

# **Krishnasamy College of Science, Arts and Management for Women**

**Anand Nagar, S.Kumarapuram, Nellikuppam Main Road, Cuddalore.**

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## **Code of Ethics to Check Malpractice and Plagiarism in Research**

Krishnasamy College of Science, Arts and Management for Women strictly follow the code of conduct prescribed by the University for Examinations. Malpractices such as copying from various sources or using cell phones are completely banned. Any kind of malpractice in the slip tests/internal assessment tests is reported to the Examination Committee which in turn directs to the Principal. The academic council takes action on the defaulters.

The malpractices include:

- Copying from books, electronic devices or any other means during the examination
- Copying the answers from other students
- Communicating with others during the examination
- Disobedience/Misbehaviour in the examination hall

Malpractice during the University Examinations is reported to the External Examiner and the University takes action on the defaulters.

### **Preamble**

The academic activities such as teaching and research are closely associated with ethics, which are the most significant elements of the academic. Teaching and research forms a novel combination of knowledge transfer which needs freedom to express the knowledge in the ethical way. It includes the freedom to inquire for innovation of new things in subject to encourage intellectual concern, to present findings, to publish data and conclusions without control or censorship and to teach in the manner they consider professionally appropriate. This requires integrity with the teaching and research.

### **Objectives**

Our institution is committed to upholding the highest standard of ethics in research and takes all possible measures against any malpractices and plagiarism in research work. The ideals of originality, secrecy and morality are imbibed in students and they are made aware of wrong concepts of plagiarism. The main objective is to create academic awareness about the responsible conduct of research, study, project work, assignments and dissertations, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among students, researchers and faculties of institution.

Our institution is keen to implant and endorse the culture of honesty and transparency in all its research activities while allowing academic freedom for innovative thinking.

### **Plagiarism**

Plagiarism is considered as an academic dishonest of using another person's ideas, information or expressions without acknowledging that person's work constitutes intellectual

theft. Plagiarism is sometimes a moral and ethical offense rather than a legal one since some instances of plagiarism fall outside the scope of copyright infringement, a legal offense.

### **Degrees of Plagiarism**

- Invalid Source
- Secondary Source
- Duplication
- Paraphrasing
- Repetitive Research
- Replication
- Misleading Attribution
- Unethical Collaboration
- Verbatim Plagiarism
- Complete Plagiarism

### **Avoiding Plagiarism**

Plagiarism could be avoided by citing/ quoting/referencing the original work. Researcher should submit the progress report on regular basis to the research supervisor of the project or dissertation. Citing is one of the effective ways to avoid plagiarism. Quoting must be done correctly to avoid plagiarism allegations. It is mandatory for the research student and supervisor to submit the declaration certificate stating that the work carried out by them is original and citations are as per norms.

### **Shortening of plagiarism**

To detect plagiarism, students are supposed to check their research report through the online plagiarism software. For the plagiarism check institute follows guidelines of the affiliated university and UGC. UGC recommends Zero Tolerance Policy on plagiarism in the core work claimed. The core work shall include abstract, summary, hypothesis, observations, conclusions and recommendations.

Few open source software for checking plagiarism are:

<https://smallseotools.com/plagiarism-checker>

<https://w.w.w.scanmyessay.com>

<http://w.w.w.plagium.com>

### **Action against Defaulters**

Any violation of the rule and other issue, complaints regarding plagiarism attracts disciplinary action to be imposed by committee within one month from the day of complaint. Depending on the type of act and violation of code of ethics, suitable penalty or punishment against defaulters will be penalized.