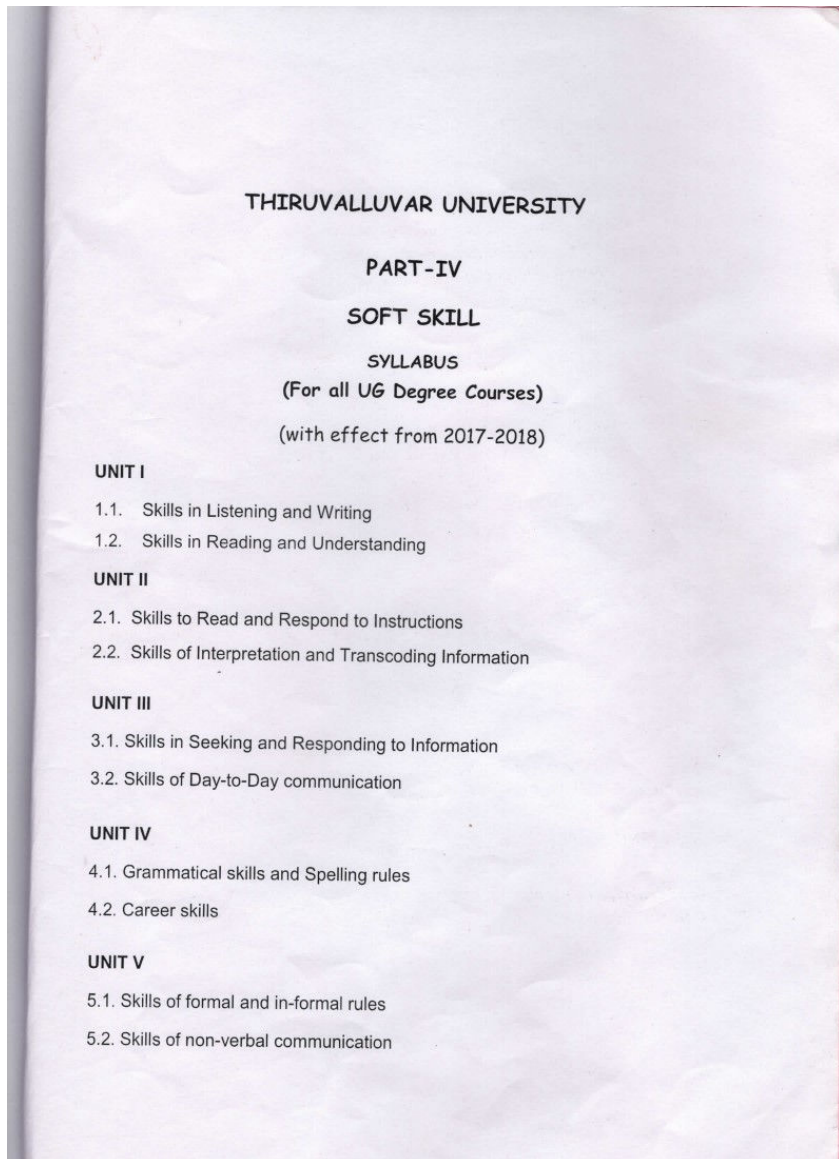
Soft Skill

Objective for Soft Skill

- 1.Ability to convey and implement thoughts and ideas
- 2.Good communication skills with effective listening
- 3.Ablity to be Goal oriented and focus
- 4.Ability to work efficiently and within timelines

Learning Outcome

Acquire soft light social graces, communication abilities, Language Skills, Personal Habits, Cognitive or emotional empathy, time management, team work and leadership trades.



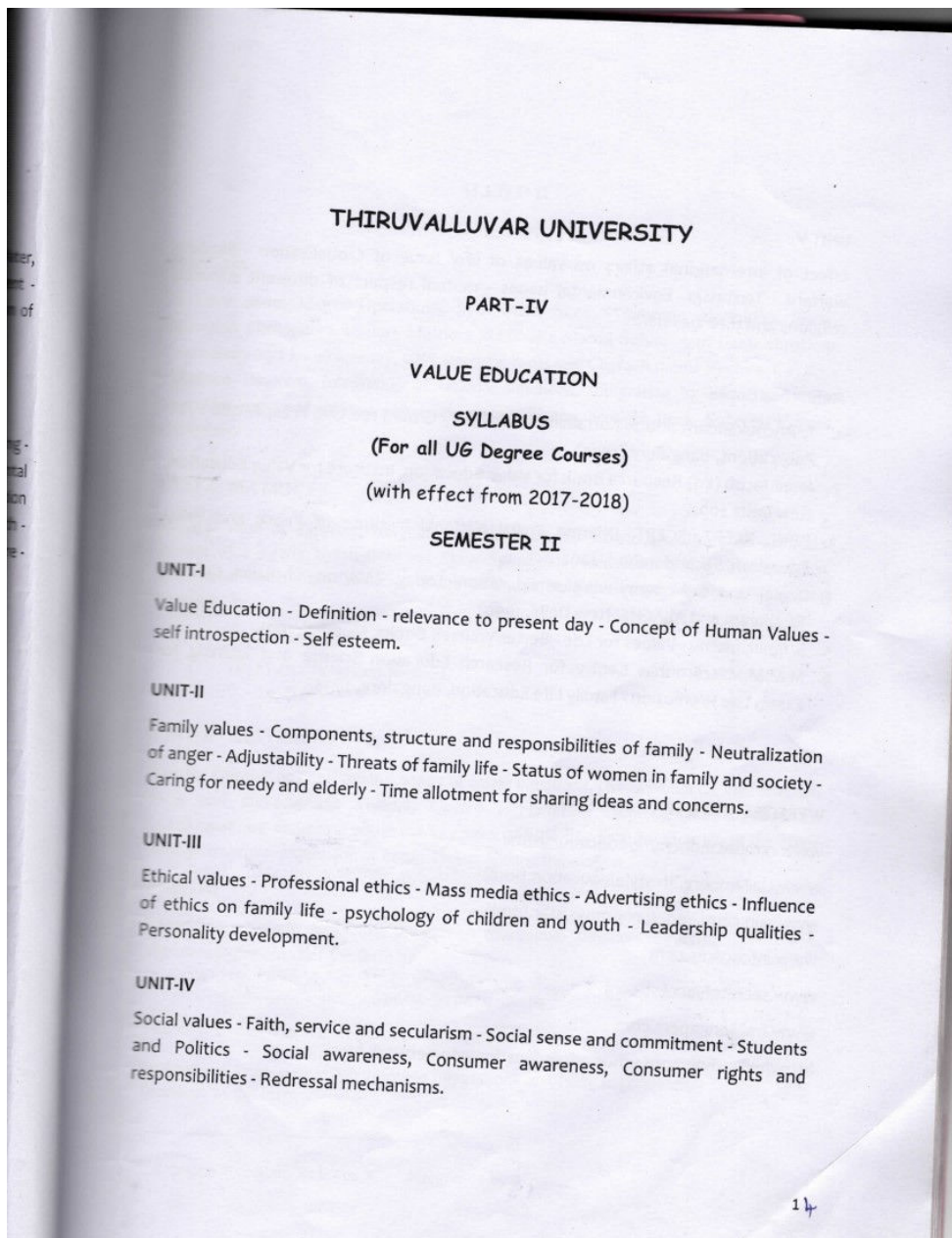
Value Education BGA 20

Objective for Value Education

- 1.To develop good character with morality
- 2.To develop cultural and spiritual values
- 3.To develop positive attitude
- 4.To develop national Integration being a responsible citizen.

Learning Outcome

Become a good human with integrated moral values for overall development



UNIT-V

Effect of international affairs on values of life/ Issue of Globalization - Modern warfare - Terrorism. Environmental issues - mutual respect of different cultures, religions and their beliefs.

Reference Books

1. T. Anchukandam and J. Kuttainimathathil (Ed) Grow Free Live Free, Krisitu Jyoti Publications, Bangalore (1995)
2. Mani Jacob (Ed) Resource Book for Value Education, Institute for Value Education, New Delhi 2002.
3. DBNI, NCERT, SCERT, Dharma Bharti National Institute of Peace and Value Education, Secunderabad, 2002.
4. Daniel and Selvamony - Value Education Today, (Madras Christian College, Tambaram and ALACHE, New Delhi, 1990)
5. S. Ignacimuthu - Values for Life - Better Yourself Books, Mumbai, 1991.
6. M.M.M.Mascaronhas Centre for Research Education Science and Training for Family Life Promotion - Family Life Education, Bangalore, 1993.

WEBSITES AND e-LEARNING SOURCES:

www.rkmissiondhe/.org/education.html/
www.clallam;;org/lifestyle/education.html/
www.sun.com/./edu/progrmws/star.html/
www.infoscouts.com
www.secretsofsuccess.com
www.1millionpapers.com
<http://militaryfinance.umuc.edu/education/edu-network.html/>

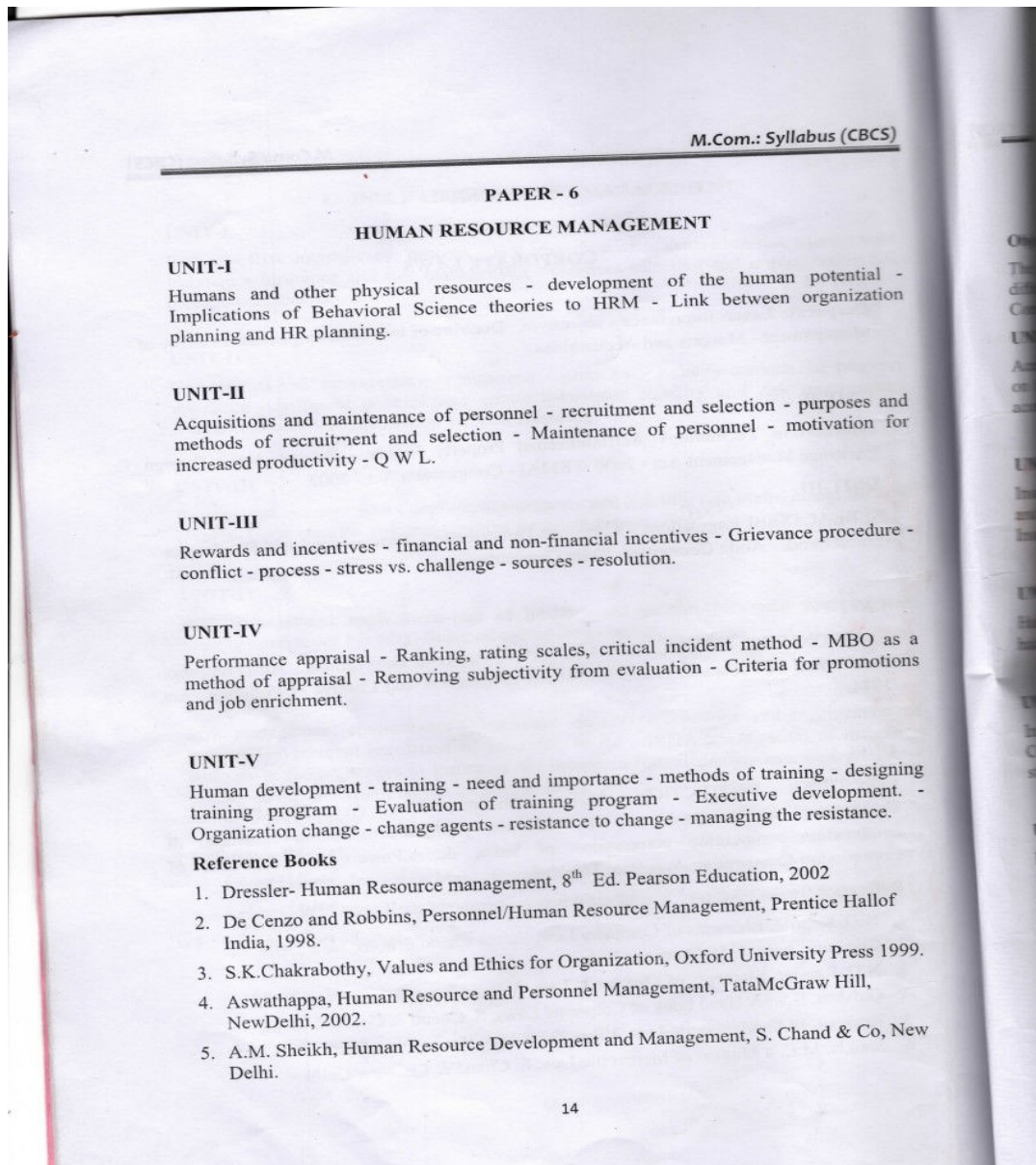
Human Resource Management

Objectives of HRM

- 1.To understand the evaluation of HRD, the functions of HRD, Linkage of HRD with organizational goals & strategies
- 2.To become sensitive to the HR management process & to adopt conceptual learning to real life situations
- 3.To Appreciate the methods & mechanics to bring out the best in people directing their energies towards corporate goals with personal satisfactions.

Learning Outcome

- 1.Understanding Of the basic concept , functions and process of HRM
- 2.Awareness of the role, Functions & functioning of HRD of the organization
- 3.Design & formulate various HRM process.
- 4.Develop business strategy
- 5.Evaluate the developing role of human resource in the global area.



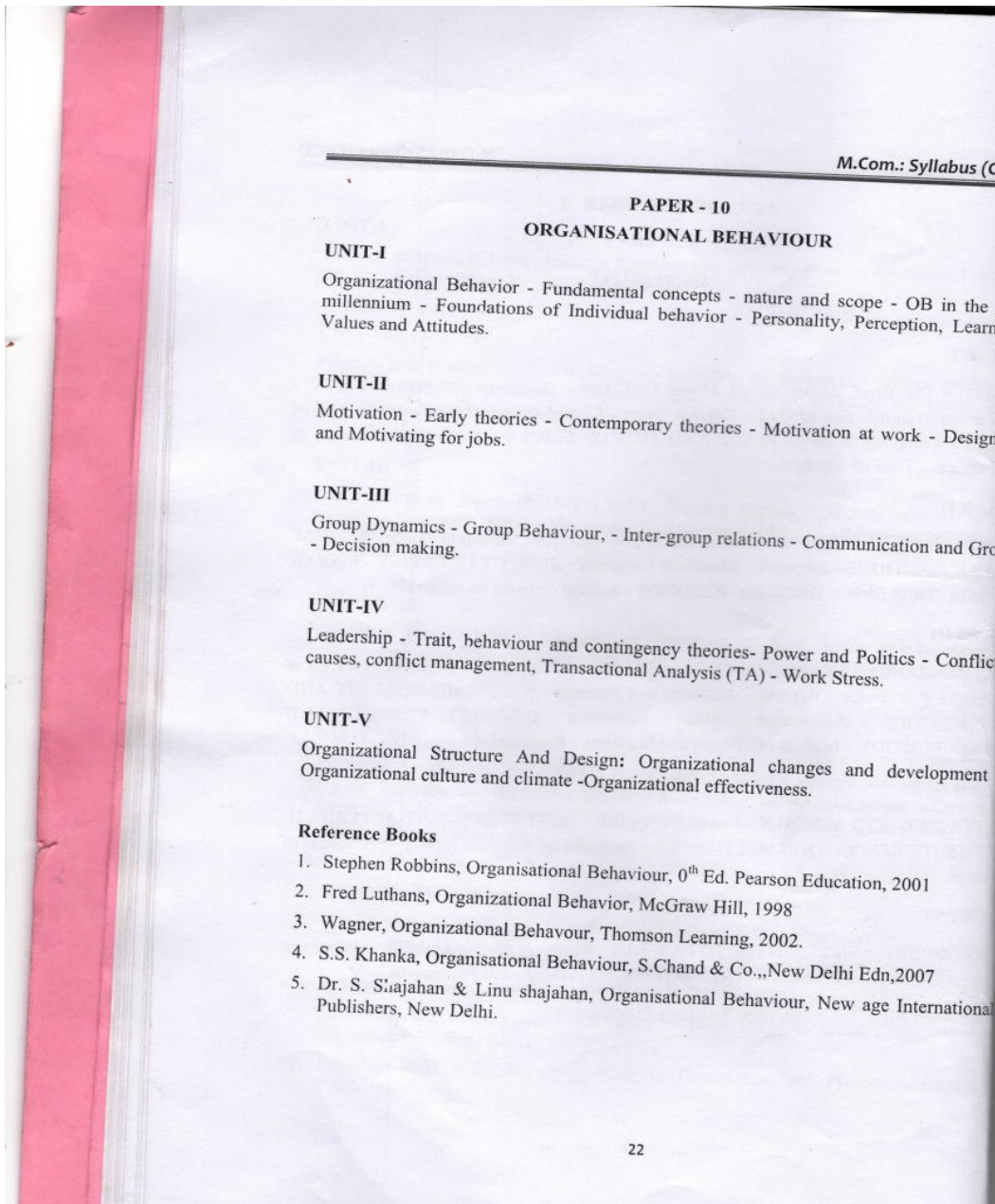
Organizational Behavior

Objectives of organization behavior

To understand & appreciate the fact that why & how of human behavior in organizations is critical for its success & to orient the managers-to-be to develop people skills to make & run the workplace effective, innovative and stake-holder centric.

Learning outcome

1. Identify personal dimensions of personality, job satisfaction, motivation & learning
2. Evaluate the development of basic conflict resolutions
3. Discuss the main problems about stress, power and politics & ethics.



Business communication

Objectives of Business communication

To equip students effectively to acquire skills in reading, writing, comprehension & communication & also to use electronic media for business communication

Learning outcome

- 1.The effective use of various types of oral, written & digital communication modes geared to a range of business audiences.
- 2.The planning, research, management & communication of a project for a business.
- 3.The employment of effective techniques to resolve conflict & negotiate in a business settings

